

# THE CORPORATION OF THE TOWNSHIP OF HORTON

Regular Council Meeting  
April 3<sup>rd</sup>, 2018

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday April 3<sup>rd</sup>, 2018. Present were Mayor Robert Kingsbury, Deputy Mayor Robert A. Johnston, Councillor Dave Bennett, Councillor Glen Campbell and Councillor Jamey Larone. Staff present was CAO/Clerk Suzanne Klatt, Public Works Manager Charles McDonald and Hope Dillabough, Deputy Clerk-Recording Secretary.

## 1. CALL TO ORDER

Mayor Kingsbury called the meeting to order at 4:00 p.m.

## 2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Kingsbury asked Council, Staff and the Public to turn off all electronic devices.

## 3. DECLARATION OF PECUNIARY INTEREST

Councillor Bennett declared pecuniary interest on Agenda Item 8.4.1 – Renfrew and Area Seniors' Home Support – Request.

## 4. MINUTES

4.1 April 3<sup>rd</sup>, 2018 Regular Council Meeting

Moved by Councillor Campbell

**RESOLUTION NO. 2018-73**

Seconded by Deputy Mayor Johnston

**THAT** Council approves the following Council Meeting Minutes:

- March 6<sup>th</sup>, 2018 Regular Council Meeting

**Carried**

## 5. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

## 6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present was Public Advisory Members Rick Lester and John Wilson

Public Advisory Regrets: Murray Humphries

Councillor Bennett, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

### 6.1 STAFF REPORTS

#### 6.1.1 Public Works Garage Ventilation

Charles McDonald, Public Works Manager reviewed his report. Chair Bennett thought a few years back there had been a safety assessment done and a written order given by the Ministry of Labour. Councillor Campbell remembered the ventilation system being a budget wishlist item by the previous Public Works Manager, however unsure whether that was mandated by MOL at the time. Chair Bennett would like to Staff to research the appropriate legislation and ensure the system is to code. CAO/Clerk Suzanne Klatt stated that perhaps through the Health and Safety walk through with the representative from the Public Services Health and Safety Association. Mr. McDonald is to follow up with the previous Public Works Manager.

#### 6.1.2 Disposal of Surplus Equipment – 2001 JCB Backhoe

Mr. McDonald reviewed his report.

#### 6.1.3 Sealing of Cracks in Hot Mix Asphalt Roads

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Mr. McDonald reviewed his report. The job was sole sourced as there is only one local company that performs this work and once it begins, it should take about two days to complete.

6.1.4 Horton Landfill Pole Installation

Mr. McDonald reviewed his report. This job will be completed by the end of the month.

**6.2 NEW BUSINESS**6.2.1 Beaumen Waste Management – Commercial Bins

Mr. McDonald reviewed that he had received information from Beaumen Waste Management that there are still three commercial bins that they pick up and bring to the landfill with an associated cost. When the new Joint Waste and Recycling Contract took effect, the Landfill Site Attendant began to charge Beaumens per load being dumped and in turn Beaumens would charge the commercial business. Beaumens feel that the municipality should not be charging them, as the commercial businesses pay for waste pick up through their property taxes. Mr. McDonald felt that ultimately it should be Canadian Waste Management providing this service, not Beaumens, as per the contract. It was also discussed that 8 commercial waste bins are owned by Horton which were purchased originally through a funding program in 2005. There was Council consensus to direct staff to waive the tipping fee for Beaumens and leave the service as is. Mr. McDonald was directed to assess the lifespan of the existing Horton owned commercial bins.

**6.3 OUTSTANDING BUSINESS**6.3.1 Mayor Kingsbury – Follow up

Mayor Kingsbury had been asked at a previous Council meeting to find out some information regarding the rehabilitation of Storyland and Castleford Roads. He spoke with the County and they will come and look at the roads and do some patching, if needed, however they will also check their records for rehabilitation and get back to the Mayor.

Mayor Kingsbury also looked into the questions raised regarding Algonquin College and after speaking with Alastair Baird, Economic Development Manager of the County of Renfrew, it was determined that the Pembroke Campus has no say in determining which courses get cancelled and generally it's due to low enrollment.

**6.4 CORRESPONDENCE - None****6.5 Questions on Reports and Recommendations – Mayor Kingsbury**

There were no additional questions on the reports

Moved by Councillor Bennett

**RESOLUTION NO. 2018-74**

Seconded by Councillor Larone

**THAT** Council, upon recommendation of the Transportation and Environmental Services Committee, agree that RFT #PW 2018-05 not be awarded as there were no bids that met or exceeded the reserved price of \$22,500.00;

**AND THAT** Council direct staff to advertise on GovDeal.ca at a bid price of \$22,500.00.

**Carried**

Moved by Councillor Campbell

**RESOLUTION NO. 2018-75**

Seconded by Councillor Larone

**THAT** Council, upon recommendation of the Transportation and Environmental Services Committee, accept the Public Works Manager's Report and agree to proceed with the crack sealing on the prescribed roads;

**AND THAT** it be completed by Greenwood Paving at a quoted cost of \$13,125.00 plus HST and will come out of the Public Works Paved Road Maintenance Budget.

**Carried**

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## 7. PROTECTIVE SERVICES

Fire Chief Randy Corbin was present.

Deputy Mayor Johnston, Chair of the Protective Services Committee presented the following items for consideration and recommendation.

### 7.1 Staff Reports

#### 7.1.1 Fire Chief's Report

Fire Chief Randy Corbin reviewed his March 2018 report; There were only a few calls. Fire Permits are done being issued for another season: This year there were 71 permits issued compared to 131 last year. Chief Corbin shared a letter of support from MPP John Yakabuski, that was sent to the Ministry of Community Safety and Correctional Services, stating that municipalities do not have the financial capacity to absorb the cost increases that would result from these regulation changes going forward, and that it would have the opposite effect from what the Ministry is trying to achieve. Another meeting with all of the County of Renfrew Fire Chiefs has been scheduled. Chief Corbin stated there will be a meeting with Metalfab Fire Trucks on April 9<sup>th</sup>, 2018 at 5 p.m. at the Firehall to go over what needs to be built on the truck.

### 7.2 New Business

CAO/Clerk Klatt asked Chief Corbin to send in a written report prior to the Council Package being sent out for review purposes.

### 7.3 Outstanding Business

#### 7.3.1 Bid Bond Clarification – Metalfab Firetrucks – Review

Mrs. Klatt clarified that the Bid Bond provided by Metalfab expired within 90 days of issue. The Tender specifications says the Township may request one until the build is complete. Council was ok without receiving a new bid bond because the contract was directly with Metalfab and not a third party contractor.

### 7.4 Correspondence

### 7.5 Questions on Report and Recommendations – Mayor Kingsbury

There were no additional questions on the reports.

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-76**

Seconded by Councillor Larone

**THAT** Council accept the Fire Chief's verbal Report as presented for April 3<sup>rd</sup>, 2018.

**Carried**

Moved by Councillor Bennett

**RESOLUTION NO. 2018-77**

Seconded by Councillor Larone

**THAT** Council accept the CAO/Clerk recommendation to waive the requirement for a \$25,000.00 Bid Bond from Metalfab Fire Trucks.

**Carried**

## 8. RECREATION

Public Advisory Members present were Sharon Bennett, Barb Dickson, Tina Hunt and Ralph Miller. Also present was Marg Bauer.

Deputy Mayor Johnston, Chair of the Recreation Committee presented the following items for consideration and recommendation.

### 8.1 Staff Reports

#### 8.1.1 Recreation Committee Updates

- Marg Bauer – Verbal Presentation re: Dances

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CAO/Clerk Klatt reviewed her report. Marg Bauer was present to discuss the Horton Dances in regards to an upcoming scheduling conflict. A wedding was booked in September on the night of the dance so she questioned what the Committee would like to do. There was consensus to cancel the September dance as there was not another Friday evening that could accommodate the event. Mrs. Klatt and Mayor Kingsbury both thanked Mrs. Bauer profusely for her all of her work on this and looking ahead.

### 8.1.2 Stove & Rangehood Installation Update

Councillor Bennett said that Russell Hendrix should be providing a layout drawing for the Stove and Rangehood Installation so that the municipality can assess what is required for electrical and fire suppression work. Councillor Bennett and the Public Works Manager are to do a site visit with Layman Fire Safety and discuss what needs to be done. Public Advisory Member Ralph Miller asked what would be done with the old stove. It was Council consensus to put it on Kijiji at a suggested price of \$3000.00.

### 8.1.3 Winter Carnival – Wrap-Up Meeting Minutes

Mrs. Klatt reviewed the minutes and clarified a few items on behalf of staff in regards to the mileage expense sheets as well as the municipally donated raffle items. Mayor Kingsbury also reviewed a few items and agreed with a suggestion that the Carnival dates should change to be a little earlier in the year. Public Advisory Member Tina Hunt reviewed a few items for clarification. She felt that some of the items in the minutes were inaccurate, specifically surrounding the 3 on 3 hockey tournament she organized. Mayor Kingsbury thanked the Committee for their commitment and hard work and suggested that next year that a little more pre-planning should be done. Mrs. Klatt also thanked Nikky Dubeau for all of her help and work at preparing the floats, being responsible for advertising and anything else the Committee needed. Councillor Bennett felt more needs to be done in terms of attracting actual Horton residents to come out to things such as the carnival and be cognizant of other activities happening within the County.

### 8.1.4 Business Plan – Leadership Camp

Tina Hunt reviewed her proposal. Mrs. Klatt thanked Tina for bringing this proposal forward and donating her \$1000.00 donation she was awarded for the Bud Knight Memorial award for her work with youth in the community.

### 8.1.5 Business Plan – Horton Festival

There was a lot of discussion. Mayor Kingsbury felt that Council as a whole must have consensus before moving forward with any plan for the proposed Festival. Councillor Campbell said there should be another meeting to thoroughly go through the proposal in detail and have the Treasurer be present for questions. The meeting was scheduled for Wednesday April 11, 2018 at 5 p.m.

## **8.2 New Business**

## **8.3 Outstanding Business**

Tina Hunt brought forward a request to refund the participants in the skating lessons as there were only six out of ten nights that they were able to use the ice, due to weather conditions. Councillor Bennett stated they have done this in the past and it was suggested they give a refund of 50% which would be 40\$ per registration.

Councillor Bennett gave a quick verbal update on the soccer field progress. The weather has been very cold and wet and until there is some warm weather, it will take at least 6 weeks for grass to grow for soccer purposes. Mayor Kingsbury and Councillor Bennett mentioned that perhaps Tina Hunt could speak with KOA Campground to use their field again at the beginning of the soccer season.

## **8.4 Correspondence**

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8.4.1 Renfrew and Area Seniors' Home Support

Councillor Bennett declared Pecuniary Interest on this item.

Mayor Kingsbury felt there was no problem donating the Hall on the evening of October 13, 2018 for their fundraiser, however the Bar profits remain with the municipality.

**8.5 Questions on Reports and Recommendations – Mayor Kingsbury**

There were no additional questions on the reports

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-78**

Seconded by Councillor Larone

**THAT** Council accept the Recreation Committee Updates report provided by the CAO/Clerk as information.

**Carried**

Moved by Councillor Campbell

**RESOLUTION NO. 2018-79**

Seconded by Councillor Larone

**THAT** Council accept the Stove and Rangehood Installation Update report as provided by the CAO/Clerk;

**AND THAT** Council direct the Public Works Manager to retain quotes for the services required including electrical, propane and fire suppression during the relocation and installation of the new Stove and Rangehood.

**Carried**

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-80**

Seconded by Councillor Bennett

**THAT** Council, upon recommendation of the Recreation Committee, accept the Winter Carnival Wrap-Up Committee Meeting Minutes for March 7<sup>th</sup>, 2018.

**Carried**

Moved by Councillor Larone

**RESOLUTION NO. 2018-81**

Seconded by Councillor Bennett

**THAT** Council, upon recommendation of the Recreation Committee, receive the Business Plan submitted by Tina Hunt for the 2018 Horton Township Leadership Camp.

**Carried**

Moved by Councillor Larone

**RESOLUTION NO. 2018-82**

Seconded by Councillor Campbell

**THAT** Council approve the request to waive the rental fee on October 13<sup>th</sup>, 2018 for the Community Hall for Renfrew & Area Seniors' Home Support;

**AND THAT** they be advised the bar proceeds remain with the Township of Horton.

**Carried**

**Councillor Bennett declared pecuniary interest on this item and did not vote**

Moved by Deputy Mayor Johnston

**RESOLUTION NO. 2018-83**

Seconded by Councillor Campbell

**THAT** Council approve a refund for \$40.00 to skating participants in the skating program due to poor ice conditions and a shorter skating program.

**Carried**

**9. SUPPER BREAK – 7:00 p.m.  
RECONVENED – 7:20 p.m.**

**10. DELEGATIONS AND OR PUBLIC MEETINGS - None**

**11. COUNCIL CORRESPONDENCE SUMMARY**

Council reviewed and discussed the following correspondence:

**11.1 Information Correspondence**

11.1.1 CAO/Clerk Information Memo

Council reviewed the Information items.

Moved by Councillor Campbell  
Seconded by Councillor Larone

**RESOLUTION NO. 2018-84**

**THAT** Council accept the Information Correspondence list as per the CAO/Clerk’s Information Memo for April 3<sup>rd</sup>, 2018.

**Carried**

**11.2 Action Correspondence - None**

**12. OUTSTANDING COMMITTEE ISSUES**

12.1 Schedule Meeting for Emergency Management April 17<sup>th</sup>, 2018 – 3:00 p.m

Tentative upon CEMC Steve Osipenko’s schedule.

12.2 Schedule Ad Hoc HR Committee Meeting

There was a meeting scheduled for Tuesday April 10, 2018 at 9:00 a.m.

**13. BYLAWS**

**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

**15. COUNCIL MEMBERS CONCERNS**

**16. MOTION FOR RECONSIDERATION**

**17. IN CAMERA (CLOSED) SESSION**

**18. NEXT MEETING**

18.1 Council Meeting Date – Tuesday April 17<sup>th</sup>, 2018 at 4:00 p.m.

**19. CONFIRMING BYLAW**

Moved by Councillor Campbell  
Seconded by Councillor Larone

**RESOLUTION NO. 2018-85**

**THAT** Council enacts By-law 2018-25, a by-law to confirm proceedings of the Council of the Township of Horton at the Regular Council meeting held on April 3<sup>rd</sup>, 2018.

**Carried**

**20. ADJOURNMENT**

Mayor Kingsbury declared the meeting adjourned at 8:10 p.m.

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MAYOR Robert Kingsbury

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CAO/CLERK Suzanne Klatt