

THE CORPORATION OF THE TOWNSHIP OF HORTON

**COUNCIL MEETING**

November 3, 2009

There was a meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday November 3, 2009. Present were Mayor Robert A. Johnston, Deputy Mayor Bob Hall, Councillors Dave Bennett, Don Eady and Bob Kingsbury.

1. CALL TO ORDER  
Mayor Johnston called the meeting to order at 4:00 p.m.
2. DECLARATION OF PECUNIARY INTEREST  
There was no declaration of pecuniary interest.
3. MINUTES OF OCTOBER 6, 2009 REGULAR COUNCIL MEETING  
OCTOBER 6, 2009 PUBLIC MEETING – COLBERT

Moved by Bob Kingsbury, seconded by Dave Bennett **Resolution No. 09-265**

That Council approves the following Council Meeting Minutes:

October 06, 2009 Regular Council Meeting

October 06, 2009 Public Meeting – Heather Colbert Zoning Amendment

**Carried.**

4. BUSINESS ARISING FROM MINUTES  
There was no business arising from the Minutes.
5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA  
Councillor Eady added a Report on his meeting with Jim Watson.  
The CAO/Clerk added Council Meeting Package alternative and a request from McNab/Braeside for Disaster Relief Assistance.

Moved by Dave Bennett, seconded by Bob Hall

**Resolution No. 09-266**

That Council add the following items to the Agenda and approves the November 3, 2009 Council Meeting Agenda.

- Report on Meeting with Jim Watson
- Council Meeting Package alternative
- McNab/Braeside Request for Disaster Relief Assistance

**Carried.**

6. DELEGATIONS  
There were no delegations. Councillor Bennett asked if Hans Van Den Hurk and Sergeant Hewitt from the OPP were coming at 7:00 p.m. The CAO/Clerk was not aware of the appointment and left the Council Chambers to phone the two people concerned.
7. COMMITTEE REPORTS

4:08 **COMMITTEE OF THE WHOLE**

Minutes of Meeting October 5, 2009

Council reviewed the Minutes of the October 5, 2009 meeting. Councillor Kingsbury referred to page 3, under Recreation Committee and asked if the freezer had been removed from Douglas Campbell's house?

Public Works Department will look after it.

Deputy Mayor Hall asked about the next Committee of the Whole meeting, which will be November 30, 2009 at 4:00 pm. The Remuneration Committee has been invited to attend.

Moved by Don Eady, seconded by Dave Bennett

**Resolution No. 09-267**

That Council approves the Minutes of the Committee of the Whole Meeting October 5, 2009.

**Carried.**

4:10 **PUBLIC WORKS**

Minutes of Meetings October 5, 23 and 30, 2009

Councillor Bennett, chair of Public Works reviewed the Committee Meeting Minutes

October 5, 2009 Minutes

Councillor Eady referred to item 5, Bill McGahern Unopened Road Allowance and asked if it will be discussed at Planning Committee. The CAO/Clerk has contacted the adjacent landowners to see if they are interested. When this information is received it will go to Planning Committee. Three of the landowners have expressed interest if the price is right. If there is no interest Bill McGahern will buy all the land.

There was discussion about the value of the land, whether appraisals should be site specific rather than just using a general figure.

Moved by Don Eady, seconded by Dave Bennett

**Resolution No. 09-268**

That Council agrees that from this point in time forward, an appraisal is to be received for the value of the land to be conveyed through Road Closing procedures.

**Carried.**

There were no questions on the October 23, 2009 Meeting Minutes.

October 30, 2009 Minutes

Councillor Bennett referred to the October 30, 2009 Meeting Minutes, No 4, Grading Private Roads. Deputy Mayor Hall expressed concern with "free" grading. Mayor Johnston explained the reasoning and reported that Admaston/Bromley Township does it for their residents at \$60 per hour.

Public Works Committee was proposing one free grading in the Spring and additional grading at \$80 per hour.

Councillor Eady expressed mixed feelings, fearing a financial crunch in the next few years. He also suggested that wear and tear on the grader was an issue.

After much discussion the following resolution was put forward.

Moved by Dave Bennett, seconded by Bob Kingsbury

**Resolution No. 09-269**

That Council on recommendation of the Public Works Committee offer one-free grading of cottage roads (multi-use roads) per year. That the Public Works Department grade farm laneways and other accesses at \$80.00 per hour. Public Works Staff is authorized to draw up a policy on what minimum criteria are required in a road before the road is graded.

**Carried.**

**Deputy Mayor Hall opposed.**

Chair Bennett referred to No 8, page 3 Garden of Eden Road Project and reported that Public Works Committee recommended asking Stantec to go ahead with the engineering work for this project.

The Committee also suggested asking Ed Vickers to do the engineering for Pinnacle Road, hoping it could be included in the Garden of Eden

Road project. When asked, Ed Vickers would not comment until he has visited the road. Councillor Eady was concerned about cost and it was suggested to have \$5,000 as an upset figure.

Moved by Bob Kingsbury & seconded by Don Eady

**Resolution No. 09-270**

That Council on recommendation of the Public Works Committee authorize the Engineer to proceed with the work set out in September 30, 2009 correspondence and that Stantec be further authorized to design Pinnacle Road as well. Pinnacle Road design to have an upset limit of \$5,000.

**Carried.**

Chair Bennett referred to No 10, radiator for Grader and reported that a quote has been received to rebuild the radiator for \$1200.

No 11 – Tandem Truck Tender Report was discussed.

Moved by Dave Bennett, seconded by Bob Kingsbury

**Resolution No. 09-271**

That Council on recommendation of the Public Works Committee accepts the truck tender quotation of Valley Spring with Larochelle Equipment with no trade in the amount of \$199,607.15 plus tax.

**Carried.**

No 12 – Rubber Tire Excavator was discussed. The Township has a backhoe which is used for ditching but is slow and inefficient. A good second hand excavator has been found at a cost of \$72,000. A major ditching job is planned on Johnston Road and \$20,000 is budgeted for rental of an excavator, which could be used towards the purchase of this machine. Additional money has been found in the Public Works budget which can be used. Having an excavator would extend the life of the backhoe.

Deputy Mayor Hall said if it can be worked into the Budget – good. From a budget perspective nothing is changing, Public Works are moving money around.

Councillor Eady questioned how do we know it is a good machine?

Jeff Schruder, Infrastructure Manager and Dave Radke, backhoe operator, went to see the machine and reported on its condition. Councillor Bennett, through his Company, has had positive experience with the company selling the excavator.

Councillor Kingsbury suggested we need to keep up with expansion in the Township.

Moved by Bob Kingsbury, seconded by Dave Bennett

**Resolution No. 09-272**

That Council on recommendation of the Public Works Committee authorize the purchase of a used 2004 rubber tired Volvo Excavator at a cost of \$72,000 plus tax, using monies available in the 2009 Public Works Expenditure Budget for this purpose.

**Carried.**

Moved by Bob Kingsbury, seconded by Dave Bennett

**Resolution No. 09-273**

That Council approves the Minutes of the October 05, October 23 and October 20, 2009 Public Works Committee Meeting.

**Carried.**

Municipal Infrastructure Manager Report

Jeff Schruder reviewed the Report. He reported that excavation for the footings for the Rink Cover building will start soon.

Councillor Eady asked if the Building Inspector, Dennis Fridgen will follow this project from start to finish. The CAO/Clerk confirmed that the Building Inspector will monitor the project.

Jeff Schruder has heard from Ed Vickers, Stantec that the Fish Study is completed and he is waiting for the Report.

Councillor Kingsbury asked about the Chevalier property in Cotieville. There is a drainage issue as Chevalier has built up his property. Jeff will go out and take shots for elevation.

Councillor Kingsbury asked Jeff Schruder to supply Julie Hawley with figures for the finished Volley Ball Court.

Councillor Kingsbury asked if anyone was interested in the old truck at the Landfill Site. Councillor Bennett will look after it.

#### Public Works Report

Jeff Schruder referred to the “dig out” on Eady Road and the length of time it took to do the job with the backhoe and suggested that with an excavator the job would have been done more efficiently in less time.

Councillor Eady asked if the new biodegradable bags for the compost and garbage in the Test Project had been delivered to the participants. Jeff Schruder confirmed that they will be delivered this week.

The CAO/Clerk asked Council who was planning to go the Good Roads Convention in February 2010; the rooms would have to be booked before the next Council Meeting. Mayor Johnston and Councillors Dave Bennett and Bob Kingsbury said they would not be attending. It was agreed that Rick Lester and Murray Humphries together with Jeff Schruder and Rod Eady be asked if they wished to attend.

Moved by Bob Hall, seconded by Bob Kingsbury

**Resolution No. 09-274**

That Council receive the October 2009 Municipal Infrastructure Manager's Reports.

**Carried.**

Deputy Mayor Hall suggested, for members who do not attend the Public Works Committee Meeting that background material be provided, to help in making decisions.

Councillor Eady agreed suggesting that a running file be kept on the Garden of Eden Project with up to date figures, so everyone knows what is going on.

Councillor Kingsbury agreed, suggesting the Rink Change Room as an example, where a running file was not kept and spending went out of control.

#### 5:32 **FIRE COMMITTEE**

##### Minutes of Meeting October 23, 2009

Councillor Bennett, chair of Fire Committee reviewed the Minutes.

Moved by Don Eady, seconded by Bob Hall

**Resolution No. 09-275**

That Council approves the Minutes of the October 23, 2009 Fire Committee Meeting.

**Carried.**

The Fire Department now have a Standard Operating Procedure, which requires the Fire Department to immediately set up “do not cross” tape perimeter, as soon as possible when arriving at a major structural fire to keep onlookers and owner back from the fire scene.

Moved by Dave Bennett, seconded by Bob Kingsbury

**Resolution No. 09-276**

That the Council of the Township of Horton on recommendation of the Fire Committee accepts the Standard Operating Procedure for On-Scene Policy.

**Carried.**

The Deputy Fire Chief Rick Rougier has submitted his resignation for November 30, 2009. There will be an internal posting at the Fire Hall, before going outside the Department if necessary.

5:41 **WASTE MANAGEMENT COMMITTEE**

Minutes of Meeting October 22, 2009

Councillor Eady, chair of Waste Management reviewed the Minutes.

Councillor Kingsbury suggested that the material for the Re grind Pile is not being separated as directed by Marc Lesieur, of the Ministry of the Environment. Jeff Schruder will check this tomorrow.

The CAO/Clerk reported that Harold Deacon was at the office recently and reported finding a battery in the Re grind pile; he suggested that more staff is required to monitor the Landfill Site.

Councillor Eady will bring this up at the next Committee meeting.

Deputy Mayor Hall asked if the electrical work is finished.

Jeff Schruder reported that Hydro need to pull wire to finish the job.

Moved by Bob Kingsbury, seconded by Bob Hall

**Resolution No. 09-277**

That Council approves the minutes of the October 22, 2009 Waste Management Committee Meeting.

**Carried.**

5:48 **FINANCE COMMITTEE**

Deputy Mayor Hall reviewed the Statement of Revenue & Expenditures for period ending October 31, 2009. Council also reviewed the Tax Arrears Report as of October 31, 2009.

Deputy Mayor Hall suggested the need for a Budget Meeting and December 9, 2009 at 4:00 pm was agreed upon.

Moved by Don Eady, seconded by Dave Bennett

**Resolution No. 09-278**

That Council receive the October 2009 Tax Arrears Report and the October 2009 Financial Report.

**Carried.**

6:05 Council took a break for Supper and resumed at 6:35p.m., all Members of Council were present.

6:35 **RECREATION**

Minutes of Meeting October 20, 2009

Councillor Kingsbury, chair of Recreation reviewed the Minutes. He expressed appreciation to Val Miller for organizing the Harvest Supper which was very successful 224 meals were served, a profit of \$2,500 was realized and all comments have been very positive.

Moved by Don Eady, seconded by Bob Hall

**Resolution No. 09-279**

That Council approve the October 20, 2009 Recreation Committee Meeting Minutes.

**Carried.**

639 **PLANNING**

Minutes of Meeting October 20, 2009

Councillor Bennett, chair of Planning, reviewed the Minutes.

Moved by Dave Bennett, seconded by Bob Kingsbury      **Resolution No. 09-280**  
That Council approves the minutes of the October 20, 2009 Planning Committee Meeting.

**Carried.**

Moved by Don Eady, seconded by Bob Hall      **Resolution No. 09-281**  
That the Council of the Township of Horton on recommendation of the Planning Committee commence the procedure to stop up and convey the unopened road allowance in Concession 7 and 8, Lot 24 and 25. Costs to be borne by the applicant. Real Estate Value shall be the appraised value of \$2,500.00 per acre.

**Carried.**

**Opposed by Councillor Dave Bennett and  
Councillor Bob Kingsbury**

Moved by Dave Bennett, seconded by Don Eady      **Resolution No. 09-282**  
That the Council of the Township of Horton on recommendation of the Planning Committee accepts Consent Application No. B102/09 upon satisfactory inspection of the proposed lot by Horton Township's Chief Building Official.

**Carried.**

Moved by Don Eady, seconded by Dave Bennett      **Resolution No. 09-283**  
That the Council of the Township of Horton on recommendation of the Planning Committee accepts Consent Applications B 138 to B142(5). An Aggregate Impact Study must be carried out as a condition of approval.

**Carried.**

Moved by Dave Bennett, seconded by Bob Kingsbury      **Resolution No. 09-284**  
That Council on recommendation of the Planning Committee recommends that Consent Application B112/09 for Tom McEvoy be refused as it does not meet the MDS formula.

**Carried.**

The CAO/Clerk passed out copies of a report on the Status of Harold Deacon's Site Plan Agreement, which Council reviewed and discussed. Councillor Bennett suggested that Mr Deacon was moving forward and hopefully most of the work would be completed within thirty days.

After discussion Council decided to give Mr Deacon thirty days to complete the work on his property.

6:46      **HUMAN RESOURCES**

Revised Job Description – Municipal Infrastructure Manager

The CAO/Clerk reviewed the revised Job Description with Council.

Moved by Bob Kingsbury, seconded by Dave Bennett      **Resolution No. 09-285**  
That Council approves the revised Municipal Infrastructure Manager job description.

**Carried.**

6:50      **RENFREW & AREA SENIORS HOME SUPPORT**

Councillor Kingsbury did not have a Report as the Committee had met the same night as Council.

6:51      **CPAC**

No report.

6:51      **BUILDING REPORT**

Council reviewed the Building Report.

Moved by Don Eady, seconded by Bob Hall      **Resolution No. 09-286**  
That Council accepts the Chief Building Official Report for October 2009.

**Carried.**

**6:52 LIME STABILIZATION OF SEPTAGE**

Minutes of October 22, 2009 Meeting

Councillor Bennett, chair of Lime Stabilization reviewed the Minutes. He reported that they had found a product called Penetron to seal the tanks. It comes in powder form, is mixed with water and brushed on with a broom, and can be tested the day after application.

The Ministry of the Environment has given the Township an extension until Spring 2011 for our testing. They require that the tanks be leak tested and engineer certified before we accept septage.

Moved by Dave Bennett, seconded by Bob Kingsbury

**Resolution No. 09-287**

That Council approves the October 22, 2009 Lime Stabilization Committee Meeting Minutes which was attended by staff and the Council members on the Lime Stabilization Committee.

**Carried.**

**6:55 EMERGENCY PREPAREDNESS PLANNING COMMITTEE**

The CAO/Clerk reported that Jim Ferguson has planned an Emergency Preparedness Exercise on Saturday December 5, 2009.

**8. CORRESPONDENCE SUMMARY**

**Information Correspondence**

Council reviewed the following Information Correspondence Summary:

- A. MPAC – Toronto Bank Tower Decision – Divisional Court
- B. Ontario Good Roads Association – Nomination for 2010-2011 Board of Directors
- C. Canadian Wind Energy Association – message from President
- D. United Way of Upper Ottawa Valley Inc – Campaign Blitz
- E. City of North Bay – Mayor to Mayor Campaign launched in Buy American Battle
- F. Renfrew County & District Health Unit – H1N1 Flu Vaccine
- G. Rural Transit Symposium – November 19, 2009
- H. RVH – Physician Recruitment Update
- I. Recycling Council of Ontario Reception: Update on the Waste Diversion Act Review – Minister of the Environment
- J. From Waste to Worth: The Role of Waste Diversion in the Green Economy
- K. Ottawa Valley Tourist Association – Annual General Meeting – Nov. 18, 2009
- L. AMCTO Province Introduces Changes to Municipal Elections Act
- M. AMO - AMO Report to Members on Sept 2009 Board meeting
- Minister of Finance Delivers Fall Economic Statement
- AMO Applauds Government for Moving Forward on the Implementation of Early Learning and Child Care in Ontario
- Good Government Bill Proposes Municipal Election Changes
- Waste Diversion Act Review

Moved by Don Eady, seconded by Bob Kingsbury

**Resolution No. 09-288**

That Council received the November 3, 2009 Information Correspondence Summary.

**Carried.**

**Action Correspondence**

Council reviewed the following Action Correspondence Summary:

- 1. Corporation of the County of Perth - support resolution regarding Residential-Farmland Property Tax Concerns

Moved by Don Eady, seconded by Dave Bennett

**Resolution No. 09-289**

That the Council of the Township of Horton support a resolution of the Corporation of the County of Perth requesting that in the future MPAC provides additional, proactive reporting to municipalities to disclose pending assessment changes such as incorrect values in the RT and FT class; and also a request that MPAC process the outstanding building permits to ensure that no assessment revenue is lost, and that new permits be processed in a timely manner; and further that the Ministry of Finance be requested to

reconcile the 2009 OMPF, and to adjust the 2010 OMPF calculations to their proper values.

**Carried.**

2. Hicks Morley – Accommodation Workshop Dec 9, 2009

Moved by Bob Kingsbury, seconded by Don Eady

**Resolution No. 09-290**

That the Council of the Township of Horton authorizes the following individuals to attend the Accommodation Workshop held in the Renfrew County Council Chambers on Wednesday, December 09, 2009 – 9:00 a.m. to 3:00 p.m.:

Attending      Mackie McLaren  
                     Bob Johnston

**Carried.**

7:15    Hans Van Den Hurk

Mr Van Den Hurk was present, expecting a member of the OPP to be here to speak with him. Unfortunately, the OPP Officer was not present. Mr Van Den Hurk spoke again about his issue with the OPP.

9. ACCOUNTS PAYABLE

Council reviewed the Accounts Payable Listing for October 2009.

Moved by Dave Bennett, seconded by Don Eady

**Resolution No. 09-291**

That Council approve the following Accounts Payable Listings for October 2009 in the amount of \$140,143.08.

**Carried.**

10. DELEGATIONS

There were no delegations.

11. RESOLUTIONS

The CAO/Clerk presented information he had received from our stationery Supplier, for flag poles and bases for the Council Chambers. Council Eady suggested that Hugh Nolan of Stardust Upholstery would also be able to supply flag poles. It was agreed to get a price from Mr Nolan.

Moved by Don Eady, seconded by Bob Kingsbury

**Resolution No. 09-292**

That Council approves the purchase of three flag poles and three bases for the Municipal Council Chambers at a total cost not to exceed \$449.19 (includes tax).

**Carried.**

12. BY-LAWS

By-law 2009-31 – Rink Cover Contract – Glen Timmins – Council discussed a few concerns with this by-law, asking who would look after the project to make sure all specifications are met. The CAO/Clerk informed Council that our Chief Building Official Dennis Fridgen will oversee the project and report to Council on the progress. Councillor Kingsbury reported that he has asked Julie Hawley, Recreation Coordinator to keep an eye on the process and keep him informed.

Moved by Dave Bennett, seconded by Don Eady

**Resolution No. 09-293**

That Council agrees to enact the following by-laws:

2009-30      Library Services Agreement  
2009-31      Rink Cover Contract – Glen Timmins  
2009-32      RInC Grant – OSIFA Borrowing By-Law

**Carried.**

13. REPORT FROM THE COUNTY

Mayor Johnston reported that County Council had received a presentation on Renewable Energy for Eastern Ontario Forests, A Renfrew County Blueprint presented by Leo Hall and Crop and Wood Fiber Processing and Management presented by Valley Bio.



14. ADDITIONS TO AGENDA

Council Meeting Package

The CAO/Clerk read a report to Council explaining that our contract for the computer program the Township has been using to produce the paperless meeting package for Council Meeting is coming up for renewal. Staff is questioning whether we should continue with the ICompass Program or with an Adobe program which we have. There is a cost difference.

After discussion Council agreed that the Adobe Program would be sufficient.

McNab/Braeside Disaster Relief Committee

The CAO/Clerk presented a letter which had been received from the Committee asking Horton Township for financial assistance to help victims of the flooding on July 24<sup>th</sup>, 2009, which was considered a natural disaster and not covered by insurance.

Council discussed ways of helping our neighbours and agreed to donate \$500 this year and \$500 next year.

Moved by Don Eady, seconded by Dave Bennett

**Resolution No. 09-294**

That the Council of the Township of Horton agree to donate \$500.00 from the 2009 Municipal Budget and \$500.00 from the 2010 Budget to the McNab/Braeside Township Disaster Relief Committee.

**Carried.**

Report on Meeting with Jim Watson – Don Eady

Don Eady reported that he had met recently with MP Jim Watson and thanked him for the money the Township had received under a recent grant.

Mr Watson had remarked on the “Welcome to Horton” signs on the highway and that he would now know when he is in the Township.

15. COUNCIL MEMBERS CONCERNS

There were no concerns raised by Council Members.

16. REQUEST FOR RECONSIDERATION

There was no request for reconsideration.

17. CLOSED MEETING

There was no closed meeting.

18. CONFIRMING RESOLUTION

Moved by Dave Bennett, seconded by Bob Kingsbury

**Resolution No. 09-295**

That Council pass this confirming resolution to cover any action or directions given during the open portion of this Council Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

19. ADJOURNMENT

Moved by Bob Hall, seconded by Don Eady

**Resolution No. 09-296**

That this Council Meeting be adjourned at 8:25 p.m.

**Carried.**