

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

APRIL 18TH, 2017

There was a Regular Meeting of Council held in the Municipal Council Chambers on Tuesday April 18th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Admin/Planning Assistant-Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

2. Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

4. MINUTES FROM PREVIOUS MEETINGS

Moved by Councillor Bennett

Resolution No. 2017-142

Seconded by Councillor Campbell

THAT Council approves the following Meeting Minutes:

- March 21st, 2017

Carried

5. BUSINESS ARISING FROM MINUTES

CAO/Clerk Klatt told Council she placed the Ontario Canada 150 & Participation Events Business Plan on their desks for review.

6. GENERAL GOVERNMENT COMMITTEE

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

Susan Humphries, Public Advisory Member was present.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.1 Statement of Revenues and Expenditures as of April 12th, 2017

Treasurer Barr reviewed the reports and stated there is roughly 75% of the budget remaining. She also noted that the Township has almost hit the budget to fix the tandem truck and suggested not to put any more money into it. There was some subsequent discussion regarding the condition of the Public Works trucks. Chair Larone asked if a report could come back under the Transportation and Environmental Services Committee for the purpose of discussing the maintenance and repairs of the trucks and perhaps go through the state of each one. Mayor Kingsbury agreed and asked the CAO/Clerk to draft a resolution. Treasurer Barr also noted that she hasn't seen any real cost savings on the in-floor heating at the Community Centre. Councillor Bennett said that hydro has gone up 30% since last year and there are three (3) construction heaters at the rink that are eating up a lot of that hydro and an alternative heating method should be looked into. CAO/Clerk Klatt said there are sometimes energy retrofit grants and offered to look further into it and bring it back to Council if there was anything significant.

6.2.2 Consolidated Statement of Financial Position

Treasurer Barr reviewed the report and took questions from members of Council.

6.2.3 Recyclable Collection Agreement Amendment

Treasurer Barr reviewed the report.

6.3 Health and Safety

6.3.1 Inspection Report- Public Works Garage and Municipal Office

The Inspection Reports were reviewed by Council. Admin/Planning Assistant Dillabough noted that there are some tripping hazards on the main office floor that should be looked into. Chair Larone stated he was in the office to take a look and there certainly is an issue and should be fixed. Ms. Dillabough also noted that there is a mouse issue in the older part of the building and initially suggested an air quality test be performed. Councillor Bennett felt that staff should obtain quotes to clean up the mess the mice have caused above the ceiling tiles first and keep an eye on it. There are measures already in place for the purpose of controlling the mice.

6.4 Human Resources - None

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

Resolution No. 2017- 143

Seconded by Councillor Larone

THAT Council receive the Statement of Revenue and Expenditures dated April 12th, 2017.

AND THAT Council receive the Consolidated Financial for period ending April 30th, 2017.

Carried

Moved by Councillor Larone

Resolution No. 2017-144

Seconded by Councillor Bennett

THAT Council request the Public Works Manager to bring forward a report recommending which truck, either #2 or #4, should be considered to be traded and recommend a timeline for the purchase of a replacement truck.

Carried

Moved by Councillor Campbell

Resolution No. 2017-145

Seconded by Councillor Larone

THAT the agreement with Beaumen Waste Management Systems Ltd. authorized By-Law 2017-21 be amended as follows:

Schedule "A" 'This Agreement made on the 1st day of April, 2017' now states 'made on the 1st day of May, 2017';

AND FURTHER THAT it is understood that the term of this agreement is now for a period of 4 years and 11 months ending March 31st, 2022.

Carried

Moved by Councillor Larone

Resolution No. 2017-146

Seconded by Deputy Mayor Johnston

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage and Municipal Office.

Carried

Moved by Councillor Campbell
Seconded by Councillor Bennett

Resolution No. 2017-147

THAT Council direct staff to obtain two (2) quotes for cleaning above the ceiling tiles and through the municipal office to address issues with mice.

Carried

Moved by Councillor Bennett
Seconded by Councillor Larone

Resolution No. 2017-148

THAT Council approve staff to bring back two (2) quotes for flooring replacement to address safety issues due to rips throughout the office's existing flooring.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES AND COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett briefly reviewed the draft minutes.

7.2 Community Policing Advisory Committee

No update.

7.3 Health Services Village

No update.

7.4 Chamber of Commerce

Deputy Mayor Johnston briefly reviewed and mentioned the upcoming Homeshow is sold out and there is a 50% change over of vendors. The Chamber of Commerce is also accepting nominations and he asked Council if there were any suggestions. CAO/Clerk Klatt is to contact Ms. Gail Laird at the Chamber of Commerce for more information on categories.

7.5 County Council

Mayor Kingsbury had placed the information from the County in Council's mailboxes for their review.

Moved by Deputy Mayor Johnston
Seconded by Councillor Larone

Resolution No. 2017-149

THAT Council receive the Reports from Community Committees and County Council.

Carried

8. CONFERENCE REPORTS

8.1 CAO/Clerk & Admin/Planning Assistant -AMCTO – Municipal Planning for Non-Planners

CAO/Clerk Klatt reviewed the Conference Report.

Moved by Councillor Bennett
Seconded by Councillor Campbell

Resolution No. 2017-150

THAT Council receive the Conference Report as submitted by the CAO/Clerk and Admin/Planning Assistant for their AMCTO Course – Municipal Planning for Non-Planners.

Carried

9. AD-HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad-Hoc Committee

No update.

9.2 Recreation Association Ad-Hoc Committee

No update as of yet. Councillor Bennett felt that they should wait until after the Canada Ontario 150 events are over and see what happens after that.

9.3 Official Plan Review Ad Hoc Committee

9.3.1 Next Meeting: April 28th, 2017 at 2:30 p.m.

9.4 Ad Hoc Budget Committee

9.4.1 Meeting scheduled for May 12th, 2017 at 2:00 p.m.

While discussing dates for an upcoming meeting, it was determined that Mayor Kingsbury and Deputy Mayor Johnston will be away at the same time for a determined amount of time. It was suggested to have Councillor Larone appointed as Acting Deputy Mayor during this time.

9.5 Transportation and Environmental Services Ad Hoc Committee

9.5.1 Minutes of March 31st, 2017

9.5.2 Minutes of April 10th, 2017

The Minutes were reviewed.

9.6 Ad Hoc Fire Committee

9.6.1 Staff Report

Chair Johnston reviewed the report.

9.7 Recommendations from Ad-Hoc Committees – Mayor Kingsbury

Moved by Councillor Larone

Resolution No. 2017-151

Seconded by Councillor Bennett

THAT Council approve the following Ad Hoc Committee Meeting Minutes:

- Transportation and Environmental Services
 - March 31st, 2017
 - April 10th, 2017

Carried

Moved by Councillor Bennett

Resolution No. 2017-152

Seconded by Councillor Campbell

THAT Council, upon recommendation of the Transportation and Environmental Services Committee, award RFP 2017-01, Horton Landfill Site Annual Monitoring & Reporting to Jp2g Consultants Inc. for a term of six (6) years commencing April 30th, 2017 to April 30th, 2023 at a total cost of \$58,422.50 plus HST.

Carried

Moved by Councillor Campbell

Resolution No. 2017-153

Seconded by Councillor Bennett

THAT Council approve that Councillor Larone be appointed as Acting Deputy Mayor from May 22nd to May 29th, 2017 due to the absence of Mayor Kingsbury and Deputy Mayor Johnston.

Carried

Moved by Councillor Campbell

Resolution No. 2017-154

Seconded by Councillor Bennett

THAT the Ad Hoc Fire Committee include Deputy Mayor Robert Johnston as Chair, Mayor Robert Kingsbury, Councillor Bennett, Councillor Larone, Councillor Campbell, CAO/Clerk Suzanne Klatt, Fire Chief Randy Corbin and Deputy Fire Chief Allan Cole;

AND THAT the Ad Hoc Fire Committee recommends that Council schedules an Ad Hoc Fire Committee Meeting for the purpose of reviewing the changes to the RFQ – Fire 2017-01;

AND THAT the CAO/Clerk provide the Ad Hoc Fire Committee with copies of the revised RFQ following the changes and approval of the changes from the Fire Chief.

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

10.1.1 CAO/Clerk Information Memo

Council briefly reviewed the information.

Moved by Councillor Campbell

Resolution No. 2017-155

Seconded by Councillor Bennett

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for April 18th, 2017

Carried

10.2 Action Correspondence

10.2.1 Resolution of Support – Municipality of Port Hope - Call on the Province to Ban Incineration

It was Council consensus to not support this Resolution.

SUPPER BREAK – 5:30 P.M.

RECONVENED – 6:00 P.M.

11. DELEGATIONS and/or PUBLIC MEETINGS

There was a Public Meeting held at 6:00 p.m.

12. PLANNING & DEVELOPMENT COMMITTEE

Public Advisory Members present were John Wilson, Mae Craig and David Brown.

Councillor Campbell, Chair of the Planning Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Zoning Amendment – McGrimmon Properties (Town & Country Forming and 1716729 Ontario Ltd.)

Admin/Planning Assistant Dillabough reviewed her report and read out her recommendation to the Committee. This Zoning Amendment was previously heard during the Public Meeting held at 6:00 p.m. She stated that her intention is to contact the Applicant and inform him of the decision Council makes as well as a few of the issues that need to be rectified.

12.1.2 Site Plan Amendment – 1675893 Ontario Inc. (Protyre – Ken Dillabough)

Chair Campbell reviewed the Site Plan Agreement Amendment to allow for an addition to the existing building.

12.1.3 Site Plan Amendment – 629995 Ontario Inc. Eric Draper

Chair Campbell reviewed the Site Plan Agreement Amendment report. There was some discussion and concern regarding the condition and colour of the containers to be placed on the property.

12.2 New Business - None

12.3 Outstanding Business - None

12.4 Correspondence - None

12.5 Building Report

The Committee reviewed the Building Permit Report for March 2017.

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Bennett

Resolution No. 2017-156

Seconded by Deputy Mayor Johnston

THAT Council, upon recommendation of the Planning Committee, agree to hold the Zoning By-Law Amendment Applications for 1716729 Ontario Ltd. and Town & Country Farming (McGrimmon) in abeyance pending:

- Receipt of a Record of Site Condition for both properties, under Section 168.3.1 of the Environmental Protection Act and Ontario Regulation 153/04;
- Favourable comments from the Township of Horton's Chief Building Official regarding Karst.

Carried

Moved by Councillor Larone

Resolution No. 2017-157

Seconded by Deputy Mayor Johnston

THAT Council agrees to support an amendment for the 1675893 Ontario Inc. (Pro-Tyre) Site Plan Agreement to permit a 24' x 53' addition to the existing shop.

Carried

Moved by Councillor Larone

Resolution No. 2017-158

Seconded by Councillor Campbell

THAT Council authorize execution of the Site Plan Agreement for 629995 Ontario Inc. for two Shipping Containers at the rear of the lot on Lochwinnoch Road, Part 3, Plan 49R18396, Lot 2, Concession 5.

AND THAT the containers be painted to make it aesthetically pleasing.

Carried

Moved by Councillor Campbell

Resolution No. 2017-159

Seconded by Councillor Bennett

THAT Council accept the March 2017 Building Report.

Carried

13. OUTSTANDING COMMITTEE ISSUES

13.1 Johnston Road Engineering

CAO/Clerk Klatt reviewed that originally when the resolution was passed regarding the invitation for the RFP for Engineering Services for Johnston Road; it was only stipulated to invite three firms to bid. It was a suggestion made by Councillor Bennett to the Public Works Manager to invite another firm. Deputy Mayor Johnston felt there was no issue inviting another firm to bid. Treasurer Barr cautioned that this project has to be done within the 2017 calendar year and that is a very tight timeline as the municipality is also re-

doing Fraser Road. Councillor Bennett felt that time wouldn't be an issue as it's not a big job.

Moved by Councillor Bennett
Seconded by Deputy Mayor Johnston

Resolution No. 2017-160

THAT Council direct staff to invite Greenview Environmental Management to prepare an RFP for engineering services for Johnston Road in addition to those firms invited per Resolution 2017-74 being Stantec, Jp2g Consultants Inc., and McIntosh Perry Consulting Engineers Ltd.

