

THE CORPORATION OF THE TOWNSHIP OF HORTON

SPECIAL COUNCIL MEETING

AUGUST 14, 2007

There was a Special Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday August 14, 2007. All members of Council were present, Mayor Robert A Johnston from 5:40 p.m.

1. CALL TO ORDER

Deputy Mayor Hall assumed the chair and called the meeting to order at 5:02 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. JOB DESCRIPTIONS

Revised Public Works Superintendent

Council members reviewed the revised Job Description for the Public Works Superintendent.

New Municipal Infrastructure Manager Position

Council reviewed the Job Description for the new Municipal Infrastructure Manager. Several changes were suggested and agreed upon. It was also agreed that a statement would be added to both descriptions "job description will be reviewed as required".

Moved by Don Eady, seconded by Bob Kingsbury

Resolution No 07-322

That Council approves the job descriptions for the following positions:

- Revised – Public Works Superintendent position
- New - Municipal Infrastructure Manager position

Carried.

4. CLOSED MEETING

Personnel

Moved by Dave Bennett, seconded by Bob Hall

Resolution No. 07-323

That Council proceeds into a Closed Meeting pursuant to Clause 8 (b) (iv) of By-law 98-08 as amended (Procedural By-law).

Carried.

The Meeting was closed at 5:55 p.m. Mayor Johnston called the meeting back to public session at 5:57 p.m. and reported that during the closed session Council discussed the job rate for the revised Public Works Superintendent.

Moved by Dave Bennett, seconded by Don Eady

Resolution No. 07-324

That Council agrees to set the job pay rate for the revised Public Works Superintendent Job Description at Grid Level 7E.

Further, Council agrees to "red circle" the pay rate for the revised Public Works Superintendent's position until Grid 7E pay rates meet this red circled rate.

Carried.

5. THOMSON ROAD – ENGINEERING QUOTATIONS – LARGE CULVERT REPLACEMENT THOMSON ROAD

Council opened the following quotations for engineering and design of the culvert replacement for the collapsing culvert on Thomson Road:

Jp2g Consultants

\$19,000 plus GST.

This work includes the site survey, property information, defining the drainage area, calculating the size of replacement culvert, presenting culvert type options to Council, considering need to cut off windwalls, obtaining MNR approval, preparing detailed design drawings, specifications for tendering, provide quantity calculations, opinion on cost, attendance at Council, setting up tender advertisement and notifying local contractors, responding to contractors questions and attendance at tender opening.

They also quoted \$14,000 plus GST to provide full time inspection and general administration service during the reconstruction.

Stantec Consulting Ltd \$5,000 plus disbursements and GST

They advised they had experience on the watershed, having undertaken a drainage study and detailed design in 1994 when the culvert upstream was replaced on Lavallee Road. As a direct result of this work they anticipate that the culvert to be replaced will be increased to 3 m or greater. This then will qualify as a County responsibility to replace.

Following consideration of these quotations, Councillor Bennett, chair of Public Works Committee, suggested that the Municipal Infrastructure Manager review the quotes and make a recommendation to Council at the September 4, 2007 on which quote to accept. Council agreed.

The CAO/Clerk was also requested to contact the County Operations Committee to have them attend our office during their September 10, 2007 Road Tour of Eastern County Roads.

Deputy Mayor Hall left at this point, being 6:15 p.m.

6. REQUEST WHITEWATER REGION TO CONTRACT THE SERVICES OF THEIR CBO AS HORTON'S BUILDING INSPECTOR TO INSPECT LARGE BUILDINGS

The CAO/Clerk informed Council that we have received an application for a 10,000 plus square addition to an industrial facility in Horton Township. This constitutes a large building and our CBO is not licensed to inspect large buildings. The CBO has suggested we contact Whitewater Region to see if we can contract the services of their CBO who is licensed for large buildings. After discussion the following resolution was put forward.

Moved by Dave Bennett, seconded by Bob Kingsbury

Resolution No. 07-325

That the Council of the Township of Horton request Whitewater Region to contract the services of their CBO as a building inspector for Horton Township to inspect large buildings.

Carried.

7. AUTHORISE STAFF TO ATTEND SEPTEMBER 19, 2007 MUNICIPAL DATA WORKS TRAINING IN EMBRUM, ONTARIO

The CAO/Clerk said that he realized that he did not require authority from Council to send Linda Novossiltzeff, Jeff Schruder and Rod Eady, but he wanted to point out that this Training Session was available and these three people would attend on September 19, 2007. Training is on preparation of an asset for valuation and developing an Asset Valuation Depreciation Report, which is the next step in the process of our Asset Management.

8. CONFIRMING RESOLUTION

Moved by Dave Bennett, seconded by Don Eady

Resolution No. 07-326

That Council pass this confirming resolution to validate any actions or directions given during the open portion of this Special Council meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

9. ADJOURNMENT

Moved by Bob Kingsbury, seconded by Don Eady

Resolution No. 07-327

That Council adjourn this Special Council Meeting at 6:20 p.m.

Carried.