

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
February 7th, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday February 7th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer, Janet Collins, Public Works Manager, Hope Dillabough, Admin/Planning Assistant-Recording Secretary and Nichole Dubeau, Receptionist/Clerk.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest

4. MINUTES

4.1 January 3rd, 2017 Regular Council Meeting

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-36

Seconded by Councillor Campbell

THAT Council approves the Minutes of the January 3rd, 2017 Regular Council Meeting.

Carried

5. BUSINESS ARISING FROM MINUTES

None

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Members Murray Humphries and John Wilson.

Public Advisory Member Rick Lester was absent.

Councillor Bennett, Chair of the Transportation/Environmental Services Committee presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 LFS Request for Proposal Term

Public Works Manager Janet Collins reviewed her report. She wanted confirmation from Committee that they were ok with the time period in the RFP. The RFP has been advertised in the paper so anyone can get a copy of it, however Ms. Collins did send the documentation and advertisement to seven other companies.

6.1.2 Water Service Inspection

Ms. Collins reviewed her report. She advised that Committee may want to defer making any decision after speaking with the Fire Department and until a quote was provided by T. Williams Plumbing after they are to make a site visit. The Fire Department is currently responsible for their own water system, however staff is looking to combine all three (Office, Fire and Garage). Councillor Campbell stated that whether it's a third party or township employee doing the work, the township needs to do their due diligence and ensure someone is properly trained with the Walkerton Clean Water Centre course. Mayor Kingsbury suggested to Committee that until further information is sought, this item should be deferred.

6.1.3 Shared Services Centre of Excellence (SSCE)

Ms. Collins reviewed her report. She reviewed the cost of \$10,000/year with Mr. Hall overseeing the service; however Ms. Collins didn't feel they would get the

value out of it. There will be another report to bring back later on but she felt the township would be more successful doing it independently. Councillor Larone felt that they couldn't be sure of the value of it as staff reporting changes annually. He would like to see Mr. Hall make a presentation in the Spring to see what's available for the municipality and perhaps he could do the required reporting as it's constantly changing and he will have that knowledge already. Ms. Collins confirmed that the township can opt out of certain aspects of this if they want, although it is still quite costly and perhaps he can just do datacall reporting if Council prefers. Ms. Collins will speak with Mr. Hall and invite him to Council in the Spring for a presentation.

6.1.4 Fraser Road Engineering

Ms. Collins reviewed her report. Public Advisory Member John Wilson commended Ms. Collins for her report as he liked the way it was presented. Public Advisory Member Murray Humphries advised Committee he was not in favour of sole sourcing the project to Jp2G Consultants Inc. and felt a Request for Proposal would be more suitable. Mayor Kingsbury and Deputy Mayor Johnston agreed and felt an invitational RFP would be the best option.

6.1.5 Beaver Policy

Ms. Collins reviewed her report. She mentioned that if Committee decides to create a policy then she would confer with the Ministry of Natural Resources to ensure the proper information is included regarding trapping licenses, as well as seek a legal opinion. Chair Bennett felt that we should go ahead with a draft policy and at least keep the price per tail at par with the County of Renfrew.

6.1.6 Garbage and Recycle Joint Tender Memo

Ms. Collins reviewed the informational memo. The Town of Renfrew will be managing the Tender submissions and any questions prior to closing. The Tender opening will follow after the closing which is February 21st, 2017 at 10 a.m. Councillor Larone asked if Ms. Collins could provide a copy of the Tender results, for information purposes only, that evening at Council. Treasurer Jennifer Barr requested a copy of all of the Tender results once the Treasurer of the Town of Renfrew compiles the numbers.

6.1.7 Backhoe-Loader Replacement

Ms. Collins reviewed her report. Councillor Larone asked for a possible appraisal for what the township has now. Chair Bennett felt the machine is worth \$24,500 with all of the attachments and depending on what the township gets, the attachments may be compatible. Chair Bennett, Councillor Larone and Mayor Kingsbury felt a newer replacement was better than the other options presented. They were also in favour of a demo model with 2-300 hour maximum.

6.1.8 2017 Municipal Supply and Service Tenders/Quotations

Ms. Collins reviewed her report.

6.2 NEW BUSINESS

Councillor Larone sought clarification on who was responsible for clearing snow around community mailboxes. It was determined that Canada Post is responsible as it is their jurisdiction and should be contacted by the residents if there are any issues.

Public Advisory Member Murray Humphries asked if there were any in-house construction projects this summer. Ms. Collins will be bringing some information back to Council. Mayor Kingsbury expressed he was looking forward to a list of what the Public Works Department's intentions are for the summer.

6.3 OUTSTANDING BUSINESS - None

6.4 CORRESPONDENCE - None

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Larone

RESOLUTION NO. 2017-37

Seconded by Councillor Bennett

THAT Council approve a six (6) year term for LFS Monitoring & Reporting commencing April 30, 2017 to April 30, 2023, including submissions of the bi-annual report on April 30th, 2023 for previous 24 month period.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-38

Seconded by Councillor Campbell

THAT Council receives the *Waste Diversion Ontario Continuous Improvement Fund Final Report*, dated September 2016, as it relates to the Shared Services Centre of Excellence (SSCE) Initiative.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-39

Seconded by Councillor Larone

THAT Council direct staff to prepare an Invitational Request for Proposal to a limited number of bidders, for the design and preparation of Fraser Road to meet the requirements of Canada 150 Community Infrastructure Program Grant, and in accordance with Engineering Best Practices. The Invitational Request will be made to Jp2g, Stantec and McIntosh & Perry.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-40

Seconded by Deputy Mayor Johnston

THAT Council direct staff to prepare a policy, including a rate to be paid per tail, for the removal of beavers from Horton Township waterways where they are creating potential damming and flooding conditions of municipal road crossings and/or private property.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-41

Seconded by Councillor Campbell

THAT the Transportation and Environmental Services Committee receives the report, for discussion purposes, relating to the replacement of the 2001 JCB 215 Series Backhoe-Loader;

FURTHER THAT staff prepare a draft RFP document to be presented to the Transportation and Environmental Services Committee at a future date, with consideration for their comments.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2017-42

Seconded by Councillor Campbell

THAT Council direct staff regarding joint tendering with the County of Renfrew for the following services:

- 1) Manhole and Catch Basin Cleaning
- 2) Street Sweeping – Urban Areas only
- 3) Supply and Apply Traffic Paint & Glass Beads

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was absent

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

CAO/Clerk Klatt reviewed the Fire Chief's Report that she wrote upon the information she received from the Fire Chief.

7.2 New Business - None

7.3 Outstanding Business

CAO/Clerk Klatt briefed Council on an issue the Fire Chief is having with a permit denial due to a previous by-law contravention. The CAO/Clerk is to speak to the Fire Chief and advise him of Council's comments that the contravention was of the previous by-law, not the current one.

7.4 Correspondence - None

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-43

Seconded by Councillor Larone

THAT Council accept the Fire Chief's Report as presented for February 7th, 2017.

Carried

8. SUPPER BREAK – 5:30 p.m. RECONVENED – 6:00 p.m.

9. DELEGATIONS AND OR PUBLIC MEETINGS

There was no Public Meeting or a Delegation.

10. RECREATION

Present were Public Advisory Members Arnold Dickson, Barb Dickson and Ralph Miller.

Kathleen Rogers, Recreation Program Manager was absent.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Recreation Manager's Report

Deputy Mayor Johnston reviewed the Recreation Report.

Natural Outdoor Play Space – Committee felt early April was more appropriate to meet with Andrew Harvey of Evergreen.

Roll-up Door – Mayor Kingsbury thanked Marshall's Welding and Barb & Arnold Dickson for all of their help.

Fees & Charges – Treasurer Jennifer Barr reviewed the proposed fees and charges for Recreation that Ms. Rogers prepared. Councillor Bennett felt that \$100.00 for a day to decorate prior to an event was too high and that it should be \$50.00. It was also noted to remove the \$20/hour kitchen use. Public Advisory Member Ralph Miller thought the fees for alcohol should be left alone for now, and perhaps review and adjust them when alcohol prices go up. There was some discussion regarding the Euchre fee. Public Advisory Member Barb Dickson felt it shouldn't be changed as it's a fair price and is at par with other euchre prices. Mayor Kingsbury felt that Ms. Rogers should compile a survey regarding euchre fees for surrounding areas to ensure the township is at par. Councillor Bennett felt the rental fee for the Soccer Field should be taken out as it won't be ready to rent out this year. CAO/Clerk Klatt requested confirmation that it will be ready for the kids' soccer program. Councillor Bennett said yes it will be ready for that program but not ready to be rented out for other soccer or football games as the grass needs some time to settle or it would be destroyed. There was some discussion

regarding the set-up and cleaning fee at the Hall. Ms. Klatt is to look at an older Fees By-Law to see how it was determined.

Rink Phone – Inquiry – Councillor Bennett felt that with it was not worth it for the estimate they had received.

Canada Day Committee – Ms. Klatt felt this needs to be advertised for now and a committee be struck immediately.

10.1.2 Soccer Field Funding

Treasurer Jennifer Barr reviewed her report.

10.2 New Business

10.2.1 Coffee Club Disbandment

10.2.2 Catering Company – Request to purchase Commercial Fridge

10.2.3 Catering Company – Request to purchase and install Counter and Cupboards

10.2.4 Public Skating

Chair Johnston discussed the issue regarding people playing hockey during public skating hours. He feels that public skating hours need to be lessened as the majority of the time there are very few people coming to public skate and there are others who want to play hockey instead but they cannot because it's not allowed at that time. He felt it was silly having no one on the ice due to this. Councillor Bennett agreed and the hours for public skating should be changed.

10.3 Outstanding Business

Mayor Kingsbury read out a complaint the municipality received regarding the bar service at a past event at the Community Centre. Discussion took place on how to fix the issue: The Recreation Committee is to work on a Business Plan to bring forward to Committee and Council.

10.4 Correspondence - None

10.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2017-44

Seconded by Councillor Larone

THAT Council accept the Recreation Program Manager's Report as presented for February 7th, 2017.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2017-45

Seconded by Councillor Bennett

THAT 10% of the 2016 and 2017 soccer field project expenses paid by the Township be partially funded from the Development Charges Reserve; and

FURTHER THAT the balance of the funding required be funded from the Soccer Registration Fees from 2016 and 2017 and/or fundraising.

Carried

Moved by Councillor Campbell

RESOLUTION NO. 2017-46

Seconded by Deputy Mayor Johnston

WHEREAS the Coffee Club Committee has disbanded. The Coffee Club Committee recommends to Council that the proceeds of \$394.00 be put towards deferred revenues for bar renovations.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

RESOLUTION NO. 2017-47

THAT Council accept the recommendation of the Catering Committee to proceed with the purchase of a commercial refrigerator;

AND THAT the funds be taken from the catering fundraising account.

Carried

Moved by Councillor Bennett
Seconded by Councillor Campbell

RESOLUTION NO. 2017-44

THAT Council accept the recommendation of the Catering Committee to proceed with the purchase and installation of a counter and cupboards for the upstairs hall to allow for more rental opportunities;

AND THAT the funds be taken from the Catering fundraising account.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

There was discussion regarding the information received from Tay Valley Township in regards to the proposed mandatory 5 year Septic Inspections being implemented through the Ontario Building Code. All of Council felt very strongly against this. Mayor Kingsbury stated they are discussing this at the Rural Mayor's Forum of Eastern Ontario and there are too many unanswered questions.

11.2 Action Correspondence

11.2.1 Township of Admaston/Bromley

-Request for the expanding of OPP reporting requirements

Information was reviewed.

Moved by Councillor Larone
Seconded by Councillor Bennett

RESOLUTION NO. 2017-49

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for February 7th, 2017.

Carried

Moved by Councillor Larone
Seconded by Councillor Campbell

RESOLUTION NO. 2017-50

WHEREAS the Police Services Act states at Part 1 Section 4(1), "That every municipality shall provide adequate and effective police services in accordance with its needs";

AND WHEREAS the Act further mandates at Part 1 Section 4(2) that among other core services adequate and effective services must include crime prevention and public order maintenance;

AND WHEREAS municipalities that enter into an agreement with the Solicitor General for the provision of police services, provided by the OPP, depend on reports provided by the OPP to determine the community's safety planning, local objectives, priorities and policies in order to comply with this requirement;

AND WHEREAS municipalities are afforded no input to the information contained in these reports as this is determined solely by the OPP;

AND WHEREAS the Ministry, without notice or additional consultation, is considering a regional police service board model instead of the current local municipal board model as part of the Police Services Act Review;

AND WHEREAS a regionalized police services board model will fundamentally degrade and dilute the foundational primacy of civilian oversight in ensuring transparency, accountability and input municipalities have in providing adequate and effective police services;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Horton support and endorse the letter from Township of Admaston/Bromley's Jamieson Dyer, Chair of the Police Services Board to the Ministry of Community Safety and Correctional Services requesting that the province: Expand the OPP reporting requirements to be more comprehensive and transparent, including not just calls for service but base services such as proactive and preventive policing activities; and Maintain the current municipal services board model;

AND FURTHER THAT a copy of this Resolution be sent to the Municipal Policing Bureau, Ontario Association of Police Service Boards, Rural Mayors Forum of Eastern Ontario, Rural Ontario Municipal Association, Mr. John Yakabuski MPP Renfrew-Nipissing-Pembroke and Renfrew County lower-tier municipalities served by the OPP.

Carried

12. OUTSTANDING COMMITTEE ISSUES

12.1 Staff Report - Advertising

CAO/Clerk Klatt reviewed her report. Mayor Kingsbury felt that because there was a resolution passed at the last council meeting regarding this information, the item should be a 'Motion for Reconsideration' at the next Council Meeting. There was consensus.

13. BYLAWS

13.1 2017-11 – Enbridge Gas – Franchise Renewal Agreement

Moved by Councillor Bennett

RESOLUTION NO. 2017-51

Seconded by Deputy Mayor Johnston

THAT Council enact By-Law 2017-11 Franchise Renewal Agreement with Enbridge Gas Distribution Inc.

Carried

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

Moved by Councillor Larone

RESOLUTION NO. 2017-52

Seconded by Councillor Bennett

THAT Council approve the recommendation of the CAO/Clerk to file a motion for reconsideration for Resolution No. 2017-23.

Carried

15. COUNCIL MEMBERS CONCERNS - None

16. MOTION FOR RECONSIDERATION – None

17. IN CAMERA (CLOSED) SESSION – None

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday February 21st, 2017 at 4:00 p.m.

It was also discussed that the next Ad-Hoc Budget Committee Meeting will be held Friday March 31st, 2017 at 1:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2017-53

Seconded by Councillor Larone

THAT Council enacts By-law 2017-12, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on February 7th, 2017.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 7:57 p.m.