

THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting
February 6th, 2018

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday February 6th, 2018. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Suzanne Klatt and Hope Dillabough, Deputy Clerk-Recording Secretary.

1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

4. MINUTES

4.1 January 16th, 2018 Regular Council Meeting

Moved by Councillor Bennett

RESOLUTION NO. 2018-19

Seconded by Deputy Mayor Johnston

THAT Council approves the following Council Meeting Minutes:

- January 16th, 2018 Regular Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Rick Lester and John Wilson.

Public Advisory Regrets: Murray Humphries

Councillor Bennett, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 STAFF REPORTS

6.1.1 Monitoring Well Installation along Whitton Road

CAO/Clerk Suzanne Klatt reviewed the report submitted by Charles McDonald, Public Works Manager that detailed a request submitted by an Engineering Firm to dig a temporary monitoring well located on the Township's road allowance which was mandated by the Ministry of Environment. Mr. McDonald was comfortable with this request as long as there was a traffic accommodation plan and a location plan. Councillor Larone questioned whether the municipality would receive a report with any findings. CAO/Clerk Klatt will request reports and updates.

6.1.2 Lime Kiln Road Drainage Study

Chair Bennett mentioned the Transportation and Environmental Services Committee has already reviewed the information along with the Public Works Manager and further reviewed it for Council.

6.1.3 RFQ PW-2018-01- Supply and Storage of Bulk Propane

Chair Bennett reviewed the quote submissions received. CAO/Clerk Klatt clarified for the Committee that the submissions were based at a nominal \$1.00 standard rack price only for the purpose of the Request for Quotation.

6.1.4 RFQ PW 2018-02 – Supply and Distribute Petroleum Products

Chair Bennett reviewed the submissions.

6.2 NEW BUSINESS

6.3 OUTSTANDING BUSINESS

6.4 CORRESPONDENCE

6.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Councillor Larone

RESOLUTION NO. 2018-20

Seconded by Councillor Campbell

THAT Council, upon recommendation of the Transportation and Environmental Services Committee, accept the Public Works manager's report and award Request for Proposal PW-2017-18 Lime Kiln Road Drainage Study to Greenview Environmental Services in the amount of \$39,806.00 plus HST.

Carried

Moved by Councillor Bennett

RESOLUTION NO. 2018-21

Seconded by Deputy Mayor Johnston

THAT Council, upon recommendation of the Transportation and Environmental Services Committee, accept the Public Works manager's report and award RFQ-2018-01-Supply and Storage of Bulk Propane to W.O. Stinson & Sons Ltd. for the bid price of \$1.07 plus HST and Carbon Tax (CT) per litre of propane used, inclusive of all equipment, which results in \$0.07 over rack price plus HST and CT.

Carried

Moved by Councillor Larone

RESOLUTION NO. 2018-22

Seconded by Councillor Campbell

THAT Council, upon recommendation of the Transportation and Environmental Services Committee, accept the Public Works Manager's report and award RFQ-2018-02- Supply and Distribute Petroleum Products to W.O. Stinson & Sons Ltd. for the bid price of \$48,598.00 plus HST, inclusive of all products and equipment.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Chief's Report

Randy Corbin, Fire Chief reviewed his December 2017 and January 2018 report. There were three call-outs in December 2017 and eight call-outs in January 2018. Chief Corbin also discussed the information received from the Province regarding the potential of mandatory training for all Firefighters. He will be attending a meeting with all of the Fire Chief's in the County to discuss this item and what it will mean for the Fire Departments, however that being said, told the Committee it wasn't anything to worry about just yet. Mayor Kingsbury mentioned that the Rural Mayor's Forum of Eastern Ontario will be looking into this matter as well.

7.2 New Business - None

7.3 Outstanding Business

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CAO/Clerk Klatt suggested the Fire Chief set up a Meeting to review the Request for Quotations and will send the Fire Chief a schedule of when members are available/unavailable to meet.

Discussion took place regarding the hydrants at the Renfrew Inn & Suites property and whether they need to be serviced/flushed. Councillor Bennett stated there is a tri-party agreement with the Town of Renfrew, Horton and the property owner stipulating that it is the Town of Renfrew's infrastructure and responsibility. Councillor Larone requested a report come back to Council clarifying the agreement and who is responsible for what.

CAO/Clerk Klatt questioned the Fire Chief if the Fire Department had inspected the CO2 and Fire alarms at the Renfrew Inn & Suites. Chief Corbin said he had inspected them already and had notes made.

7.4 Correspondence

7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2018-23

Seconded by Councillor Bennett

THAT Council accept the Fire Chief's Report as presented for February 6th, 2018.

Carried

8. RECREATION

Public Advisory Members present were Barb Dickson, Tina Hunt and Ralph Miller.

Public Advisory Member Regrets: Sharon Bennett

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

8.1 Staff Reports

8.1.1 Recreation – 2017 Statement of Revenue & Expenditures

Councillor Larone, along with the CAO/Clerk, reviewed the 2017 Statement of Revenue and Expenditures for the Recreation Department. He noted there is currently a deficit of just over \$10,000.00 and proceeded to review the highlighted items identified on the statement. Councillor Bennett, in terms of utilities, said there needs to be a more efficient heating system in the Rink and change rooms rather than the construction heaters and baseboard heaters that is currently there. He also expressed his disagreement regarding the building maintenance responsibility of the Community Centre as the Committee used to be in charge of it, however now it's predominantly staff. He understands that some items are health and safety issues and should be looked at by staff immediately; however other maintenance items should be handled by the Committee. Councillor Larone said that the Public Works Manager had been hired with building maintenance in his job description and it had been budgeted for. Councillor Bennett would like the Committee to have a discussion and bring back a proposal regarding the heating system to the Council table within sixty days.

8.1.2 Staff Report – Committee Updates

All items were reviewed and discussed.

There was council consensus to deny the request to use the kitchen free of charge for personal use. There will be a meeting at the Community Centre with the distributor of the commercial grade stove and range hood along with Councillor Bennett and subsequently he will meet with the Catering group. Councillor Bennett spoke with the representative at Noron Home Communications and the surveillance cameras will be fixed by the end of February but there will no longer be a warranty on them.

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8.2 New Business

Public Advisory Member Ralph Miller wanted to discuss items such as having an honorarium paid to the bar staff at the Community Hall and a review of the rental agreement. Mayor Kingsbury and the CAO/Clerk suggested to Mr. Miller to write a proposal and bring it to the Committee first for discussion and subsequently bring to Council.

Chair Johnston mentioned he has received complaints about the bird feces located on the back stairwell of the Hall. Councillors Bennett and Campbell both felt the best remedy would be to screen in that area and make it critter proof. CAO/Clerk Klatt said it had been cleaned up in September/October and if weather becomes favourable, it can be cleaned up again. Councillor Bennett stated it was a Committee issue and they will discuss and bring back a report to Council with a work plan and monetary value to remedy this reoccurring situation. A plastic 'curtain' had been previously priced and suggested as an option.

8.3 Outstanding Business

Tina Hunt, Public Advisory Member, is in the works of preparing a proposal for the Summer Festival; however she's having a difficult time securing Committee Members/Volunteers to assign duties. There will be one more meeting to see if there is any additional volunteer interest.

8.4 Correspondence

8.5 Questions on Reports and Recommendations – Mayor Kingsbury

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

RESOLUTION NO. 2018-24

Seconded by Councillor Larone

THAT Council accept the Recreation Committee Updates report provided by the CAO/Clerk as information.

Carried

9. **SUPPER BREAK – 5:55 p.m.**
RECONVENED – 6:20 p.m.

10. **DELEGATIONS AND OR PUBLIC MEETINGS - None**

11. **COUNCIL CORRESPONDENCE SUMMARY**

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Council reviewed the Information items.

Moved by Councillor Bennett

RESOLUTION NO. 2018-25

Seconded by Councillor Larone

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for February 6th, 2018.

Carried

11.2 Action Correspondence

11.2.1 Town of Lakeshore – Marijuana Tax Revenue

Moved by Councillor Larone

RESOLUTION NO. 2018-27

Seconded by Councillor Bennett

WHEREAS marijuana will soon be available for purchase through retail outlets in Canada;
WHEREAS the sale of marijuana will generate new tax revenues;

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WHEREAS the Government of Canada and the Government of Ontario have been actively discussing how to distribute the new tax revenues generated by the sale of marijuana;

WHEREAS the Government of Canada and the Government of Ontario have thus far not agreed to distribute any of the new tax revenues generated by the sale of marijuana to municipalities directly;

WHEREAS municipalities are responsible for critical infrastructure projects such as roads, bridges, water treatment and delivery of potable water;

WHEREAS municipalities face a significant challenge in funding critical infrastructure projects and have limited options for increasing revenues, aside from raising property taxes, which negatively impacts all taxpayers; and

WHEREAS the new tax revenues generated from the sale of marijuana could be used to help offset infrastructure costs for municipalities;

NOW THEREFORE BE IT RESOLVED that the Government of Canada and the Government of Ontario be urged to allocate a proportionate share of the new tax revenues generated from the sale of marijuana, to municipalities directly;

BE IT FURTHER RESOLVED that the Government of Canada and the Government of Ontario be urged to create a fund, similar to the Gas Tax Fund and the Clean Water and Wastewater Fund, from the new tax revenues generated by the sale of marijuana, to provide funding to municipalities for infrastructure projects;

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, Mr. Andrew Scheer, Leader of the Conservative Party of Canada, Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada, Ms. Elizabeth May, Leader of the Green Party of Canada;

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO).

Carried

11.2.2 McIntosh Perry – Request for Exemption of Noise By-Law

Moved by Councillor Campbell

RESOLUTION NO. 2018-28

Seconded by Councillor Larone

THAT Council grant the MTO Group Work Project No. 4066-16-00 an exemption from the provisions contained in the Township of Horton Noise By-Law No. 2013-56, Section 3(m) prohibits "*The manufacturing of construction material or the operation of any construction or manufacturing equipment in connection with construction or any construction related activity, including those activities that use explosive devices.*" which activities are prohibited at any time in the Rural Area during the following periods of time:

D All day Sundays and Statutory Holidays

F 8 p.m. one day to 6:30 a.m. the next day (9 a.m. on Sundays)

Carried

12. OUTSTANDING COMMITTEE ISSUES

13. BYLAWS

13.1 2018-09 – By-Law to Authorize Agreement – Ontario Municipal Commuter Cycling Program

2018-10 – By-Law to Authorize Agreement – CWWF – Amendment Agreement No.1

2018-11 – By-Law to Authorize Agreement – Datafix – Addendum to Voter List Management Agreement

2018-12 – By-Law to Authorize Agreement – New Horizons Senior Program – Stove and Range Hood

Moved by Councillor Bennett

RESOLUTION NO. 2018-29

Seconded by Councillor Larone

THAT Council enact the following By-Laws:

- 2018-09 – By-Law to Authorize Agreement – Ontario Municipal Commuter Cycling Program
- 2018-10 – By-Law to Authorize Agreement – CWWF – Amendment Agreement No.1
- 2018-11 – By-Law to Authorize Agreement – Datafix – Addendum to Voter List Management Agreement
- 2018-12 – By-Law to Authorize Agreement – New Horizons Senior Program – Stove and Range Hood

Carried

14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING

15. COUNCIL MEMBERS CONCERNS

16. MOTION FOR RECONSIDERATION

17. IN CAMERA (CLOSED) SESSION

18. NEXT MEETING

18.1 Council Meeting Date – Tuesday February 20th, 2018 at 4:00 p.m.

19. CONFIRMING BYLAW

Moved by Councillor Campbell

RESOLUTION NO. 2018-30

Seconded by Councillor Larone

THAT Council enacts By-law 2018-13, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on February 6th, 2018.

Carried

20. ADJOURNMENT

Mayor Kingsbury declared the meeting adjourned at 6:50 p.m.

MAYOR Robert Kingsbury

CAO/CLERK Suzanne Klatt