

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
December 5th, 2017

There was a Regular Meeting of Council held in the Horton Community Centre Upstairs Hall on Tuesday December 5th, 2017. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett and Councillor Glen Campbell. Staff present was Hope Dillabough, Deputy Clerk, Treasurer Jennifer Barr, Public Works Manager Charles McDonald and Nichole Dubeau Receptionist/Clerk-Recording Secretary.

Regrets: Councillor Jamey Larone

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

- 4.1 November 7th, 2017 Regular Council Meeting
- November 21st, 2017 Public Meeting – Zoning Amendment - Thompson
- November 23rd, 2017 Special Council Meeting – re: Johnston Rd.
- November 23rd, 2017 Special Council Meeting – re: Rick O'Connor
- November 30th, 2017 Ad Hoc Budget Committee Meeting
- November 30th, 2017 Special Council Meeting – Johnston Rd.

Moved by Councillor Campbell

RESOLUTION NO. 2017-384

Seconded by Deputy Mayor Johnston

THAT Council approves the following Council Meeting Minutes:

- November 7th, 2017 Regular Council Meeting
- November 21st, 2017 Public Meeting – Zoning Amendment - Thompson
- November 23rd, 2017 Special Council Meeting – re: Johnston Rd.
- November 23rd, 2017 Special Council Meeting – re: Rick O'Connor
- November 30th, 2017 Ad Hoc Budget Committee Meeting
- November 30th, 2017 Special Council Meeting – Johnston Rd.

Carried

5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Murray Humphries, Rick Lester and John Wilson.

Councillor Bennett, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 STAFF REPORTS - None

6.2 NEW BUSINESS

6.3 OUTSTANDING BUSINESS

6.3.1 Landfill site – Update re: Poles for Signage – Verbal

Public Works Manager Charles McDonald reviewed the status. He has contacted the supplier of Renfrew Hydro's poles to order and confirmed they can be shipped directly to the landfill site and they would need Class 4 poles. Chair Bennett

questioned how much was budgeted for to which Mr. McDonald replied there had been a resolution passed with a budget of \$3000.00.

6.3.2 Status on Tenders for Propane and Fuels – Verbal

Mr. McDonald reviewed that he will be putting out the Tenders simultaneously, by December 31st, 2017.

6.3.3 Status on Truck Tender – Verbal

Mr. McDonald reviewed that he is currently reviewing the specifications of the Tender and it is in a draft format.

6.3.4 Tender Review – Johnston Road – Meeting Request

Councillor Bennett stated he would like to have a meeting with the TES Committee, including the Public Advisory Members, to thoroughly review the specifications of the new Tender document for Johnston Road that Greenview Environmental is currently preparing. The Meeting was scheduled for January 5th, 2018 at 2:00 p.m.

6.4 CORRESPONDENCE - None

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Bennett

RESOLUTION NO. 2017-385

Seconded by Deputy Mayor Johnston

THAT Council accept the verbal reports given by the Public Works Manager for the December 5th, 2017 Regular Council Meeting.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

Randy Corbin, Fire Chief reviewed his report. They only had one call-out for the month of November which was a small stove fire. Nineteen (19) fire permits were issued and eight (8) of those were piles that weren't burned from last season. He also mentioned the RFP for the Pumper is out and closes in January 2018.

7.2 New Business - None

7.3 Outstanding Business - None

7.4 Correspondence

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-386

Seconded by Councillor Campbell

THAT Council accept the Fire Chief's Report as presented for December 5th, 2017.

Carried

8. No Supper Break

9. DELEGATIONS AND OR PUBLIC MEETINGS - None

10. RECREATION

Public Advisory Members present were Sharon Bennett and Ralph Miller.

Public Advisory Member Regrets: Barb Dickson and Tina Hunt.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Proposal – 2018 – Skating Lessons

Chair Johnston reviewed the proposal submitted by Public Advisory Member Tina Hunt for the 2018 Skating Lessons. Councillor Bennett thought it was a well-covered report and the Committee thought it was a great idea.

10.1.2 Proposal – March Break Day Camp 2018

Chair Johnston reviewed the proposal submitted by Ms. Hunt.

10.1.3 Signage for Horton Dances

Chair Johnston reviewed the report. There were no questions or comments.

10.2 New Business

Public Advisory Member Sharon Bennett reviewed that she has been working on a pamphlet/booklet for the purpose of getting Horton residents to share some stories and old pictures for the 'As I recall it' book the Committee wishes to create for Canada 150 and to be ready for July 2018. The goal is to compile 150 local stories. The Office is to make some copies to be handed out at the Craft Fair at the Horton Community Hall in the coming weekend.

10.3 Outstanding Business

10.4 Correspondence

10.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-387

Seconded by Councillor Campbell

THAT Council, upon recommendation of the Recreation Committee, accept the proposal submitted by Ms. Tina Hunt for 2018 – Skating Lessons.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-388

Seconded by Councillor Bennett

THAT Council, upon recommendation of the Recreation Committee, accept the proposal submitted by Ms. Tina Hunt for March Break Day Camp 2018

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-389

Seconded by Deputy Mayor Johnston

THAT Council, upon recommendation of the Recreation Committee, approve the installation and cost for signage to be installed at 4 of our town entry signs at a cost of \$135.00 each;

AND THAT this 2018 expense come from the Country Dance account.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Council reviewed the Information items.

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

RESOLUTION NO. 2017-390

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for December 5th, 2017.

Carried

11.2 Action Correspondence - None

12. OUTSTANDING COMMITTEE ISSUES

12.1 Renfrew & Area Seniors Home Support – 2017 Call for Proposals Letter of Support RE: *Seniors Active Living Centre's Program Expansion*

Councillor Bennett reviewed the letter written by the CAO/Clerk in regards to the Township supporting the RASHS Seniors Active Living Centre's Program Expansion.

Moved by Councillor Campbell
Seconded by Councillor Bennett

RESOLUTION NO. 2017-391

THAT Council agree to direct the CAO/Clerk to write a letter of support to the Renfrew & Area Seniors Home Support for the *Seniors Active Living Centre's Program Expansion* funding application.

Carried

13. BYLAWS

13.1 2017-68 – By-Law to Amend 2016-46 Property Standards By-Law 2017-69 – Authorize Agreement – Jp2g Consulting – Thompsonhill Project 2017-70 – Adopt Concussion Policy

Councillor Bennett questioned the authority the Property Standards By-law had under the *Municipal Act* to enter onto property without warrant as well as clean up or demolish property. Deputy Clerk Dillabough stated the Property Standards By-Law falls under the authority and jurisdiction of the *Building Code Act*, however she wasn't sure about what exact section that referred to the items Councillor Bennett had concerns with. Ms. Dillabough suggested tabling this particular By-law and will research and report back to Council with further legislative information.

Moved by Councillor Campbell
Seconded by Deputy Mayor Johnston

RESOLUTION NO. 2017-392

THAT Council enact By-Laws:

- 2017-69 – Authorize Agreement – Jp2g Consulting – Thompsonhill Project
- 2017-70 – Adopt Concussion Policy

Carried

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

15. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury brought up a discussion regarding moving the January 2nd, 2018 Council Meeting to the following Tuesday because it was immediately after the Holidays. He was cognizant of Staff being busy and wanted to allow them enough

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time to prepare for the meeting. There was consensus to speak with the CAO/Clerk and will be discussed at the following Council Meeting.

16. MOTION FOR RECONSIDERATION

17. IN CAMERA (CLOSED) SESSION

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday December 19th, 2017 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2017-393

Seconded by Deputy Mayor Johnston

THAT Council enacts By-law 2017-71, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on December 5th, 2017.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 5:10 p.m.

MAYOR Robert Kingsbury

CAO/CLERK Suzanne Klatt