

THE CORPORATION OF THE TOWNSHIP OF HORTON  
Council Meeting  
May 1<sup>st</sup> 2018  
4:00 p.m.

The agenda provides start times for committee meetings. Please note that these times are approximate and serve as a guideline only. We respectfully request all attendees and committee members to be in attendance at least 15 minutes prior to the start time for your respective committee meeting.

1. **CALL TO ORDER**
2. **MEMBERS, STAFF AND THE PUBLIC REQUESTED TO TURN OFF ALL CELL PHONES AND ELECTRONIC DEVICES.**
3. **DECLARATION OF PECUNIARY INTEREST**
4. **MINUTES FROM PREVIOUS MEETINGS**
  - 4.1 April 3<sup>rd</sup>, 2018 Regular Council Meeting **PG. 4**
  - April 17<sup>th</sup>, 2018 Emergency Management Meeting **PG. 10**
5. **BUSINESS ARISING FROM MINUTES**

**6. 4:30 TRANSPORTATION / ENVIRONMENTAL SERVICES**

Public Works, Waste Management, Lime Stabilization

Chair: D. Bennett

Public Members: M. Humphries, R. Lester, J. Wilson

- 6.1 Staff Reports
  - 6.1.1 2018 Fleet Expenses **PG.11**
  - 6.1.2 Brian Dedo – Contract Extension **PG.12**
  - 6.1.3 Public Works – General Update **PG.13**
- 6.2 New Business
  - 6.2.1
- 6.3 Outstanding Business
  - 6.3.1
- 6.4 Correspondence
  - 6.4.1
- 6.5 **Mayor Kingsbury - Questions on Report  
- Recommendations**

**7. 4:45 PROTECTIVE SERVICES**

Fire, Emergency Management

Chair: R. Johnston

Staff Liaison: Chief R. Corbin, Deputy Chief A. Cole, CEMC S. Osipenko (as required)

- 7.1 Staff Reports
  - 7.1.1 Fire Chief's Report **PG.17**
  - 7.1.2 Municipal Law Enforcement Services – Quarterly Report **PG.18**
- 7.2 New Business
  - 7.2.1
- 7.3 Outstanding Business

7.3.1

7.4 Correspondence

7.4.1

7.5 **Mayor Kingsbury - Questions on Report  
- Recommendations**

**8. 5:00 RECREATION**

Chair: R. Johnston

Public Members: Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller

8.1 Staff Reports

8.1.1 Community Liaison Officer – Verbal Update

8.2 New Business

8.2.1

8.3 Outstanding Business

8.3.1

8.4 Correspondence

8.4.1

8.5 **Mayor Kingsbury - Questions on Report  
- Recommendations**

**9. 5:30 SUPPER BREAK**

**10. 6:00 DELEGATIONS &/or PUBLIC MEETINGS**

**11. COUNCIL CORRESPONDENCE SUMMARY**

11.1 Information Correspondence

11.1.1 Information Correspondence

**PG.19**

11.2 Action Correspondence

11.2.1 Support Resolution – East Ferris Municipality

**PG.20**

**12. OUTSTANDING COMMITTEE ISSUES**

From Previous Meeting(s)

**13. BY-LAWS**

13.1 2018-32 – Authorize Extension of Agreement – Brian Dedo

**PG.21**

**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

**15. COUNCIL MEMBERS CONCERNS**

**16. MOTION FOR RECONSIDERATION (debate on motion to reconsider only)**

**17. IN CAMERA (Closed) SESSION**

17.1 Pursuant to Section 239(2) (b) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal employees

**18. NEXT MEETING**

18.1 Council Meeting Date: [May 15<sup>th</sup>, 2018](#)

**19. CONFIRMING BY-LAW 2018-33**

**21. ADJOURNMENT**

NOTE: Submissions received from the public, either orally or in writing may become part of the public record.
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# THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting  
April 3<sup>rd</sup>, 2018

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday April 3<sup>rd</sup>, 2018. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Suzanne Klatt, Public Works Manager Charles McDonald and Hope Dillabough, Deputy Clerk-Recording Secretary.

## 1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

## 2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

## 3. DECLARATION OF PECUNIARY INTEREST

Councillor Bennett declared pecuniary interest on Agenda Item 8.4.1 – Renfrew and Area Seniors' Home Support – Request.

## 4. MINUTES

4.1 April 3<sup>rd</sup>, 2018 Regular Council Meeting

Moved by Councillor Campbell

**RESOLUTION NO. 2018-73**

Seconded by Deputy Mayor Johnston

**THAT** Council approves the following Council Meeting Minutes:

- March 6<sup>th</sup>, 2018 Regular Council Meeting

**Carried**

## 5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

## 6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Rick Lester and John Wilson

Public Advisory Regrets: Murray Humphries

Councillor Bennett, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

### 6.1 STAFF REPORTS

#### 6.1.1 Public Works Garage Ventilation

Charles McDonald, Public Works Manager reviewed his report. Chair Bennett thought a few years back there had been a safety assessment done and a written order given by the Ministry of Labour. Councillor Campbell remembered the ventilation system being a budget wishlist item by the previous Public Works Manager, however unsure whether that was mandated by MOL at the time. Chair Bennett would like to Staff to research the appropriate legislation and ensure the system is to code. CAO/Clerk Suzanne Klatt stated that perhaps through the Health and Safety walk through with the representative from the Public Services Health and Safety Association. Mr. McDonald is to follow up with the previous Public Works Manager.

#### 6.1.2 Disposal of Surplus Equipment – 2001 JCB Backhoe

Mr. McDonald reviewed his report.

#### 6.1.3 Sealing of Cracks in Hot Mix Asphalt Roads

## Regular Council Minutes

April 3<sup>rd</sup>, 2018

Mr. McDonald reviewed his report. The job was sole sourced as there is only one local company that performs this work and once it begins, it should take about two days to complete.

6.1.4 Horton Landfill Pole Installation

Mr. McDonald reviewed his report. This job will be completed by the end of the month.

**6.2 NEW BUSINESS**6.2.1 Beaumen Waste Management – Commercial Bins

Mr. McDonald reviewed that he had received information from Beaumen Waste Management that there are still three commercial bins that they pick up and bring to the landfill with an associated cost. When the new Joint Waste and Recycling Contract took effect, the Landfill Site Attendant began to charge Beaumens per load being dumped and in turn Beaumens would charge the commercial business. Beaumens feel that the municipality should not be charging them, as the commercial businesses pay for waste pick up through their property taxes. Mr. McDonald felt that ultimately it should be Canadian Waste Management providing this service, not Beaumens, as per the contract. It was also discussed that 8 commercial waste bins are owned by Horton which were purchased originally through a funding program in 2005. There was Council consensus to direct staff to waive the tipping fee for Beaumens and leave the service as is. Mr. McDonald was directed to assess the lifespan of the existing Horton owned commercial bins.

**6.3 OUTSTANDING BUSINESS**6.3.1 Mayor Kingsbury – Follow up

Mayor Kingsbury had been asked at a previous Council meeting to find out some information regarding the rehabilitation of Storyland and Castleford Roads. He spoke with the County and they will come and look at the roads and do some patching, if needed, however they will also check their records for rehabilitation and get back to the Mayor.

Mayor Kingsbury also looked into the questions raised regarding Algonquin College and after speaking with Alastair Baird, Economic Development Manager of the County of Renfrew, it was determined that the Pembroke Campus has no say in determining which courses get cancelled and generally it's due to low enrollment.

**6.4 CORRESPONDENCE - None****6.5 Questions on Reports and Recommendations – Mayor Kingsbury**

There were no additional questions on the reports

Moved by Councillor Bennett**RESOLUTION NO. 2018-74**Seconded by Councillor Larone

**THAT** Council, upon recommendation of the Transportation and Environmental Services Committee, agree that RFT #PW 2018-05 not be awarded as there were no bids that met or exceeded the reserved price of \$22,500.00;

**AND THAT** Council direct staff to advertise on GovDeal.ca at a bid price of \$22,500.00.

**Carried**Moved by Councillor Campbell**RESOLUTION NO. 2018-75**Seconded by Councillor Larone

**THAT** Council, upon recommendation of the Transportation and Environmental Services Committee, accept the Public Works Manager's Report and agree to proceed with the crack sealing on the prescribed roads;

**AND THAT** it be completed by Greenwood Paving at a quoted cost of \$13,125.00 plus HST and will come out of the Public Works Paved Road Maintenance Budget.

**Carried**

Regular Council Minutes

April 3<sup>rd</sup>, 2018

**7. PROTECTIVE SERVICES**

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

**7.1 Staff Reports**

7.1.1 Fire Chief's Report

Fire Chief Randy Corbin reviewed his March 2018 report; There were only a few calls. Fire Permits are done being issued for another season: This year there were 71 permits issued compared to 131 last year. Chief Corbin shared a letter of support from MPP John Yakabuski, that was sent to the Ministry of Community Safety and Correctional Services, stating that municipalities do not have the financial capacity to absorb the cost increases that would result from these regulation changes going forward, and that it would have the opposite effect from what the Ministry is trying to achieve. Another meeting with all of the County of Renfrew Fire Chiefs has been scheduled. Chief Corbin stated there will be a meeting with Metalfab Fire Trucks on April 9<sup>th</sup>, 2018 at 5 p.m. at the Firehall to go over what needs to be built on the truck.

**7.2 New Business**

CAO/Clerk Klatt asked Chief Corbin to send in a written report prior to the Council Package being sent out for review purposes.

**7.3 Outstanding Business**

7.3.1 Bid Bond Clarification – Metalfab Firetrucks – Review

Mrs. Klatt clarified that the Bid Bond provided by Metalfab expired within 90 days of issue. The Tender specifications says the Township may request one until the build is complete. Council was ok without receiving a new bid bond because the contract was directly with Metalfab and not a third party contractor.

**7.4 Correspondence**

**7.5 Questions on Report and Recommendations – Mayor Kingsbury**

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-76**

Seconded by Councillor Larone

**THAT** Council accept the Fire Chief's verbal Report as presented for April 3<sup>rd</sup>, 2018.

**Carried**

Moved by Councillor Bennett

**RESOLUTION NO. 2018-77**

Seconded by Councillor Larone

**THAT** Council accept the CAO/Clerk recommendation to waive the requirement for a \$25,000.00 Bid Bond from Metalfab Fire Trucks.

**Carried**

**8. RECREATION**

Public Advisory Members present were Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller. Also present was Marg Bauer.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

**8.1 Staff Reports**

8.1.1 Recreation Committee Updates

- Marg Bauer – Verbal Presentation re: Dances

## Regular Council Minutes

April 3<sup>rd</sup>, 2018

CAO/Clerk Klatt reviewed her report. Marg Bauer was present to discuss the Horton Dances in regards to an upcoming scheduling conflict. A wedding was booked in September on the night of the dance so she questioned what the Committee would like to do. There was consensus to cancel the September dance as there was not another Friday evening that could accommodate the event. Mrs. Klatt and Mayor Kingsbury both thanked Mrs. Bauer profusely for her all of her work on this and looking ahead.

### 8.1.2 Stove & Rangehood Installation Update

Councillor Bennett said that Russell Hendrix should be providing a layout drawing for the Stove and Rangehood Installation so that the municipality can assess what is required for electrical and fire suppression work. Councillor Bennett and the Public Works Manager are to do a site visit with Layman Fire Safety and discuss what needs to be done. Public Advisory Member Ralph Miller asked what would be done with the old stove. It was Council consensus to put it on Kijiji at a suggested price of \$3000.00.

### 8.1.3 Winter Carnival – Wrap-Up Meeting Minutes

Mrs. Klatt reviewed the minutes and clarified a few items on behalf of staff in regards to the mileage expense sheets as well as the municipally donated raffle items. Mayor Kingsbury also reviewed a few items and agreed with a suggestion that the Carnival dates should change to be a little earlier in the year. Public Advisory Member Tina Hunt reviewed a few items for clarification. She felt that some of the items in the minutes were inaccurate, specifically surrounding the 3 on 3 hockey tournament she organized. Mayor Kingsbury thanked the Committee for their commitment and hard work and suggested that next year that a little more pre-planning should be done. Mrs. Klatt also thanked Nikky Dubeau for all of her help and work at preparing the floats, being responsible for advertising and anything else the Committee needed. Councillor Bennett felt more needs to be done in terms of attracting actual Horton residents to come out to things such as the carnival and be cognizant of other activities happening within the County.

### 8.1.4 Business Plan – Leadership Camp

Tina Hunt reviewed her proposal. Mrs. Klatt thanked Tina for bringing this proposal forward and donating her \$1000.00 donation she was awarded for the Bud Knight Memorial award for her work with youth in the community.

### 8.1.5 Business Plan – Horton Festival

There was a lot of discussion. Mayor Kingsbury felt that Council as a whole must have consensus before moving forward with any plan for the proposed Festival. Councillor Campbell said there should be another meeting to thoroughly go through the proposal in detail and have the Treasurer be present for questions. The meeting was scheduled for Wednesday April 11, 2018 at 5 p.m.

## **8.2 New Business**

## **8.3 Outstanding Business**

Tina Hunt brought forward a request to refund the participants in the skating lessons as there were only six out of ten nights that they were able to use the ice, due to weather conditions. Councillor Bennett stated they have done this in the past and it was suggested they give a refund of 50% which would be 40\$ per registration.

Councillor Bennett gave a quick verbal update on the soccer field progress. The weather has been very cold and wet and until there is some warm weather, it will take at least 6 weeks for grass to grow for soccer purposes. Mayor Kingsbury and Councillor Bennett mentioned that perhaps Tina Hunt could speak with KOA Campground to use their field again at the beginning of the soccer season.

## **8.4 Correspondence**

Regular Council Minutes

April 3<sup>rd</sup>, 2018

8.4.1 Renfrew and Area Seniors' Home Support

Councillor Bennett declared Pecuniary Interest on this item.

Mayor Kingsbury felt there was no problem donating the Hall on the evening of October 13, 2018 for their fundraiser, however the Bar profits remain with the municipality.

**8.5 Questions on Reports and Recommendations – Mayor Kingsbury**

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-78**

Seconded by Councillor Larone

**THAT** Council accept the Recreation Committee Updates report provided by the CAO/Clerk as information.

**Carried**

Moved by Councillor Campbell

**RESOLUTION NO. 2018-79**

Seconded by Councillor Larone

**THAT** Council accept the Stove and Rangehood Installation Update report as provided by the CAO/Clerk;

**AND THAT** Council direct the Public Works Manager to retain quotes for the services required including electrical, propane and fire suppression during the relocation and installation of the new Stove and Rangehood.

**Carried**

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-80**

Seconded by Councillor Bennett

**THAT** Council, upon recommendation of the Recreation Committee, accept the Winter Carnival Wrap-Up Committee Meeting Minutes for March 7<sup>th</sup>, 2018.

**Carried**

Moved by Councillor Larone

**RESOLUTION NO. 2018-81**

Seconded by Councillor Bennett

**THAT** Council, upon recommendation of the Recreation Committee, receive the Business Plan submitted by Tina Hunt for the 2018 Horton Township Leadership Camp.

**Carried**

Moved by Councillor Larone

**RESOLUTION NO. 2018-82**

Seconded by Councillor Campbell

**THAT** Council approve the request to waive the rental fee on October 13<sup>th</sup>, 2018 for the Community Hall for Renfrew & Area Seniors' Home Support;

**AND THAT** they be advised the bar proceeds remain with the Township of Horton.

**Carried**

**Councillor Bennett declared pecuniary interest on this item and did not vote**

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-83**

Seconded by Councillor Campbell

**THAT** Council approve a refund for \$40.00 to skating participants in the skating program due to poor ice conditions and a shorter skating program.

**Carried**

**9. SUPPER BREAK – 7:00 p.m.  
RECONVENED – 7:20 p.m.**

**10. DELEGATIONS AND OR PUBLIC MEETINGS - None**

**11. COUNCIL CORRESPONDENCE SUMMARY**

Council reviewed and discussed the following correspondence:

**11.1 Information Correspondence**

11.1.1 CAO/Clerk Information Memo



Council reviewed the Information items.

Moved by Councillor Campbell  
Seconded by Councillor Larone

**RESOLUTION NO. 2018-84**

**THAT** Council accept the Information Correspondence list as per the CAO/Clerk’s Information Memo for April 3<sup>rd</sup>, 2018.

**Carried**

**11.2 Action Correspondence - None**

**12. OUTSTANDING COMMITTEE ISSUES**

12.1 Schedule Meeting for Emergency Management April 17<sup>th</sup>, 2018 – 3:00 p.m

Tentative upon CEMC Steve Osipenko’s schedule.

12.2 Schedule Ad Hoc HR Committee Meeting

There was a meeting scheduled for Tuesday April 10, 2018 at 9:00 a.m.

**13. BYLAWS**

**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

**15. COUNCIL MEMBERS CONCERNS**

**16. MOTION FOR RECONSIDERATION**

**17. IN CAMERA (CLOSED) SESSION**

**18. NEXT MEETING**

18.1 Council Meeting Date – Tuesday April 17<sup>th</sup>, 2018 at 4:00 p.m.

**19. CONFIRMING BYLAW**

Moved by Councillor Campbell  
Seconded by Councillor Larone

**RESOLUTION NO. 2018-85**

**THAT** Council enacts By-law 2018-25, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on April 3<sup>rd</sup>, 2018.

**Carried**

**20. ADJOURNMENT**

Mayor Kingsbury declared the meeting adjourned at 8:10 p.m.

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MAYOR Robert Kingsbury

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CAO/CLERK Suzanne Klatt

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Emergency Management Meeting

April 17, 2018

3:00 p.m.

There was an Emergency Management Committee Meeting of Council called by the Mayor and held in the Municipal Council Chambers on Monday April 17, 2018 at 3:00 p.m. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer/Tax Collector and Hope Dillabough, Deputy Clerk-Recording Secretary. Also present was CEMC Steve Osipenko.

1. Mayor Kingsbury called the meeting to order at 3:00p.m.
2. There was no declaration of pecuniary interest expressed by Council Members and Staff.
3. Updates from Community Emergency Management Coordinator

Steve Osipenko, CEMC, was present to discuss a few updates. Firstly, he reviewed 2017 Flood lessons learned and funding. Sandbags were addressed, most particularly the lesson learned was better administration and recording of where the sandbags were going and keeping a tally on numbers. Treasurer Jennifer Barr mentioned looking back she would have done payroll differently, however this is all a learning curve for staff. The Treasurer also mentioned the MDRA Agreement which should be sent to the Township any day now as per the emailed information from the Ministry of Municipal Affairs and Housing. CAO/Clerk Klatt felt ultimately the Township handled the Emergency well, however there were some items of concern. One being the children in the sand dome as it was a safety concern but recognized that some volunteers wouldn't have been able to come without their children present so they were in a designated area as well as the importance of teaching community support and helping. Additionally, she recognized the EOC is to be the office in the firehall, she noted it is not accessible and should think about changing locations. All in all, there were a lot of recommendations made to streamline things a bit better and Steve Osipenko is compiling a list of better practices for next time.

Mr. Osipenko reviewed the 2018 Freshet Meetings that are beginning to occur and will keep Council and Staff up to date with email correspondence.

Mr. Osipenko also spoke of Emergency Management Updates that are mandated by the province. He also recommended there be another meeting set for June 2018 to go through the HIRA and review and update. It was also noted that Mr. Osipenko will be the Horton representative at the Renfrew OPG Meeting.

4. Mayor Kingsbury declared the meeting to be adjourned at 3:59 p.m.

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Mayor Robert Kingsbury

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CAO/Clerk Suzanne Klatt



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  2018 Fleet Expenses	<b>Date:</b>	April 25, 2018
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Charles McDonald, Public Works Manager
	<b>Department:</b>	Public Works

### RECOMMENDATIONS:

THAT Council accepts the Public Works Managers report as information

### BACKGROUND:

The approved budget for 2018 included \$42,500 (combined) for fleet maintenance. As of April 30, 2018, \$10,386 has been spent. This is approximately 24% which is reasonable considering where we are at in the year. However, there are a number of unforeseen item that have come up, which could mean having to draw from the Fleet Reserve. These unforeseen items are as follows:

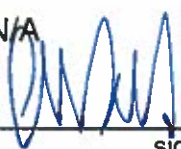
- Higher than expected prices for new grader tires. \$10,000 was expected, with quotes coming in at \$13,000 to \$14,000 (not expended yet)
- Faulty electrical module in the 2011 GMC ¾ ton, costing \$1,720.00 (work complete, not expended yet)
- Repairs to the body of the 2011 GMC ¾ ton. Quotes ranging from \$7,000 (component replacement) to \$3,200 (repairs to damaged components). No work has been completed yet.
- Replacement of the sand chain, bearings, sprockets and shafts on Truck #2, costing \$2,850 (work complete and expended).

**ALTERNATIVES:** N/A

**FINANCIAL IMPLICATIONS:** Potential of spending from the Fleet Reserve

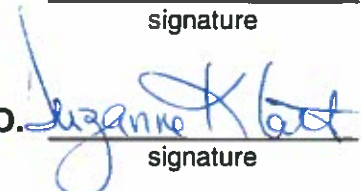
**ATTACHMENTS:** N/A

**CONSULTATIONS:** N/A

**Author:** \_\_\_\_\_  
  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
  
signature

**C.A.O.:** \_\_\_\_\_  
  
signature



**Township of Horton  
COUNCIL / COMMITTEE REPORT**

<b>Title:</b>  Brian Dedo Contract Extension	<b>Date:</b>	April 25, 2018
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Charles McDonald, Public Works Manager
	<b>Department:</b>	Public Works

**RECOMMENDATIONS:**

**THAT** Council approve the Public Works manager recommendation and amend By-Law no. 2017-62 to reflect extending the authorized contract date to December 31, 2019.

**BACKGROUND:**

Further to Article 9 'Duration of Contract' of Bylaw no. 2017-62 'Authorized Contract – Brian Dedo', The Public Works Manager is recommending that this contract be extended to December 31, 2019.

Mr. Dedo provides a great service to the Township. He comes with a great amount of experience working in and around landfills and has an exceptional work ethic. Mr. Dedo has expressed concerns around the condition of the equipment that he currently uses at our landfill to provide cover and compaction of the waste material. Granting the extension would give Mr. Dedo some piece of mind and some comfort to proceed with the required repairs to his equipment.

**ALTERNATIVES:** N/A

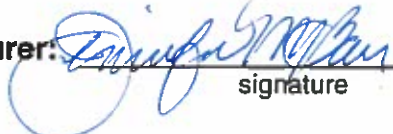
**FINANCIAL IMPLICATIONS:** no changes to the rates

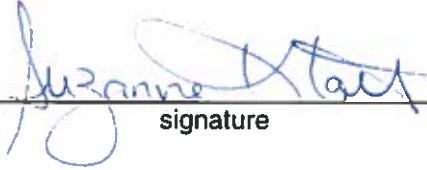
**ATTACHMENTS:** N/A

**CONSULTATIONS:** Chair of the TES Committee

**Author:**   
\_\_\_\_\_ signature

**Other:** \_\_\_\_\_ signature

**Treasurer:**   
\_\_\_\_\_ signature

**C.A.O.:**   
\_\_\_\_\_ signature



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Public Works General Update	<b>Date:</b>	April 25, 2018
	<b>Council/Committee:</b>	TES (Transportation Environmental Services) Committee
	<b>Author:</b>	Charles McDonald, Public Works Manager
	<b>Department:</b>	Public Works

### RECOMMENDATIONS:

THAT Council accepts the Public Works Managers report as information

### BACKGROUND:

Item #1 - The Public Works Manager has a living 'Work Plan' or 'To-Do List' that is used to capture all tasks/work that need to be performed. This list is updated on a regular basis, with new items as well as when a job is completed. It is suggested that the TES Committee arrange a meeting with the Public Works manager to review this list.

Item #2 – On April 25, 2018, The Public Works Manager met with Eric Hultink of Eric Hultink Landscaping Ltd. at the Horton Boat Launch to discuss what is required to complete the landscaping around the newly procured and installed privy. Eric has agreed to provide a price to complete the landscaping around the privy as well as provide a recommendation and a price to provide appropriate accessibility to the dock. All of this work is part of the 2016 Enabling Accessibility Fund (EAF) that the Township was successful in obtaining.

Item #3 – The sale of the 2001 JCB Back-Hoe was finalized on April 24, 2018 with the buyer arranging for the pick-up of the unit. Through GovDeals.com, the Township was able to sell the back-hoe for a final price of \$24, 584.28, including taxes.

Item #4 – The Johnston Road Rehabilitation/Reconstruction Project is expected to commence on May 8, 2018 with the Contractor, B.R. Fulton Construction Ltd., setting up the traffic control and starting the clearing and grubbing.

Item #5 – The delineating poles (hydro poles) have been installed at the Landfill. The signage has been ordered through TF Custom Signs & Graphics in Renfrew.

Item #6 – With a large amount of construction happening in the Town of Renfrew this year, there is some concern about how it might impact Lime Kiln Road. It is expected that a certain amount of traffic may be indirectly diverted off Gillian Road and Burnstown Road onto Lime Kiln Road. One suggestion, to improve the general safety of the traveling public during this time, was to temporarily reduce the speed limit on Lime Kiln Road. The

Public Works Manager has inquired with the County of Renfrew as to the validity of this idea and the process involved with actually reducing the speed limit of a public roadway and will update the TES Committee as soon as the information has been received.

Item #7 – The Township met with representatives from the County of Renfrew on May 19, 2018 to discuss the plan for the OMCC Funds that the Township was successful in obtaining for upgrades to the portion of the Algonquin Trail that falls within Horton. As previously agreed to, the County is undertaking most of the work, including the tendering and contract administration. The County presented their recommendation to focus on the 1.8 km portion of trail that parallels the community of Cotieville. The work will include grading, placing and compacting stone dust and the installation of two gates, one on the South side of McBride Road and one on the North side of Cotieville Road. This recommendation was ultimately accepted. A detailed construction schedule will be available once the contracts have been awarded.

Item #8 – The Preliminary Engineering for the Thomsonhill road rehabilitation project has been completed. The Consultant, Jp2g Consultants Inc., presented the Township with a Preliminary Design Report (PDR) which included 2 potential options for rehabilitation. Once funding for the project has been secured, the Public Works Manager will meet with the TES Committee to discuss the options in more detail and come up with a plan to present to Council for consideration.

### **ALTERNATIVES:**

N/A

### **FINANCIAL IMPLICATIONS:**

Item #2 – The balance of the available funds from the 2016 Enabling Accessibility Fund will be used to complete this work.

Item #3 – All proceeds from the sale of the 2001 JCB Back-Hoe will be placed in the Fleet Reserve.

Item #7 – OMCC funding was secured through the County.

### **ATTACHMENTS:**

Appendix 1 - Algonquin Trail Location of Work (item #7)

Appendix 2 -Trail Gate detail (item #7)

### **CONSULTATIONS:**

Chair of the TES Committee

Author:

  
\_\_\_\_\_  
Signature

Other:

\_\_\_\_\_  
signature

Treasurer:

  
\_\_\_\_\_  
signature

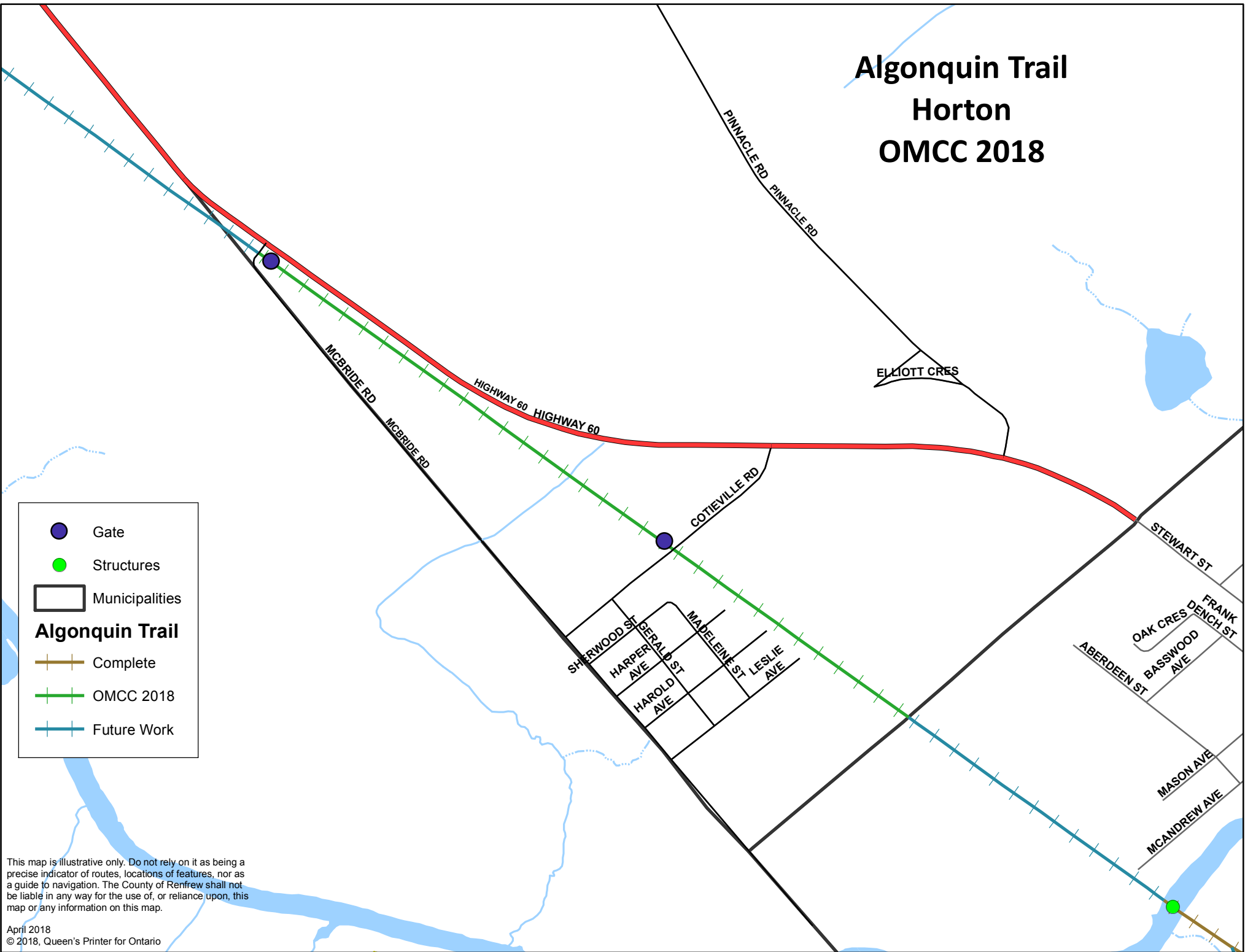
C.A.O.

  
\_\_\_\_\_  
signature

# Algonquin Trail Horton OMCC 2018

● Gate  
● Structures  
 Municipalities  
**Algonquin Trail**  
—+— Complete  
—+— OMCC 2018  
—+— Future Work

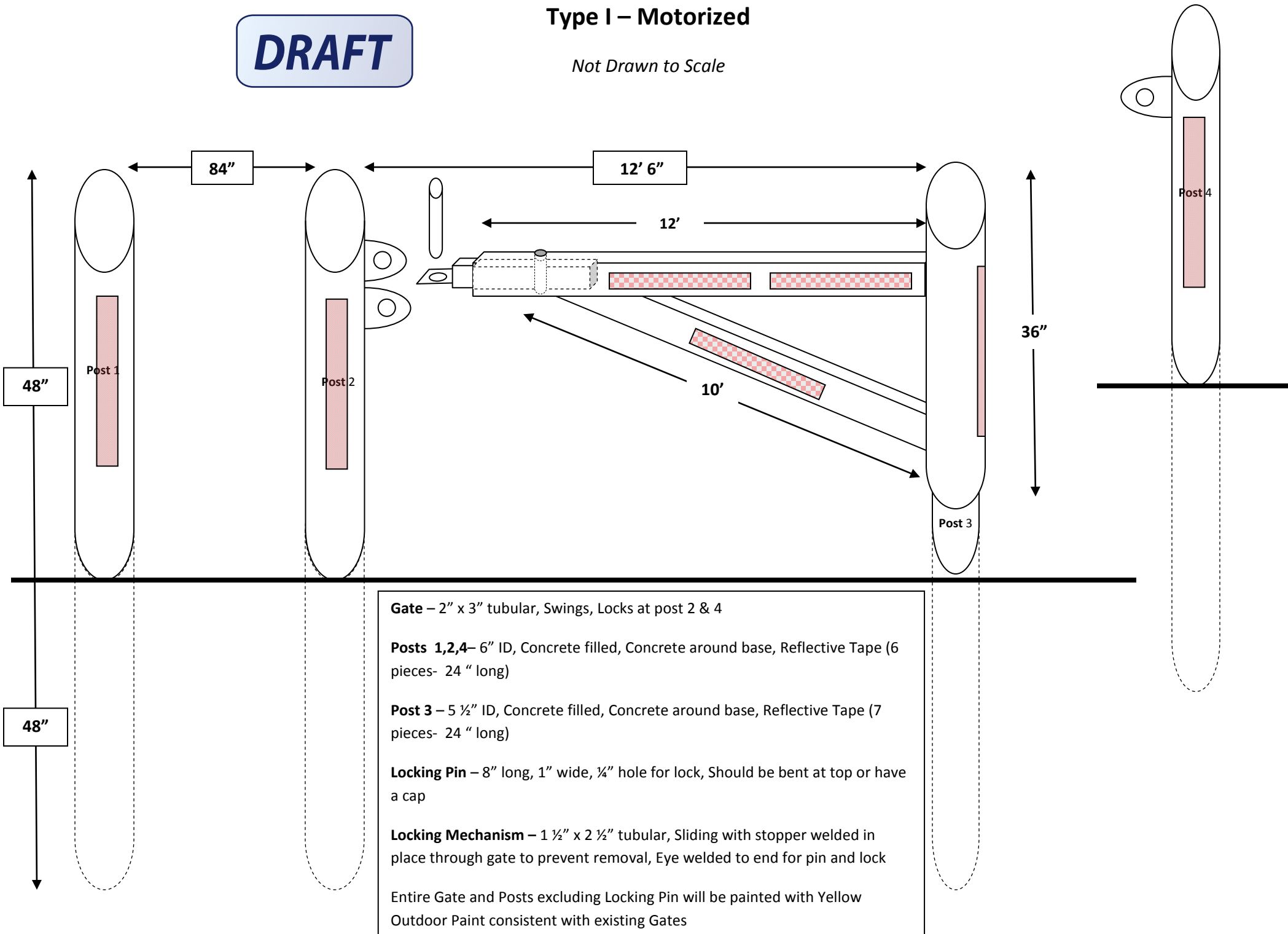
This map is illustrative only. Do not rely on it as being a precise indicator of routes, locations of features, nor as a guide to navigation. The County of Renfrew shall not be liable in any way for the use of, or reliance upon, this map or any information on this map.



**DRAFT**

# Type I – Motorized

*Not Drawn to Scale*







## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Monthly Fire Report	<b>Date:</b>	May 1 <sup>st</sup> , 2018
	<b>Council/Committee:</b>	Fire Committee
	<b>Author:</b>	Randy Corbin, Fire Chief
	<b>Department:</b>	Fire

**CALL OUTS/RESPONSES:**

- No calls in April

**MEETINGS:**

*A Prebuild meeting was held at the Fire Hall with Metalfab. 86*

**TRAINING/WORKSHOPS/:**

- Training has been done on forced entry for locked door rescue calls.

**CORRESPONDENCE: none**

**EVENTS/ UPCOMING ISSUES: none**

**OUTSTANDING ISSUES:**

Will review concerns forwarded to CAO/Clerk regarding burning outside the Open Air Burning By-Law guidelines in reference to Agricultural lands.

**FIRE PREVENTION: n/a**

**Author:** By E-mail  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer** *[Signature]*  
signature

**C.A.O.** *[Signature]*  
signature

By-Law Enforcement Council Report

Horton Twp. - January 2018

#	Date	Complainant	Location	Status	Total Calls
1	8-Jan	Dog Attack	Leslie Ave	Charges Laid	1
2	9-Jan	Stray Dog	Harold Ave	1st Warning	1
3	11-Jan	Stray Dog	River Rd	Patroled area	1
4	18-Jan	Stray Dog	Mineview Rd	Patroled area	1
5	22-Jan	Barking Dog	Gagan Lane	1st Warning	1
6	31-Jan	Missing Dog	Burnstown Rd	Patroled area	1
7	31-Jan	Dog At large	Castleford Rd	1st Warning	1
8	31-Jan	Zoning	Forest Lane	Ongoing	1
<b>TOTAL</b>					<b>8</b>

Monthly Summary 2018

2018	Animal	Parking	Prop. Stand.	Noise	Other	Pound	Total	Tickets	Charges
Jan	7				1		8		1
Feb	5				2		7		
Mar	6				1		7		
Apr									
May									
Jun									
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
<b>Total</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>22</b>	<b>0</b>	<b>1</b>

Horton Twp. - February 2018

#	Date	Complainant	Location	Status	Total Calls
1	2-Feb	Dog At Large	Harold Ave	1st Warning	1
2	5-Feb	Dog at Large	Ferguson Rd	1st Warning	1
3	7-Feb	Zoning	Forest Lane	Ongoing	1
4	8-Feb	Barking Dog	Gagan Lane	1st Warning	1
5	10-Feb	Neglect of Dog	Johnston Rd	Cruelty Issue	1
6	17-Feb	Stray Dog	Storyland Rd	Owner Found	1
7	25-Feb	Zoning	Forest Lane	Ongoing	1
<b>Total</b>					<b>7</b>

Horton Twp. - March 2018

#	Date	Complainant	Location	Status	Total Calls
1	3-Mar	Stray Dog	Castleford Rd	Patroled Area	1
2	7-Mar	Barking Dog	Gagan Lane	Charges Laid	1
3	12-Mar	Zoning	Forest Lane	1st Warning	1
4	14-Mar	Stray Dog	Storyland Rd	Patroled Area	1
5	18-Mar	Dead Cat	Lisa Lane	Completed	1
6	24-Mar	Stray Dog	Bruce St	Patroled Area	1
7	30-Mar	Stray Dog	Harold Ave	Patroled Area	1
<b>Total</b>					<b>7</b>

**TOWNSHIP OF HORTON**  
**MEMO from the CAO/Clerk as of April 26<sup>th</sup>, 2018**

INFORMATION provided **NOT** included in the Regular Council meeting package of  
May 1<sup>st</sup>, 2018

**INFORMATION EMAILED**

1. Rural Mayors' Forum of Eastern Ontario – NDP Response to Questionnaire
2. Renfrew OPP Weekly News – April 16<sup>th</sup>, 2018
3. Renfrew OPP Weekly News – April 23<sup>rd</sup>, 2018
4. Renfrew OPP – Seek Witnesses to Road Rage
5. OPP – 2019 Municipal Policing Billing Statement Property Count
6. Ministry of Citizenship and Immigration – Champion of Diversity Award
7. Golden Age Activity Centre – Correspondence – SALC Funding
8. FCM – President's Corner
9. Eastern Ontario Warden's Caucus and EORN– Information
10. EORN – Presentation to Renfrew County
11. AMO Policy Update – Three Presumptive Cancers for Firefighters announced
12. 2018 Municipal Calendars
13. Renfrew County Stewardship Forum – Invitation
14. Eastern Ontario Leadership Council – Information

# MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0  
TEL.: (705) 752-2740 FAX.: (705) 752-2452  
Email: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)

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## REGULAR COUNCIL MEETING

HELD  
April 24<sup>th</sup>, 2018

No. 2018-146

Moved by Councillor Rochefort

Seconded by Councillor Kelly

WHEREAS alarming amounts of wolf sightings have been discovered in the Municipality of East Ferris;

AND WHEREAS there has been an abundance of deer killed in the area by predators;

AND WHEREAS the Anglers and Hunters have reported they are seeing a large amount of wolves on the trap lines where they are prohibited to trap;

AND FURTHER that the Anglers and Hunters are advising that the wildlife animals such as the deer, the beavers, the rabbits and the partridges will diminish if the government of the day keep the trappers from this area, and that our wildlife will in the north of Algonquin Park have major impact;

BE IT HEREBY RESOLVED that this resolution be forwarded to Nathalie Des Rosiers, Minister of Natural Resources and Forestry; Nipissing Temiskaming MP, Anthony Rota; MPP, Vic Fedeli; FONOM, AMO, surrounding area municipalities; Nosbonsing Anglers and Hunters and the Ontario Federation of Anglers and Hunters.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of  
Resolution No. 2018- 146 passed by the  
Council of the Municipality of East Ferris  
on the 24<sup>h</sup> day of April, 2018.

  
\_\_\_\_\_  
Monica L. Hawkins, AMCT  
Clerk

**CORPORATION OF THE TOWNSHIP OF HORTON**

**BY-LAW NO. 2018-32**

**Being a By-Law to authorize the Mayor and CAO/Clerk to Amend the existing contract with Brian Dedo with respect to the covering, levelling, and compaction of refuse at the Horton Landfill Site.**

**WHEREAS** Section 11(3), Chapter 25 of the Municipal Act, S.O. 2001 authorizes Council to contract with any person for the operation and maintenance of the landfill site upon such terms and conditions as may be considered expedient.

**NOW THEREFORE** the Council of the Corporation of the Township of Horton enacts as follows:

1. That the Corporation of the Township of Horton authorize an amendment to the existing Agreement adopted by By-Law 2017-62 to extend the duration of the contract to December 31<sup>st</sup>, 2019.
2. By-Law 2017-62 and the remainder of the existing agreement remains in full force and effect.
3. That this By-Law shall come into force and effect immediately upon the passing thereof.

**Read** a first and second time this 1<sup>st</sup> day of May, 2018.

**Read** a third and final time this 1<sup>st</sup> day of May, 2018.

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MAYOR Robert Kingsbury

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CAO/Clerk Suzanne Klatt

# **CORPORATION OF THE TOWNSHIP OF HORTON**

## **BY-LAW NO. 2018-32**

### **A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE TOWNSHIP OF HORTON AT THE REGULAR COUNCIL MEETING HELD May 1<sup>st</sup>, 2018**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Horton at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Horton enacts as follows:

1. That the actions of the Council at the meeting held on the 1<sup>st</sup> day of May, 2018 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Horton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Horton to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 1<sup>st</sup> day of May, 2018.

READ a third time and passed this 1<sup>st</sup> day of May, 2018.

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MAYOR Robert Kingsbury

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CAO/CLERK Suzanne Klatt