

THE CORPORATION OF THE TOWNSHIP OF HORTON

**COUNCIL MEETING**

May 04, 2010

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday May 04, 2010. Present were Mayor Robert A. Johnston, Deputy Mayor Bob Hall and Councillors Dave Bennett, Don Eady and Bob Kingsbury.

1. CALL TO ORDER

Mayor Johnston called the meeting to order at 4:00p.m.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Bennett declared pecuniary interest on the Proposal to Increase Tipping Fees at the Horton Landfill Site.

3. MINUTES OF - COMMITTEE OF THE WHOLE APRIL 05, 2010

- REGULAR COUNCIL MEETING APRIL 06, 2010

- PUBLIC MEETING APRIL 06, 2010

- SPECIAL COUNCIL MEETING APRIL 09, 2010

Moved by Councillor Bob Kingsbury

**Resolution No. 10-129**

Seconded by Deputy Mayor Bob Hall

That Council approves the following Council Meeting Minutes:

-Committee of the Whole Meeting April 05, 2010

-Regular Council Meeting April 06, 2010

-Public Meeting April 06, 2010

-Special Council Meeting April 09, 2010

**Carried.**

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

Councillor Dave Bennett wished to add discussion about the Furnace and Air Conditioning systems in the Horton Township Municipal Office. The CAO/Clerk wished to add discussion on request from Rory Richards about the refund of his lot development fee; the 2010-15 By-Law of Jackson Toyota Site Plan; and the Public Works April 05,2010 Committee meeting minutes.

Moved by Councillor Don Eady

**Resolution No. 10-130**

Seconded by Councillor Dave Bennett

That Council add the following items to the Agenda and approves the April 06, 2010 Council Meeting Agenda.

-Furnace and air conditioning systems at the Municipal Office

-Rory Richards request on lot development fee

-2010-15 By-Law

-Public Works Committee Meeting Minutes of April 05, 2010

**Carried.**

6. COMMITTEE REPORTS

4:05 **PUBLIC WORKS**

Jeff Schruder, Municipal Infrastructure Manager was present.

Councillor Bennett advised that Jeff Schruder was satisfied that the half loads signs be lifted on April 27, 2010 so that was done. It was reported that Jeff was still investigating on quotes for the half ton truck that will be purchased. Deputy Mayor Bob Hall made a comment that he spoke with a gentleman who lives west of here, towards Toronto, and the prices are much more reasonable there. He

suggested that maybe they look elsewhere other than local to find better savings for the Township. Don Eady asked does it have to be a truck. Was there possibility of a small SUV or car? Councillor Bennett replied that Jeff may need to carry signs for survey work etc so a truck or even a SUV would be more suitable and can show justification for that reasoning. Jeff Schruder will bring quotes from different locations back to Council.

Council reviewed and discussed the tenders for the Winter Sand, Granular “M” and Surface Treatment. Councillor Kingsbury raised questions about the previous double surface treatment work done by Smiths Construction. He would rather see Greenwood awarded the tender. There were no other issues or concerns with the awarded tenders.

Results from the tenders received.

**HARD SURFACE TREATMENT**

| ITEM DESCRIPTION                        | UNIT  | LENGTH<br>7m WIDTH | GREENWOOD  |        | SMITH      |        |
|---|-------|--------------------|------------|--------|------------|--------|
|   |       |                    | UNIT PRICE | TOTAL  | UNIT PRICE | TOTAL  |
| Double Surface Treatment<br>Goshen Road | metre | 3000m              | 4.75       | 99,750 | 32.55      | 97,650 |

Moved by Councillor Don Eady

**Resolution No. 10-131**

Seconded by Deputy Mayor Bob Hall

That Council, on recommendation of the Public Works Committee, awards the Tender for Surface Treatment to Smiths Construction at the unit price of \$32.55 (\$97,650.00) plus taxes.