Carried

13.2 Staff Report – Ad Hoc Ontario 150 Committee

CAO/Clerk Klatt reviewed her report requesting to establish an AdHoc Committee for Ontario 150. Again, she mentioned a copy of the Canada Ontario 150 Business Plan was provided to each Council member at their desks. Mayor Kingsbury thinks this is a great idea and commended the great business plan prepared by Tina Hunt and the CAO/Clerk. Councillor Larone acknowledged the hard work put into this plan and the great new energy coming forward. Deputy Mayor Johnston agreed and is excited to see the outcome. CAO/Clerk Klatt clarified to Council that the Recreation Program Manager's role will remain the same and that this particular committee is completely separate. Councillor Campbell added that the municipality should create a community board and have pictures of past and present events and continue to add to the 'board' to show the great events and community spirit there is in Horton Township.

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

Resolution No. 2017-161

THAT Council approve that the following individuals be recognized as the Ad Hoc Ontario 150 Committee with favourable vulnerable sector checks: Tina Hunt, Robert Johnston, Robert Kingsbury, Nellie Kingsbury, Sue Klatt, Kathleen Rogers, Dave Bennett, Sharon Bennett, Barb Dickson, Arnold Dickson, Ralph Miller, Gladys Miller, Judy Kunopaski, Bill Gallawyn, Clara Gallawyn, Shirley McCanna, Blair McCanna, Kirby Morrison, Sara Mills, Melanie Bennett, Julie Bennett, Marg Bauer, Jen Fortin, Ellen Eady, Tracy Hunt and Danielle McGregor.

AND THAT Council approve the business plan for Ontario 150 and participation events attached within;

AND THAT Council approve to put additional revenue raised from these events as deferred revenue with the understanding that a sub-committee be formed now to prepare a business plan for a Summer Festival in 2018 expanding on the draft proposal within and including sponsorships, funding and expected outcomes.

Carried

14. BY-LAWS

- 14.1** 2017-23 Site Plan Amendment – 1675893 Ontario Inc. (Dillabough)
2017-24 Site Plan Amendment – 629995 Ontario Inc. (Draper)
2017-25 Vote By Mail By-Law
2017-26 Beaver Control Policy
2017-27 By-Law to Authorize Agreement with Canadian Waste Management Inc.

Moved by Councillor Larone
Seconded by Deputy Mayor Johnston

Resolution No. 2017-162

THAT Council enact By-Laws:

- 2017-23 Site Plan Amendment – 1675893 Ontario Inc. (Dillabough)
- 2017-24 Site Plan Amendment – 629995 Ontario Inc. (Draper)
- 2017-25 Vote By Mail By-Law
- 2017-26 Beaver Control Policy

Carried

Moved by Councillor Larone

Resolution No. 2017-163

Seconded by Councillor Campbell

THAT Council enact By-law 2017-27 to enter into an Agreement with Canadian Waste Management for Solid Waste Collection.

**Opposed by Deputy Mayor Johnston and Councillor Bennett
Carried on Division**

15. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

16. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury expressed concern regarding Mullins Road and the potholes that are returning after the road being fixed not long ago. Councillor Bennett said there's nothing wrong with the road base, it was the method of application that wasn't done properly. CAO/Clerk Klatt is to request a remediation report regarding Mullins Road and what is required to fix it.

17. MOTION FOR RECONSIDERATION

18. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

Resolution No. 2017-164

Seconded by Councillor Bennett

THAT Council went into a Closed Session Meeting at 7:37 p.m. pursuant to Section 239(2) (c) of the *Municipal Act*; A proposed or pending acquisition or disposition of land by the Municipality – Tax Sale Property.

Carried

Council came out of closed at 8:00 p.m.

19. NEXT MEETING

The Next Council Meeting is Tuesday May 2nd, 2017 at 4:00 p.m.

20. CONFIRMING BY-LAW

Moved by Deputy Mayor Johnston

Resolution No. 2017-165

Seconded by Councillor Larone

THAT Council enact By-law 2017-28– Confirming By-law

Carried

21. ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 8:01 pm.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt