

THE CORPORATION OF THE TOWNSHIP OF HORTON

**COMMITTEE OF THE WHOLE MEETING**

August 31, 2009

There was a meeting of the Committee of the Whole held in the Municipal Council Chamber on Monday August 31, 2009. Present were Mayor Robert A. Johnson, Deputy Mayor Bob Hall, Councillors Dave Bennett, Don Eady and Bob Kingsbury.

1. **CALL TO ORDER**

Mayor Johnston called the meeting to order at 4:00 p.m.

2.. **DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest by Members of Council.

3. **COUNCIL MEETINGS**

Regular Council Meeting – July 07, 2009

Special Council Meeting - August 18, 2009

Council Members reviewed the July 7, 2009 Regular Council Meeting and the August 18, 2009 Special Council Meeting – Hydro Smart Meters.

Councillor Bennett asked what was happening with the County about the problems with the culvert job they did on Thomson Road? Jeff Schruder, Infrastructure Manager, reported that he has been speaking with John Marcus, Inspector on the job, to coordinate a meeting with the County and that has not happened yet.

Councillor Eady noted that the August 18, 2009 Meeting with Hydro was an excellent meeting. The ratepayers left with an understanding of Smart Meters and how they are intended to work.

4. **COMMITTEE REPORTS**

**PUBLIC WORKS**

There were No Public Works Committee Minutes to review. Jeff Schruder reviewed his Infrastructure Manager report and the Public Works Superintendent Report. He noted that Miller Paving wanted to carry out the Prime and Double Surface Contract on September 3, 2009. The Contract called for the prime and double surface to be completed by mid August but due to the rainy summer season it has put the company behind. Councillor Kingsbury asked if we are going to be too late again, when the last time prime and double surface treatment was applied it was near the end of September and we felt that we did not get a good job.

Mr Schruder noted that two Road Superintendents in the area are still going ahead in early September with prime and double treatment. Councillor Bennett suggested that the weather forecast calls for two weeks of warm sunny weather and supports the go ahead of this project.

Councillor Eady said he would be supportive as long as we made sure the work is done on September 3, 2009 and no later. After discussion the Committee agreed to support a September 3, 2009 application date.

Councillor Bennett informed the Committee that there is a need for the HR Committee to review the holiday process for the Public Works Department. There was a lot of down construction time due to holidays this summer.

The Committee reviewed options that the Human Resources Committee could consider. All Council Members and Management Staff would be present at this meeting which should take approximately one hour.

Mayor Johnston asked when and who puts up the Welcome Signs on Highway 17? The Committee discussed the options and agreed that an inspection be carried out on September 1, 2009 and report to Council on options.

Councillor Kingsbury noted that we have no base cost from a contractor to compare staff time costs, if this work was carried out by the Public Works Department members or the casual construction crew still on staff.

#### **WASTE MANAGEMENT COMMITTEE**

The Committee reviewed the July 16, 2009 Committee Meeting Minutes. They noted that we have been successful in receiving a grant of \$4,000 for the Bearwise Program for the purchase of the used packer truck. We have been notified of funds coming for the handling of e-waste. A rework of the old filled space has been carried out. The Re grind Machine is expected this week. The layout has been received for the hydro to be brought into the Landfill Site and that the Township has enrolled as a Collection Site for the Ontario Tire Stewardship Program .

#### **FIRE COMMITTEE**

The Fire Committee has not met since the last Committee of the Whole Meeting.

#### **FINANCE COMMITTEE**

Deputy Mayor Hall, chair of Finance Committee, informed the Committee that he spoke with the Treasurer before the start of this Meeting to commence work on the 2010 Municipal Budget in September. He noted that this is the last budget for this term of Council.

Councillor Eady reminded Council Members that, in the discussion on how to finance the over run costs on the Rink Change Room, all agreed that reserves would be used in the interim, and unspent funds from each budget would be used to pay back the reserve accounts. We should soon be in a position to know what this Budget position will be.

#### **RECREATION COMMITTEE**

Councillor Kingsbury, Chair of the Recreation Committee, reviewed the July 15, 2009 Recreation Committee Minutes. He reported that a resident is putting on a Talent Show and has agreed to join the Committee. A letter is going out to eleven people who have their Smart Serve Program to see if they are still volunteering. Julie is drawing up the Fall Schedule of activities at the Community Centre. The Committee of the Whole members discussed Shuffle Board being a possible Tuesday or Sunday evening activity.

Councillor Kingsbury reported that the Engineering Firm of Houle-Chevrier has been contracted to carry out the soil test for \$3,400 for the Rink Cover.

Councillor Eady asked if there would be sufficient funds available for a concrete floor on the ice surface? He noted that costs for financing the Rink Cover would have to come from enrollment fees and winter hockey and skating activities will not generate sufficient enrollment fees, you would have to have summer activities as well, such as ball hockey, summer broom ball, a large community dance etc.

The Committee discussed the possibility of asphalt painted white rather than concrete as it would be cheaper. The Recreation Director was asked to investigate alternatives. Another possibility suggested was paving stones.

Councillor Kingsbury discussed the cost for the Rink Cover and the Volley Ball Courts. He reported that the Change Room plumbing still has to be completed, some pot lights installed outside and the source for hot water.

Councillor Bennett reported that both furnaces in the Community Centre, are not producing heat at this time and the Canadian Company, the furnaces were bought from, has gone bankrupt, parts are still available in the States, with a two to three week delivery but this may not be satisfactory in the winter time, we may need to start looking for a furnace.

## **PLANNING COMMITTEE**

### Committee Meeting July 21, 2009

### Public Meeting – Bennett Minor Variance July 21, 2009

Councillor Bennett, chair of Planning Committee reviewed the July 21, 2009 Planning Committee Meeting and the Public Meeting for the Kevin Bennett, Minor Variance.

Chair Bennett reported that Ray Cunningham has submitted the \$5,000 security deposit required for the Site Plan Agreement. He also informed the Committee that Harold Deacon's Site Plan is to have work completed by the end of September.

## **HUMAN RESOURCES COMMITTEE**

Deputy Mayor Hall, Chair of Human Resources Committee, informed the Committee that there is a need to schedule a meeting this month. Items to be discussed are Public Works, timing of staff holidays, management discussions including Infrastructure Manager's work load, policies for employment and dismissal. After discussion the Committee agreed to hold a HR meeting with all Council Members present and with Senior Management present on Wednesday September 23, 2009 between 4:00 and 5:30 p.m. to permit time for Council members to have dinner and attend the Recreation Committee Meeting at 7:00 p.m.

## **LIME STABILIZATION COMMITTEE**

### Committee Meeting July 8, 2009

Councillor Bennett, chair of Lime Stabilization Committee, noted that there is some work to be done with the air, the screen has to be installed, there needs to be an inspection of the system and we will be ready to receive waste. Chair Bennett reported that the Township has received a letter from a lawyer on behalf of Cindy and Larry Reid placing the Municipality on notice that if there is any damage to the Reid's property, health and livelihood as a result of the Lime Stabilization treatment and spreading, that there will be a legal action.

## **5. OTHER BUSINESS**

### a. Draft By-law to Establish Interest on Overdue Accounts

The CAO/Clerk reported that this requirement came from the Waste Management Department on overdue tipping fee accounts for commercial accounts.

### b. Draft By-law – borrow \$300,000 from OSIFA for Horton Share of Build Canada Grant – Garden of Eden Road

That this is our share of borrowing required for the estimated \$1.3 million project to reconstruct Garden of Eden Road between Bruce Street and Highway 17.

### c. Draft By-law - \$5,000,000 Liability Insurance – Procurement By-law

The CAO/Clerk reported that when the tender was called for the installation of the Beach Volleyball Court, \$5,000,000 liability was included in the tender specs, as the Infrastructure Manager believed that to be the standard, having spoken to his peers in neighbouring municipalities. The Procurement By-law does state \$1,000,000. The Council believed \$5,000,000 to be too high for small projects and requested that some consideration be made for larger contracts to have \$5,000,000. This by-law was drafted to achieve that goal.

### d. Council Remuneration Report

Council had asked that the Report from the Committee to Review Council Remuneration be discussed at this meeting, to draft a response and to establish a meeting to review their Report. Being a late hour and the Committee had agreed to 6:00 p.m. end to this meeting, the Committee agreed to discuss this at the HR Committee meeting September 23, 2009.

## **6. NEXT MEETING**

The next meeting of the Committee of the Whole will be Monday, October 5, 2009 at 4:00 p.m.

7. CONFIRMING RESOLUTION

Moved by Bob Kingsbury, seconded by Dave Bennett

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

8. ADJOURNMENT

Moved by Don Eady, seconded by Dave Bennett

That this Committee of the Whole Meeting be adjourned at 6:10 p.m.

**Carried.**

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Chair

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CAO/Clerk