

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting

JANUARY 16TH, 2017

There was a Regular Meeting of Council held in the Township of Horton Council Chambers on Tuesday December 19th, 2017. Present was Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was Suzanne Klatt, CAO/Clerk, Jennifer Barr, Treasurer and Hope Dillabough, Deputy Clerk- Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the Meeting to Order at 4:00 pm.

- 2.** Mayor Kingsbury asked the Members, Staff and public to turn off all cell phones and electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of Pecuniary Interest.

4. MAYOR KINGSBURY – 2018 NEW YEAR ADDRESS

Mayor Kingsbury read out his 2018 New Year Address. He referenced and highlighted various municipal staff changes/promotions, municipal accomplishments, future capital projects as well as grant funding received. He spoke of the 2017 Flood and his admiration for Council, Staff, Volunteers, the CEMC and the alternate and the Township of Horton Ratepayers as a whole for pulling together as a team to get through. He looks forward to 2018 with excitement and hope. Individual Council Members concurred with his address and added it had been a busy productive year and Council worked cohesively on many projects.

5. MINUTES FROM PREVIOUS MEETINGS

Moved by Deputy Mayor Johnston

Resolution No. 2018-01

Seconded by Councillor Larone

THAT Council approves the following Meeting Minutes:

- December 5th, 2017
- December 19th, 2017

Carried

6. BUSINESS ARISING FROM MINUTES

There was no business arising from minutes.

7. GENERAL GOVERNMENT COMMITTEE

Susan Humphries, Public Advisory Member was present.

Councillor Larone, Chair of the General Government Committee presented the following items for consideration and recommendation.

7.1 Business Arising - None

7.2 Finance & Administration

7.2.1 DRAFT 2017 Capital Financing

Treasurer Barr reviewed the draft document. She did note there had been one small calculation error which was the Soccer Field total which is actually \$40,000 and change rather than the \$43,000. Councillor Bennett did indicate that the field may have to be re-seeded due to a cold snap immediately following the initial seeding as it had no real cover from the elements. Treasurer Barr noted that the soccer field is now an active operating asset and there is currently no money in the budget.

7.2.2 2017 Council Remuneration and Expenses

Treasurer Barr briefly reviewed.

7.2.3 2017 Building Report

Treasurer Barr reviewed the Building Report. She noted that the number of new homes being built is down to 13 versus 20 from last year. It is likely directly related to the weather as many other municipalities' had seen a decrease in permits in 2017.

7.2.4 2017 Development Charges Statement

Treasurer Barr reviewed her report.

7.2.5 DRAFT 2017 Surplus Deficit at January 11, 2018

Treasurer Barr reviewed her report. She did express concern over the Recreation deficit and that its budget will have to be watched in 2018. CAO/Clerk Suzanne Klatt recommended that a copy of the Recreation financial statement be circulated to all Recreation Committee members and Volunteers for their information. Councillor Bennett wanted to elaborate on that point and show them how the deficit was generated and what Council will be focusing on it in 2018.

7.3 Health and Safety

7.3.1 Inspection Reports – Municipal Office and Public Works Garage

The Inspection Reports were reviewed. Councillor Bennett questioned the concrete structure above the garage doors and whether it had been inspected by an engineer as per the last inspection. He thought it was every 3 years an inspection had to be completed by a qualified engineer as it is a safety issue. Councillor Bennet is to follow up with Public Works Manager Charles McDonald.

7.4 Human Resources - None

7.5 New Business - None

7.6 Outstanding Business - None

7.7 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Councillor Larone

Resolution No. 2018-02

Seconded by Councillor Campbell

THAT Council accepts the Treasurer's Statement of Council Remuneration and Expenses for the year ending December 31, 2017 as presented.

Township of Horton
Treasurer's Statement of Council Remuneration and Expenses
For the Year 2017

(costs are net of GST/HST rebate)

<u>Members of Council</u>	<u>Remuneration</u>	<u>Benefits</u>	<u>Conference Expenses</u>	<u>Travel Expense</u>	<u>Total</u>
KINGSBURY, Robert - Mayor	20,802.24	1,037.18	1,833.38		23,672.80
JOHNSTON, Robert - Deputy Mayor	15,024.61	1,276.06			16,300.67
LARONE, Jamey - Councillor	15,765.43	1,371.36	2,662.33		19,799.12
CAMPBELL, Glen - Councillor	15,330.36	1,350.66			16,681.02
BENNETT, Dave - Councillor	11,661.41	4,971.05			16,632.46
	<u>78,584.05</u>	<u>10,006.31</u>	<u>4,495.71</u>	<u>0.00</u>	<u>93,086.07</u>

By-Law 2014-45 plus annual COLA adjustments.

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Bennett

Resolution No. 2018-03

THAT Council accepts the Building Fee Report for the year ending December 31, 2017 as presented.

Township of Horton
Building Fee Report
for the Year 2017

(in accordance with Chapter 23 of the Building Code Act, S.O. 1992)

<u>YEAR</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<u>REVENUES</u>						
Building Permit Fees	39,991.00	48,625.30	62,074.00	67,332.70	56,831.00	30,824.00
Septic Permit Fees	7,460.00	13,200.00	12,500.00	10,300.00	9,500.00	11,900.00
Other Fees	5,900.00	2,500.00	6,050.00	6,900.00	7,000.00	3,000.00
Transfer from Reserves	14,307.62	991.51		1,500.00		
Total Revenues	67,658.62	65,316.81	80,624.00	86,032.70	73,331.00	45,724.00
<u>EXPENDITURES</u>						
Wages & Benefits	63,017.48	64,828.02	69,198.82	70,124.55	38,913.43	34,636.95
Mileage/Conference etc.	658.83	35.67	233.56	88.19	11,322.81	11,434.15
Office Supplies etc.	1,127.31	453.12	1,316.77	1,447.15	416.66	594.45
Building maintenance	2,855.00					
Transfer to Reserves			9,874.85	14,372.81	22,678.10	
Total Expenditures	67,658.62	65,316.81	80,624.00	86,032.70	73,331.00	46,665.55
Surplus/Deficit	0.00	0.00	0.00	0.00	0.00	-941.55

Carried

Moved by Councillor Larone
Seconded by Councillor Bennett

Resolution No. 2018-04

THAT Council accepts the Statement of Development Charges for the year ending December 31, 2017 as presented.

Township of Horton
Statement of Lot Development Funds
For the year ending December 31, 2017

Department	Balance 1/1/2017	2017 Fees	2017 Interest	2017 Funds Utilized	Balance 12/31/2017
General Eligible Service	14,628.91	2,888.18	133.96		17,651.05
Fire	33,078.25	9,120.43	322.73		42,521.41
Transportation	141,192.97	34,865.04	1,346.43	95,924.40	81,480.04
Recreation & Parks	25,509.40	5,526.99	237.36	19,950.77	11,322.98
Total Development Charges	214,409.53	52,400.64	2,040.48	115,875.17	152,975.48

Carried

Moved by Deputy Mayor Johnston
Seconded by Councillor Campbell

Resolution No. 2018-05

THAT Council receive the Health and Safety Inspection Checklists completed for the Public Works Garage and Municipal Office.

Carried

- 8. PROTECTIVE SERVICES**
Regrets: Fire Chief Randy Corbin

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

8.1 Staff Reports - None

8.2 New Business - None

8.3 Outstanding Business - None

8.4 Correspondence

8.5 Questions on Report and Recommendations – Mayor Kingsbury
There were no questions, as there were no reports.

**9. SUPPER BREAK AT 5:30 P.M.
RECONVENED AT 6:00 P.M.**

10. DELEGATIONS &/or PUBLIC MEETINGS - None

11. RECREATION

Public Advisory Members present were Sharon Bennett and Barb Dickson.

Public Advisory Member Regrets: Tina Hunt and Ralph Miller.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

11.1 Staff Reports

11.1.1 2018 Winter Carnival Committee

CAO/Clerk Suzanne Klatt reviewed her report and summarized the Winter Carnival Committee Meeting minutes.

11.1.2 Sale of Beach Property

Ms. Klatt reviewed her report as well as the two proposals submitted by Exit Ottawa Realty, and Century 21. Council felt that Century 21's proposal was more suitable for the municipality, however wanted to negotiate the expiry date from 180 days to 90. It was also agreed upon to list the property at \$189,900.

Ms. Klatt clarified for Council that she did submit a counter offer to the gentleman who made the last offer to purchase, reviewed in Closed at the December 19th, 2017 Regular Council meeting, but he politely declined.

11.1.3 Support For Daca Centre

Ms. Klatt reviewed her report. The Committee thought it was a great idea and agreed to offer some support.

11.2 New Business

11.2.1 Surplus Items – Community Hall

Ms. Klatt reviewed that there are some items in the Community Hall that are not being used and some of them, due to health and safety concerns, should be removed. The Recreation Committee is to create a list of all of the surplus items that could be put up for sale.

11.2.2 Beach Property – Beaver Issue

Ms. Klatt reviewed the issue. She had spoken with the property owner adjacent to the beach property and he said he would be ok with the Beaver removal, as long as it was at the cost of the municipality.

11.2.3 Community Hall – Telephone

Ms. Klatt reviewed the issue regarding the telephone at the hall: Volunteers and patrons can call out however cannot accept calls coming in. The phone was rerouted to have all calls come into the office due to rentals and questions etc. However, that being said, it was recognized as a safety issue. After some discussion, it was agreed upon that Ms. Klatt would speak with her contact who manages the phone services for the municipality and bring back some information and options to Council.

11.3 Outstanding Business – None

11.4 Correspondence – None

11.4.1 New Horizon's Seniors Program – Funding

Ms. Klatt reviewed that the Township has received funding through the New Horizons Seniors Program for the Community Hall. A new commercial stove and range hood was applied for. A site visit with the supplier and some members of catering will be scheduled as the items should be installed prior to March 31st, 2018.

11.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2018-06

Seconded by Councillor Larone

THAT Council, upon recommendation of the Recreation Committee, support the Winter Carnival Committee and the events scheduled to be held on February 24th, 2018 and receive as information the meeting minutes from the 2018 Horton Winter Carnival Committee.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2018-07

Seconded by Councillor Campbell

THAT Council accept the sale of the Beach Property Report as information;
AND THAT Council direct staff to prepare a by-law to enter into agreement with Century 21 Eady Realty Inc. for the sale of the beach property located at 5234 River Road;
AND THAT the agreement be for a period of 9 months with a listing price of \$189,900 with a listing period of 90 days.

Carried

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2018-08

Seconded by Councillor Larone

THAT Council approves the CAO/Clerk recommendation to include a link to our website to the DACA Recreation Newsletter and include their website to our advertising in the Horton Corner to help promote fundraising events that will assist in recovering some of the losses due to a break in this summer at their community centre.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2018-09

Seconded by Deputy Mayor Johnston

THAT Council approve to retain Richard White, a licensed trapper, to oversee beaver maintenance at the beach property at 5234 River Road.

AND THAT cost be reflective of the Horton Beaver Maintenance Policy.

Carried

12. PLANNING & DEVELOPMENT COMMITTEE

Public Advisory Members present were David Brown, Mae Craig, Bob Lockwood and John Wilson.

Councillor Campbell, Chair of the Planning and Development Committee presented the following items for consideration and recommendation.

12.1 Staff Reports

12.1.1 Severance Application B36/17 – C&K Greer Holdings

Deputy Clerk Hope Dillabough reviewed the Severance Application for C&K Greer Holdings. There was some discussion regarding the floodplain and whether there was sufficient area to build a home on this site. Ms. Dillabough explained that one of the conditions would be to have the applicant provide a preliminary plan of survey identifying the 75.5 metre contour and showing a building envelop above that elevation accepted by the municipality. There was also discussion whether the private right-of-way (road) known as Leavoy Lane would be suitable for more development. Mayor Kingsbury felt a study should be done by a qualified engineer determining that it is suitable for development at the cost of the applicant.

12.2 New Business - None

12.3 Outstanding Business - None

12.4 Correspondence - None

12.5 Building Report - None

12.6 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on any of the items.

Moved by Councillor Larone

RESOLUTION NO. 2018-10

Seconded by Councillor Campbell

THAT Planning Committee and Council approve Consent Application B36/17 C&K Greer Holdings Inc. upon the following conditions being met:

- A preliminary Plan of Survey identifying the 75.5 metre contour and showing a suitable building envelope above that elevation accepted by the Municipality;
- A Registered Plan of Survey;
- A Consent Agreement be entered into with the Township, under Sections 51(26) and 53(12) of the Planning Act and also reference Section 14.3(19) of the County of Renfrew Official Plan;
- The Applicant pay a lot development fee of \$3777.00 to the Township of Horton per lot created;
- Favourable comments from Ontario Power Generation;
- A Zoning By-Law Amendment to rezone the severed lands to 'Limited Service Residential (LSR)' from Rural (RU);
- An engineered study to ensure the Private Road known as Leavoy Lane is deemed suitable for development at the cost of the Applicant.

Carried

13. CORRESPONDENCE SUMMARY

13.1 Information Correspondence Summary

Council reviewed the following Information Correspondence Summary:

11.1.1 CAO/Clerk Information Memo

Council briefly reviewed the information.

Moved by Councillor Larone

Resolution No. 2018-11

Seconded by Councillor Campbell

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for January 16th, 2018.

Carried

13.2 Action Correspondence

13.2.1 Support Resolution

RE: Ontario Local Share Proposal Developed by AMO

Moved by Councillor Larone

Resolution No. 2018-12

Seconded by Councillor Bennett

WHEREAS the Township of Horton, through the Association of Municipalities of Ontario Local Share proposal will receive **\$496,332** in annual sustainable funding and all communities in Renfrew County will receive a total of **\$26,541,120** which municipalities will be obligated to invest in planned improvement of vital municipal infrastructure;

AND WHEREAS the Association of Municipalities of Ontario (AMO) estimates that municipal governments face an annual shortfall of approximately **\$4.9 billion dollars** over the next 10 years as they struggle to maintain current services and address their local infrastructure gap;

AND WHEREAS local municipal governments simply cannot close the \$4.9 billion dollar gap using property taxes alone, as tax bills would need to double over the next decade, having an enormous negative impact on our economy, our seniors and low-income residents hardest of all;

AND WHEREAS the Local Share proposal demonstrates a dedicated 1% sales tax could generate \$2.5 billion annually for municipal infrastructure and services, the Local Share proposal would help bridge the gap, while helping municipal governments manage the pressure on property taxes;

AND WHEREAS municipal governments own more than twice as much of Ontario's infrastructure as federal and provincial ownership combined, our roads, bridges and other assets are in need of repair and investment, needed repair and work that has been delayed because of a lack of consistent and sustainable funding;

AND WHEREAS municipal governments across the County of Renfrew and the Province of Ontario need and will continue to need a variety of dependable, multi-year and sustainable funding sources to repair, maintain and build strong communities today and in the future;

AND WHEREAS municipal governments provide services such as police, fire and ambulance services; roads and bridges, public transit, water and wastewater treatment, recreational programs, waste management, social housing, and public health, all of which is mandated by the senior levels of government in Ontario and Canada, these services are delivered while receiving only 9 cents of every tax dollar raised in Ontario;

AND WHEREAS the Canadian and Ontario governments are almost wholly dependent upon municipal infrastructure for the generation of economic activity in our communities, economic activity from which they derive tax revenue, and are reluctant to consistently and equitably invest in renewing or improving the municipal infrastructure they benefit from utilizing;

AND WHEREAS the Local Share ensures that everyone who uses municipal services – residents, businesses and tourists – helps to pay for them as they are renewed, expanded or repaired;

NOW THEREFORE BE IT RESOLVED that Council of the Township of Horton strongly support the Local Share Proposal developed by the Association of Municipalities of Ontario and believes it to be crucial to the economic well-being of our community as it will assist in the timely repair, replacement or renewal of municipal infrastructure which is utilized daily to support the local, provincial and national economy;

AND FURTHER that a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Patrick Brown, Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, to the Association of Municipalities of Ontario and our local municipal councils and the City of Pembroke.

Carried

13.2.2 Valley Heritage Radio – 2018 Municipal Communications Package

Ms. Klatt reviewed the municipal communications package and following discussion, she told council that Valley Heritage Radio is willing to work with the municipality to build a package specific for Horton. It was decided to purchase more than last year.

Moved by Councillor Larone

Resolution No. 2018-13

Seconded by Deputy Mayor Johnston

THAT Council agree to purchase the 2018 Municipal Communications Package from the Valley Heritage Radio, which includes 100 thirty-second radio ads, along with an on-air interview when needed for important topics, along with all required ad production.

Carried

13.2.3 Emergency Management Exemplary Service Award – Nominations

Moved by Councillor Larone

Resolution No. 2018-14

Seconded by Councillor Campbell

THAT Council agree to nominate Steve Osipenko and Amber Hultink for the Emergency Management Exemplary Service Award.

Carried

13.2.4 Renfrew County District Health Unit

RE: Expert Panel on Public Health – Support

Moved by Deputy Mayor Johnston

Resolution No. 2018-15

Seconded by Councillor Larone

WHEREAS the Township of Horton received the report of the Minister’s Expert Panel on Public Health: “Public Health within an Integrated Health System”; and

WHEREAS the Council for the Township of Horton has significant concerns regarding the recommendations of the Expert Panel to integrate a population health approach into local planning and service delivery; and

WHEREAS there is an apparent lack of empirical evidence based upon which the recommendations are founded; and

WHEREAS the current mandate of public health to prevent disease, protect and promote health should remain unchanged; and

WHEREAS public health must remain distinct from acute care health services and Local Health Integration Networks (LHINs) in terms of role, funding, governance, and accountability in order for public health to focus on a more upstream approach, the causes of poor health or the social determinants of health; and

WHEREAS the important linkages with local communities for programming, understanding local needs, and leveraging these partnerships will be undermined; and

WHEREAS the regionalization of public health units with centralized decision-making will have significant negative consequences for local public health and municipalities;

- Less municipal representation (400 Board of Health members reduced to approximately 180) and loss of local voice in governing and directing public health programs and services to understand and meet the needs of our communities;
- Substantial delays in responding to local program and service needs especially during emergencies;
- Adding another layer of bureaucracy resulting in increased costs and inefficiencies;
- Governance structure will not be flexible enough to meet/adjust/respond to local needs and negatively impact vulnerable priority populations;
- Potential loss of important local services fundamental day-to-day public health unit operations and efficiencies (i.e. corporate services, finance, planning and evaluation, communications, information technology etc.)
- Key positions (Chair, Vice Chair, finance etc.) on regional boards of health should not be appointed Orders in Council to avoid political influence/interference; and

WHEREAS the current cost-shared provincial/municipal funding formula (75%-25%) will not support the implementation of the proposed recommendations; and

WHEREAS the LHIN boundaries should be reconfigured to align with municipal, local public health, education, and social service boundaries to support their relationships with local public health and population health and health care system planning; and
WHEREAS public health can be integrated into the health care system without the significant system disruption, enormous cost, and risk of eroding community valued Public Health programs and services that would result with implementation of the Expert Panel's recommendations;

NOW THEREFORE BE IT RESOLVED that the Township of Horton does not support the recommendations of the Expert Panel and is in agreement with the Association of Municipalities of Ontario (AMO) urging the Minister of Health and Long-Term Care, Dr. Hoskins, not to adopt them.

Carried

14. OUTSTANDING COMMITTEE ISSUES

14.1 Correspondence – Ministry of Municipal Affairs and Housing RE: Municipal Disaster Recovery Assistance Program – Flood 2017

CAO/Clerk Klatt reviewed the correspondence received and the amount the Township of Horton will be receiving through the Assistance Program.

14.2 Procedural By-Law – Meeting to be Scheduled

There was Council consensus to hold a Special Council Meeting February 1st, 2018 at 2:00 p.m. to review the Procedural By-law and proposed changes.

15. BY-LAWS

- 15.1 2018-01 Borrowing By-Law
- 2018-02 Interim Taxes 2018
- 2018-03 Appoint Auditor
- 2018-04 Appoint Committee of Adjustment
- 2018-05 Livestock Valuer
- 2018-06 Fence Viewers
- 2018-07 Authorize Agreement re: Extension of Project – Boat Launch

Moved by Councillor Larone

Resolution No. 2018-16

Seconded by Councillor Campbell

THAT Council enact the following By-Laws:

- 2018-01 – Borrowing By-Law
- 2018-02 – Interim Taxes 2018
- 2018-03 – Appoint Auditor
- 2018-04 – Appoint Committee of Adjustment
- 2018-05 – Appoint Livestock Valuer
- 2018-06 – Appoint Fence Viewers
- 2018-07 – Authorize Extension Agreement under the Enabling Accessibility Fund re: Extension of Project – Boat Launch

Carried

16. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING - None

17. COUNCIL MEMBERS CONCERNS

18. MOTION FOR RECONSIDERATION

19. IN CAMERA (CLOSED) SESSION

Moved by Councillor Campbell

Resolution No. 2018-17

Seconded by Deputy Mayor Johnston

THAT Council went into a Closed Session Meeting at 7:20 p.m. to discuss the following items pursuant to Section 239(2) (b) and (e) of the *Municipal Act*.

- Personal Matters about an identifiable individual – 2017 Procedural Audit Management Letter;

- Personal Matters about an identifiable individual – No Trespass Order Update.
Carried

Council came out of closed at 7:38 p.m.

20. NEXT MEETING

The Next Council Meeting is Tuesday February 6th, 2018 at 4:00 p.m.

21. CONFIRMING BY-LAW

Moved by Councillor Campbell

Resolution No. 2018-17

Seconded by Deputy Mayor Johnston

THAT Council enact By-law 2018-08 to confirm the proceedings of the Council of the Township of Horton at the Regular Council Meeting held on January 16th, 2018.

Carried

22. ADJOURNMENT

Mayor Kingsbury declared the Meeting to be adjourned at 7:39 pm.

MAYOR Robert Kingsbury

CAO/Clerk Suzanne Klatt