**Carried on Division.**

Opposed: Councillor Bob Kingsbury

**GRANULAR “M” GRAVEL**

|               |       | CAVANAGH |            | FULTON |            | SMITH  |            | CLOUTHIER |            |        |
|---------------|-------|----------|------------|--------|------------|--------|------------|-----------|------------|--------|
| ITEM DESCR.   | UNIT  | QUANTITY | UNIT PRICE | TOTAL  | UNIT PRICE | TOTAL  | UNIT PRICE | TOTAL     | UNIT PRICE | TOTAL  |
| GOSHEN ROAD   | TONNE | 4500     | 12.75      | 57,375 | 8.25       | 37,125 | 10.00      | 45,000    | 7.14       | 32,130 |
| WHITTON ROAD  | TONNE | 1500     | 12.70      | 19,050 | 8.25       | 12,375 | 10.00      | 15,000    | 7.14       | 10,710 |
| STORIE ROAD   | TONNE | 2100     | 12.20      | 25,620 | 8.40       | 17,640 | 10.00      | 21,000    | 7.14       | 14,994 |
| JOHNSTON ROAD | TONNE | 1500     | 13.40      | 20,100 | 7.90       | 11,850 | 10.00      | 15,000    | 7.14       | 10,710 |

Moved by Deputy Mayor Bob Hall

**Resolution No. 10-132**

Seconded by Councillor Bob Kingsbury

That Council, on recommendation of the Public Works Committee, awards the Tender for Granular “M” Gravel to R.G.T Clouthier Construction at their total quote of \$68,544.00 plus taxes, subject to the gravel being tested and meeting the OPS Standard for Granular “M”.

**Carried.  
WINTER SAND**

| ITEM<br>DESCRIPTION     | UNIT  | QUANTITY | CLOUTHIER     |        | SMITH         |        | FULTON        |        |
|-------------------------|-------|----------|---------------|--------|---------------|--------|---------------|--------|
|                         |       |          | UNIT<br>PRICE | TOTAL  | UNIT<br>PRICE | TOTAL  | UNIT<br>PRICE | TOTAL  |
| Screened<br>Winter Sand | TONNE | 2000     | 5.20          | 10,400 | 9.05          | 18,100 | 5.38          | 10,760 |

Moved by Councillor Dave Bennett

**Resolution No. 10-133**

Seconded by Councillor Bob Kingsbury

That Council, on recommendation of the Public Works Committee, awards the Tender for Winter Sand to R.G.T Clouthier Construction at the unit price of \$5.20/tonne (\$10,400.00) plus taxes, subject to the sand being tested and meeting the OPS Standard for winter sand.

**Carried.**

Municipal Manager Reports – April 2010

Jeff Schruder reviewed the reports to Council. Councillor Kingsbury asked why the gates at the septage facility are open at night. Jeff replied that he will look into this. There were no other issues or concerns.

Moved by Councillor Bob Kingsbury

**Resolution No. 10-134**

Seconded by Councillor Don Eady

That Council receive the April 2010 Infrastructure Manager's Reports.

**Carried.**

4:20 **WASTE MANAGEMENT**

Waste Management Committee Meeting April 15, 2010

Chair Don Eady reviewed the April 15, 2010 Waste Management Committee Meeting Minutes.

Moved by Councillor Dave Bennett

**Resolution No. 10-135**

Seconded by Councillor Bob Kingsbury

That Council accepts the minutes of the Waste Management Committee meeting of April 15, 2010.

**Carried.**

4:25 **FIRE COMMITTEE**

Fire Committee Meeting

There was no Fire Committee Meeting held during the month of April 2010.

Discussion was held regarding the sale of used radios. Possibly, we could use them at the office to have some contact with the Public Works Department.

4:35 **FINANCE COMMITTEE**

Council reviewed the Statement of Revenue & Expenditures for April 2010. Council also reviewed the Tax Arrears Report for April 30, 2010.

Moved by Councillor Dave Bennett

**Resolution No. 10-136**

Seconded by Councillor Bob Kingsbury

That Council receive the April 2010 Tax Arrears Report and the April 2010 Financial Report.

**Carried.**

There were two tender bids received for the Computer Server tenders. These two tenders were opened at this Council Meeting. The first tender was from Illusionary Communications for a total cost of \$10,781.45 and the second tender from AIM Network Services for a total cost of \$11,142.78. There were some questions about the quote from Illusionary Communications, had he only quoted one monitor rather than four monitors. Councillor Bennett suggested that the office staff review these items and make a recommendation.

There was a Shredder Comparison Report to Council by price and capability. Council reviewed the report and it was decided that the Township purchase the GBC Shred master GLM1130 from G&K Specialties in the amount of \$1,864.95.

Moved by Councillor Dave Bennett

**Resolution No. 10-137**

Seconded by Councillor Don Eady

That Council authorizes the CAO/Clerk to purchase a shredder – GBC Shred master GLM1130 from G&K Specialties at a cost of \$1,864.95.

**Carried.**

Physician Recruitment

There are many questions that need answers. CAO/Clerk Mackie McLaren has composed a formal list of these questions. It was suggested to invite Mayors Sandi Heins, Rae-Anne Briscoe and Reeve Peter Emon to a public meeting at our township office to discuss these questions.

4:50 **RECREATION**

Recreation Committee Meeting April 14, 2010

Councillor Kingsbury, Chair of Recreation, referred to the Minutes of the April 14, 2010 Committee Meeting. The Committee is looking for assistance on item number 6 of the minutes which is a poker tournament fundraiser to be organized by Andrew Dick. The issue arising is that no one can say if this is completely legal or not. Contact was made with the O.P.P and they cannot even give a direct answer. Mayor Johnston said it would be the same as having a euchre tournament, where it is for fundraising, the prizes are already pre-planned. Council agreed that this fundraiser should proceed.

Moved by Councillor Dave Bennett

**Resolution No. 10-138**

Seconded by Councillor Don Eady

That Council approves the April 14, 2010 Recreation Committee Meeting Minutes.

**Carried.**

Recommendations

Moved by Councillor Bob Kingsbury

**Resolution No. 10-139**

Seconded by Councillor Don Eady

That Council on recommendation of the Recreation Committee approves the purchase of mats for the kitchen area at the community centre for a cost of \$325.00.

**Carried.**

Moved by Councillor Bob Kingsbury

**Resolution No. 10-140**

Seconded by Deputy Mayor Bob Hall

That Council authorizes the Recreation Committee to run a charity dinner and poker fundraising tournament at the Horton Community Centre.

**Carried.**

Moved by Councillor Bob Kingsbury

**Resolution No. 10-141**

Seconded by Deputy Mayor Bob Hall

That Council authorizes the Recreation Committee to participate in the Thinkrecycle fundraising program.

**Carried.**

5:20 **PLANNING**

Minutes of Committee Meeting April 20, 2010

Chair Bennett reviewed the April 20, 2010 Committee minutes. He was asked if our Municipal Infrastructure Manager had visited the Hollingsworth site. Chair Bennett advised that he will inspect and report at the May 18, 2010 Planning Committee Meeting. Chair Bennett also reported that the suggestion has been made that the lots require one joint driveway for the two lots.

Moved by Councillor Dave Bennett

**Resolution No. 10-142**

Seconded by Councillor Bob Kingsbury

That Council approves the April 20, 2010 Planning Committee meeting minutes.

**Carried.**

Recommendations

Moved by Councillor Don Eady

**Resolution No. 10-143**

Seconded by Councillor Dave Bennett

That Council on recommendation of the Planning Committee agrees to retain Rural designation in the Draft Comprehensive Zoning By-Law for Robert Winters farm property, Lots 22, 23 Part of Lot 24, Concession 7.

**Carried.**

Moved by Councillor Bob Kingsbury

**Resolution No. 10-144**

Seconded by Deputy Mayor Bob Hall

That Council on recommendation of the Planning Committee executes Site Plan Agreement for Jackson Toyota.

**Carried.**

Moved by Councillor Dave Bennett

**Resolution No. 10-145**

Seconded by Councillor Bob Kingsbury

Pursuant to Section 34 (17) of the Planning Act, Council has determined that no further public notice is required in respect to changes that were made to the new Comprehensive Zoning By-law after the public meeting of September 01, 2009.

**Carried.**

**5:35 HUMAN RESOURCES**

There was a Human Resources Committee meeting held on April 20, 2010. Deputy Mayor Bob Hall reviewed the minutes and reported that an employee has left on medical leave, Mary Richards Clerk/Receptionist has retired and Christina Mulcahey has been hired to replace her.

Moved by Councillor Don Eady

**Resolution No. 10-146**

Seconded by Councillor Dave Bennett

That Council accepts the minutes of the Human Resources Committee meeting of April 20, 2010.

**Carried.**

**5:45 RENFREW & AREA SENIORS HOME SUPPORT**

The Minutes of the March 23, 2010 Board Meeting were received together with the Executive Director's Report.

Moved by Councillor Don Eady

**Resolution No. 10-147**

Seconded by Deputy Mayor Bob Hall

That Council accepts the April 2010 Report for Renfrew & Area Seniors Home Support.

**Carried.**

**5:50 CPAC**

Councillor Bennett, Chair of the CPAC Committee, advised that the next meeting is on May 17, 2010 in Greater Madawaska. He noted that Christina Mulcahey will be the new secretary for the Committee and will attend the future meetings.

**5:55 BUILDING REPORT**

April 2010 Report

Council reviewed the Chief Building Official's Report for April 2010.

Moved by Councillor Bob Kingsbury

**Resolution No. 10-148**

Seconded by Councillor Don Eady

That Council accepts the Chief Building Official's Report for April 2010.

**Carried.**

5:57 **LIME STABILIZATION OF SEPTAGE**

Mayor Johnston asked when the septage facility will be opening. He would like to see this happen soon. Jeff Schruder reported that there is training required for the men and he will report back on this.

6:00 **EMERGENCY PLAN PREPAREDNESS COMMITTEE**

CAO/Clerk reported that Jim Ferguson, CEMC, has requested there be a petty cash float available for Sharon Tait for supplies for the group. Council agreed.

Moved by Councillor Dave Bennett

**Resolution No. 10-149**

Seconded by Councillor Don Eady

That Council authorizes the Emergency Preparedness Committee to establish a \$300.00 Petty Cash Float.

**Carried.**

7. **CORRESPONDENCE SUMMARY**

**Information Correspondence**

Council reviewed the following Information Correspondence Summary.

- |    |   |   |
|----|---|---|
| A. | Ministry of Natural Resources             | Aggregate Resource Officer                    |
| B. | Ministry of Municipal Affairs and Housing | Emergency Preparedness Week                   |
| C. | Renfrew County United Way                 | Special Events                                |
| D. | PC Riding Association                     | Annual Fundraising Event May 7 <sup>th</sup>  |
| E. | AECL                                      | NRU Status Report #52                         |
|    |   | Chalk River Information Bulletin              |
| F. | MacKillican & Associates                  | Ontario Budget Commentary                     |
| G. | Ottawa Valley Business                    | April 6 <sup>th</sup> Newsletter              |
| H. | Ottawa Valley Business                    | April 20 <sup>th</sup> Newsletter             |
| I. | Alastair Baird                            | OVR Status Update                             |
| J. | AMO                                       | Joint and Several Liability Reform            |
|    |   | Holding a Successful Meeting                  |
|    |   | March 2010 Board Meeting                      |
|    |   | Thurstonia Oil Spill                          |
| K. | Ottawa Riverkeeper                        | Invite to Summit August 27 <sup>th</sup> 2010 |
| L. | Renfrew County Rural Water                | Introduction/Invitation                       |
|    | Quality Enhancement Council               |   |
| M. | Chamber of Commerce –Enews                | April 2010                                    |

Moved by Councillor Dave Bennett

**Resolution No. 10-150**

Seconded by Councillor Don Eady

That Council receive the May 04, 2010 Information Correspondence Summary.

**Carried.**

**Action Correspondence**

Council reviewed the following Action Correspondence summary.

- A. Dean Black, Chair of Renfrew Public Library Board – letter to Hon. Michael Chan, Minister of Culture – calling on the Government to continue to provide the necessary funding to support the services of knowledge Ontario.

Moved by Deputy Mayor Bob Hall

**Resolution No. 10-151**

Seconded by Councillor Dave Bennett

That the Council of the Township of Horton supports the letter of the Chair of the Renfrew Public Library Board that requests the Government to continue to provide the necessary funding to support the services of Knowledge Ontario.

**Carried.**

8. ACCOUNTS PAYABLE

Council reviewed the Accounts Payable for April 2010.

Moved by Deputy Mayor Bob Hall

**Resolution no. 10-152**

Seconded by Councillor Dave Bennett

That Council approves the following Accounts Payable Listings for April 2010 in the amount of \$72,927.13.

**Carried.**

9. OTHER BUSINESS

Rail Road Crossings

Jeff Schruder reported that the railway crossing on Whitton Road needs work done. He will look into this situation.

Council recessed for supper at 6:10 p.m. and resumed at 7:00 p.m.

10. DELEGATIONS

7:00 Public Meeting on Zoning Amendment – Ralph & Sue Miller.

7:05 Public Meeting on Tom Orr – Road Closure.

11. RESOLUTIONS

There were no resolutions.

12. BY-LAWS

Moved by Councillor Don Eady

**Resolution No. 10-153**

Seconded by Councillor Bob Kingsbury

That Council agrees to enact the following By-Laws:

2010-13. Convey Road Allowance (Tom Orr Road Closing).

2010-14. Comprehensive Zoning By-law

2010-15. Jackson Toyota Site Plan Agreement

2010-16. Ralph & Sue Miller Zoning Amendment

**Carried.**

13. REPORT FROM THE COUNTY

Mayor Johnston reported that the new CAO for Renfrew County is Jim Hutton. He was promoted from his previous position as Director of Development and Property Department at Renfrew County.

14. ADDITIONS TO AGENDA

Furnace/Air Conditioner

Councillor Bennett reported that the furnace was not working properly last winter possibly because it is 30 years old. He believes it would be a good investment to purchase a new one. Councillor Kingsbury suggested that quotes should be collected and compared before this winter. Deputy Mayor Hall mentioned the “green” solution may be a good idea to help the environment.

Rory Richards Request

CAO/Clerk reported that Rory Richards wrote a letter requesting that there be no lot development fee charged to him for construction of a new home to replace an existing residence on the same property. After discussion it was suggested that Council interpret By-law 2008-27 to refer to a “new” development and not the replacement of an existing residence on the same property.

Moved by Councillor Dave Bennett

**Resolution No. 10-154**

Seconded by Councillor Bob Kingsbury

That Council interpret By-law 2008-27 (as amended) – Lot Development Charge By-law that development refers to “new” development and not the replacement of an existing residence on the same property.

**Carried on Division.**

Opposed: Deputy Mayor Bob Hall & Councillor Don Eady

Minutes from Public Works Committee – April 05, 2010

Council reviewed the minutes and there were no issues or concerns.

Moved by Councillor Bob Kingsbury

**Resolution No. 10-155**

Seconded by Deputy Mayor Bob Hall

That Council accepts the minutes of the Public Works Meeting – April 05, 2010.

**Carried.**

15. COUNCIL MEMBERS CONCERNS

There were no concerns raised by Council Members.

16. REQUEST FOR RECONSIDERATION

There was no request for reconsideration.

17. CLOSED MEETING

Moved by Councillor Dave Bennett

**Resolution No. 10-156**

Seconded by Councillor Don Eady

That Council proceed into a Closed Meeting pursuant to Section (8) (b) (vii) of by-law 98-08 Procedural By-law.

**Carried.**

Council returned to Public Meeting at 8:07 p.m. Mayor Johnston reported that during the Closed Meeting Council discussed arrangements for staff to fill the temporary vacancy of the Treasurer/Deputy Clerk position due to leave.

Moved by Councillor Dave Bennett

**Resolution No. 10-157**

Seconded by Councillor Don Eady

That Council approves the following temporary office staffing changes while the Treasurer/Deputy Clerk is on leave:

1. Rose Curley be appointed as Acting Treasurer to carry out the day to day financial transactions with assistance of our auditors.
2. Ms. Curley will receive an increase in salary of \$5.00 per hour during the appointment.
3. Mary Richards offer to provide three days per week office assistance beginning May 11, 2010 in her former Receptionist/Clerk position at a rate of \$20.00/hour.
4. Scott Rosien & Dempsey, CA, Pembroke be contacted to provide month end accounting services.
5. Mackie McLaren receives an increase in salary of \$5.00 per hour during the appointment.

**Carried.**

18. CONFIRMING RESOLUTION

Moved by Deputy Mayor Bob Hall

**Resolution No. 10-158**

Seconded by Councillor Dave Bennett

That Council pass this confirming resolution to cover any actions or directions given during the open portion of this Council Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

19. ADJOURNMENT

Moved by Councillor Bob Kingsbury

**Resolution No. 10-159**

Seconded by Councillor Don Eady



That Council adjourns this Regular Council Meeting at 8:08 p.m.

**Carried.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk