

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

April 17th, 2018

There was a Regular Meeting of Council held in the Township of Horton Council Chambers on Tuesday April 17th, 2018. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Deputy Clerk - Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

2. Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

4. MINUTES FROM PREVIOUS MEETINGS

- 4.1 March 20th, 2018 Regular Council Meeting
- April 9th, 2018 Special Council Meeting
- April 10th, 2018 Special Council Meeting
- April 11th, 2018 Special Council Meeting

Moved by Councillor Bennett

RESOLUTION NO. 2018-94

Seconded by Councillor Campbell

THAT Council approves the following Council Meeting Minutes:

- February 20th, 2018 Regular Council Meeting
- April 9th, 2018 Special Council Meeting
- April 10th, 2018 Special Council Meeting
- April 11th, 2018 Special Council Meeting.

Carried

5. BUSINESS ARISING FROM MINUTES

There was no business arising from minutes.

6. GENERAL GOVERNMENT COMMITTEE

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

Public Advisory Member Susan Humphries was present.

6.1 Business Arising - None

6.2 Finance & Administration

6.2.7 Statement of Revenue and Expenditures

Treasurer Barr reviewed that there is roughly 70% of the budget remaining.

6.2.8 Consolidated Statement of Financial Position

This item was briefly reviewed.

6.3 Health and Safety

6.3.1 Inspection Reports – Municipal Office and Public Works Garage

The Inspection Reports were reviewed by council.

6.4 Human Resources

CAO/Clerk Suzanne Klatt introduced Megan Eady as the successful candidate for the Community Liaison Officer position and welcomed her to the Township. Ms. Eady thanked Council for giving her the opportunity and expressed excitement to start.

6.5 New Business - None

6.6 Outstanding Business - None

6.7 Correspondence

6.7.1 Ministry of Finance – 2018 Ontario Budget - Information

This item was reviewed.

6.8 Questions on Reports and Recommendations –Mayor Kingsbury

There were no additional questions on the reports.

Moved by Councillor Larone

Resolution No. 2018-95

Seconded by Councillor Bennett

THAT Council receive the Statement of Revenue and Expenditures and the Consolidated Financial Statement dated April 12th, 2018.

Carried

Moved by Councillor Campbell

Resolution No. 2018-96

Seconded by Councillor Larone

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage and Municipal Office.

Carried

Moved by Deputy Mayor Johnston

Resolution No. 2018-97

Seconded by Councillor Larone

THAT Council approve the General Government recommendation to hire Megan Eady as the Community Liaison Officer effective April 16th, 2018;

AND THAT the position be at Level 2, Step A;

AND THAT the CAO/Clerk begin the offer of employment process.

Carried

7. REPORTS FROM COMMUNITY COMMITTEES & COUNTY COUNCIL

7.1 Renfrew & Area Seniors Home Support

Councillor Bennett reviewed a few items.

7.2 Community Policing Advisory Committee

Mayor Kingsbury felt there was no real update. He asked if Mrs. Klatt could contact Inspector Slight regarding the trailer.

7.3 Health Services Village

Mayor Kingsbury mentioned there is an upcoming meeting, due to the last meeting being cancelled.

7.4 Chamber of Commerce

Deputy Mayor Johnston briefly reviewed. There are nominations up for Business of the Year and Agribusiness of the Year. Councillor Bennett suggested that Horton Township nominate KOA Campground for Business of the Year. Deputy Mayor Johnston suggested nominating Gerry Richards for the Agribusiness award. Ms. Eady is to work on the nominations that are due by April 21st. 2018.

7.5 County Council

Mayor Kingsbury briefly reviewed the River Road rehabilitation that the County awarded to Clouthier Construction. Also, there is an issue pertaining to the County of Renfrew Paramedics department being over budget and CAO Jim Hutton has been directed to look into the reasoning after the Town of Deep River requested an inquest be made.

8. CONFERENCE REPORTS - None

9. AD HOC COMMITTEE REPORTS/MINUTES/BUSINESS

9.1 Economic Development Ad Hoc Committee

No Update

9.2 Recreation Association Ad Hoc Committee

No Update

9.3 Official Plan Review Ad Hoc Committee

No update

9.4 Ad Hoc Budget Committee

Treasurer Jennifer Barr reviewed the new funds coming through from the Canada Infrastructure Bilateral Agreement. There are no real announcements yet pertaining to this potential future funding however they will be coming likely September-October 2018.

9.5 Transportation/Environmental Services Ad Hoc Committee

No Update

9.6 Ad Hoc Fire Committee

No Update

9.7 Ad Hoc Human Resources

No Update

9.8 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

Resolution No. 2018-98

Seconded by Councillor Campbell

THAT Council receive the reports from Community Committees and County Council.

Carried

10. CORRESPONDENCE SUMMARY

10.1 Information Correspondence

10.1.1 CAO/Clerk Information Memo

Mayor Kingsbury went around the table asking Council members for comments. Members briefly reviewed and discussed the information.

Moved by Councillor Larone

Resolution No. 2018-99

Seconded by Deputy Mayor Johnston

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for April 17th, 2018.

Carried

10.2 Action Correspondence

10.2.1 Resolution of Support – Respecting Municipal Authority Over Landfilling Sites

There was Council consensus to not support this Resolution.

10.2.2 Resolution of Support – Bill C-71

There was Council consensus to table this Resolution at this time. They would like to wait until there is more information brought to the table.

**11. SUPPER BREAK AT 5:15 P.M.
RECONVENED AT 6:00 P.M.**

12. DELEGATIONS &/or PUBLIC MEETINGS

6:00 pm Brian Whitehead, Jp2g Consultants
RE: DRAFT Development Charges Study

Brian Whitehead of Jp2g Consultants presented the Draft Development Charges Study. He reviewed and highlighted areas such as: Purpose of Development Charges, Study Methodology, Township Services, Calculations and Service Allocation to name a few. The Development Charges Study is to be updated every five (5) years and is mandated by the *Development Charges Act*.

Mayor Kingsbury thanked Mr. Whitehead on behalf of Council. There was consensus to accept the Draft Study. There will be a Public Meeting held May 15th, 2018 to further discuss. This Public Meeting will be advertised for public notice.

13. PLANNING & DEVELOPMENT COMMITTEE

Public Advisory Members present was Mae Craig, Bob Lockwood and John Wilson.

Councillor Campbell, Chair of the Planning and Development Committee, and presented the following items for consideration and recommendation.

13.1 Staff Reports

13.1.1 Site Plan Agreement – Amendment – Pro-Tyre

Chair Campbell reviewed the Site Plan Agreement amendment.

13.2 New Business - None

13.3 Outstanding Business - None

13.4 Correspondence - None

13.5 Building Permit Report – March 2018

The Building Permit Report was reviewed.

13.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2018-100

Seconded by Councillor Campbell

THAT Council agree to support an amendment to the 1675893 Ontario Inc. (Pro-Tyre) Site Plan Agreement to permit a 30'x60' Accessory Building for Equipment Storage.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2018-101

Seconded by Councillor Bennett

THAT Council accept the March 2018 Building Permit Report.

Carried

14. OUTSTANDING COMMITTEE ISSUES

15. BY-LAWS

15.1 2018-29 – Authorize Amendment to Site Plan Agreement – Pro-Tyre
2018-30 – Authorize Agreement – Fulton Construction Ltd.

Moved by Councillor Larone

Resolution No. 2018-102

Seconded by Councillor Bennett

THAT Council enact the following By-Laws:

- 2018-29 – Site Plan Agreement Amendment – Pro-Tyre
- 2018-30 – Authorize Agreement with Fulton Construction – Johnston Rd.

Carried

16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

17. COUNCIL MEMBERS CONCERNS

Mayor Kingsbury discussed an issue regarding a taxpayer and the request to burn outside of the burning season, although there had been a permit issued since November 2017. There has been some preparation work completed and there is a question of whether it was performed on the Township's road allowance. It was suggested that Public Works Manager Charles McDonald and Deputy Mayor Johnston go inspect the areas in the morning. Mrs. Klatt is to find out exactly which property the permit was issued for.

18. MOTION FOR RECONSIDERATION

19. IN CAMERA (CLOSED) SESSION

Moved by Councillor Larone

Resolution No. 2018-103

Seconded by Councillor Bennett

THAT Council go into a Closed Session at 7:20 p.m. pursuant to Municipal Act S. 239(2)(c) for the purpose to discuss a proposed or pending acquisition or disposition of land by the municipality or local board (Beachfront Property Update).

Carried

Council came out of Closed Session at 7:41 p.m.

Moved by Councillor Campbell

Resolution No. 2018-104

Seconded by Councillor Bennett

THAT Council direct the CAO/Clerk to follow Council direction and respond to correspondence received.

Carried

20. NEXT MEETING

The Next Council Meeting is Tuesday May 1st, 2018 at 4:00 p.m.

21. CONFIRMING BY-LAW

Moved by Councillor Bennett

Resolution No. 2018-105

Seconded by Councillor Larone

THAT Council enact By-law 2018-31– Confirming By-Law

Carried

22. ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:42 pm.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt