

THE CORPORATION OF THE TOWNSHIP OF HORTON
REGULAR COUNCIL MEETING
December 6, 2011

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday December 6, 2011. Present were Mayor Don Eady, Councillor Glen Campbell, Councillor Robert Kingsbury, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Mackie McLaren CAO/Clerk, Finance Manager Jennifer Barr and Municipal Infrastructure Manager Jeff Schruder.

1. CALL TO ORDER

Mayor Eady called the meeting to order at 4:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Kingsbury declared pecuniary interest on By-law 2011-39.

3. MINUTES OF:

Council reviewed the minutes of:

- Regular Council Meeting – November 1, 2011
- Special Council Meeting – November 16, 2011

Moved by Councillor Glen Campbell

RESOLUTION NO. 11-368

Seconded by Councillor Margaret Whyte

That Council approves the following minutes:

- Regular Council Meeting – November 1, 2011
- Special Council Meeting – November 16, 2011

CARRIED.

4. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

5. ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA

The CAO/Clerk added minutes to be adopted from the December 5, 2011 Human Resources Committee meeting. Also, he added By-law 2011-33 and By-law 2011-40 to the agenda.

Moved by Councillor Robert Kingsbury

RESOLUTION NO. 11-369

Seconded by Councillor Jamey Larone

That Council add the following items to the Agenda:

- Minutes of December 5, 2011 Human Resources Committee meeting
- By-law 2011-33
- By-law 2011-40

CARRIED

Moved by Councillor Robert Kingsbury

RESOLUTION NO. 11-

Seconded by Councillor Jamey Larone

That Council approves the December 6, 2011 Council Meeting Agenda.

CARRIED.

6. COMMITTEE REPORTS

4:30 PUBLIC WORKS COMMITTEE

Chair Campbell reviewed the minutes of the Special Public Works Committee meeting on November 3, 2011 and the Regular Public Works Committee meeting on November 16, 2011.

Chair Campbell referred to Price Road and spoke about a 5 year plan that they would like to establish. Also it was mentioned about fill from County Roads construction that could possibly be useful to our Township. Councillor Larone asked if there had been discussion with Municipalities who have completed 5 year plans.

Chair Campbell said that was a good idea and possibly would speak with other Municipalities at the Good Roads Convention.

Chair Campbell referred to the last meeting when there was OPP representation and spoke about speed limits and signage in the Township.

Councillor Kingsbury noted that Mr. Brohart from Mullins Road had asked him during the election about a Children Playing sign being put up. Councillor Kingsbury asked Municipal Infrastructure Manager to look after this.

Councillor Whyte referred to the Municipal Infrastructure Managers Report and asked how the situation was coming along with Nad Core and the grinding tender invoicing issues. Councillor Larone, Chair of the Waste Management Committee said it will be discussed at their next meeting and a recommendation will be provided to Council. He noted that at this time no payments have been made to Nad Core.

TENDER OPENING - PW2011-05 – Sale of Portion of Township Gravel Pit

CAO/Clerk Mackie McLaren said there have been two quotes received and he proceeded to open them:

- | | | |
|----|----------------|-------------|
| 1) | Kimberly Scott | \$11,000.00 |
| 2) | Eric Draper | \$ 5,300.00 |

CAO/Clerk Mackie McLaren informed Council that Larry Polk had carried out an appraisal on the property and valued it at \$18,000.00. There was some discussion about both bids being under the appraised value. It was mentioned that the tender does state that highest bid not necessarily accepted. Councillor Kingsbury suggested that this item be moved to the end of the meeting for further discussion. All members agreed.

Moved by Councillor Glen Campbell

RESOLUTION NO. 11 -371

Seconded by Councillor Margaret Whyte

That Council approves the minutes of Public Works Committee meetings of the Special Public Works Meeting November 3, 2011 and Regular Public Works Meeting November 16, 2011.

CARRIED

5:05 WASTE MANAGEMENT COMMITTEE

Chair Larone reviewed the minutes from the November 16, 2011 Committee Meeting. He said it was a busy month of November. Chair Larone discussed the new layout for the landfill site and mentioned that some changes are going on now but some will wait till the spring. Mayor Eady had some information and rates for purchasing biodegradable bags. Councillor Kingsbury asked if this would be mandatory and Mayor Eady said after studies are done, recommendations will be made. It is only research and information right now.

Moved by Councillor Jamey Larone

RESOLUTION NO. 11 –372

Seconded by Councillor Margaret Whyte

That Council approves the minutes of the Waste Management Committee Meeting on November 16, 2011.

CARRIED

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO. 11 -373

Seconded by Councillor Margaret Whyte

THAT Council on recommendation of the Waste Management Committee agrees to the following changes to the Christmas/New Year's operating hours at the Horton Landfill Site:

Saturday December 24, 2011 – CLOSED

Tuesday December 27, 2011 – Open 8:00 a.m. – 4:00 p.m.

Saturday December 31, 2011 – CLOSED

Tuesday January 3, 2012 – Open 8:00 a.m. – 4:00 p.m. **CARRIED.**

5:25 FINANCE COMMITTEE

Finance Manager Jennifer Barr was present at this time. She informed Council that there were no meetings in November 2011. Ms. Barr reviewed the Financial Statements and Accounts Payable Listing and also reviewed the Tax Arrears Report.

ACCOUNTS PAYABLE LISTING – NOVEMBER 2011

Ms. Barr and Council Members reviewed the Accounts Payable listing for November 2011. Councillor Larone had some questions on a few invoices. He asked that in the future, could we have specific road names written on invoices where the "Granular A" is being placed. Ms. Barr said she will ask Municipal Infrastructure Manager Jeff Schruder to do this.

Moved by Councillor Jamey Larone

RESOLUTION NO. 11-374

Seconded by Councillor Bob Kingsbury

That Council accepts the November 2011 Accounts Payable report in the amount of \$792,956.29.

CARRIED

TAX ARREARS REPORT – NOVEMBER 2011

Ms. Barr and Council Members reviewed the Tax Arrears Report for November 2011. She informed Council that there is one tax sale processed started. It will go up for sale in 365 days unless paid before then.

Moved by Councillor Jamey Larone

RESOLUTION NO. 11 -375

Seconded by Councillor Margaret Whyte

That Council approves the November 2011 Finance Report.

CARRIED

Moved by Councillor Glen Campbell

RESOLUTION NO. 11 -376

Seconded by Councillor Bob Kingsbury

That Council approves the November 2011 Tax Arrears Report.

CARRIED

RECOMMENDATIONS

Moved by Councillor Jamey Larone

RESOLUTION NO. 11 -377

Seconded by Councillor Margaret Whyte

THAT Council approves the following transfers as of December 31st 2011:

\$ 2,000.00 be transferred to Roads Reserve to be used for line painting in 2012.

\$ 6,000.00 be transferred to Roads Reserve, if there is a surplus, to be used for GPS in 2012.

THAT any surplus/deficit as of December 31st, 2011 from the Building Department be directed to/from the Building Reserve.

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THAT any surplus from the provincial call out recoveries over the 2011 budget for the Fire Department be transferred to the Fire Reserve.

THAT any deficit as of December 31st, 2011 from the Waste Department be funded from the Landfill Site Reserve.

THAT any remaining surplus, prior to amortization, after the above transfers as at December 31st, 2011 be transferred to the Working Funds Reserve. **CARRIED.**

5:00 FIRE COMMITTEE

Chair Whyte reviewed the minutes of the Fire Committee Meeting held on November 16, 2011. The CAO/Clerk informed Council that there was a meeting with the Fire Department and the owners of George Jackson Toyota regarding the Dry Hydrant Agreement. There were questions and concerns that were answered and now the Fire Department is satisfied. Councillor Larone asked if this was a new agreement and CAO/Clerk said yes, first time agreement due to the dry hydrant donation. Councillor Whyte, Chair of the Fire Department asked if the Fire Department were totally satisfied and the CAO/Clerk replied yes.

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -378

That Council approves the minutes of the Fire Committee Meeting held on November 16, 2011.

CARRIED

5:55 RECREATION COMMITTEE

Chair Whyte reviewed the minutes of the November 9, 2011 Committee Meeting. Councillor Larone referred to the minutes and asked about the request of Personal Use of the kitchen at the Community Center and asked if we had a policy on this. Chair Whyte said she asked that a proposal of a business plan be brought back to the Recreation Committee not just an idea. Councillor Kingsbury also noted that they need to check with our insurance company as well.

Chair Whyte spoke about the Recreation User Agreement. She thought it would be less than \$112.00 when it was always \$99.00 in the past. Councillor Kingsbury asked how we know that they are Horton residents without knowing the names of the participants. There was discussion about formulating a plan on how to collect data for the recreation users. Mayor Eady noted that our Recreation is growing and the Town of Renfrew is our largest neighbour.

Mayor Eady noted that the Generator at the Community Center had no gas in it. He said there was direction to the Fire Committee to look after this generator until a plan is made.

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -379

That Council approves the minutes of the Recreation Committee of November 9, 2011 as amended.

CARRIED

RECOMMENDATIONS

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -380

That Council on recommendation of the Recreation Committee agree to purchase signage for the Community Center parking lot and change rooms that will conform to the Alcohol and Gaming Commission of Ontario (AGCO) requirements. **CARRIED.**

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Moved by Councillor Jamey Larone

RESOLUTION NO. 11 -381

Seconded by Councillor Margaret Whyte

That Council on recommendation of the Recreation Committee directs the Recreation Program Manger to formulate a plan to keep a log of users of our Recreation Programs at the Community Center.

CARRIED.

Council recessed for supper at 6:23 p.m. and resumed Council Meeting at 6:53 p.m.

6:30 PLANNING COMMITTEE

Chair Kingsbury briefly reviewed the minutes of the November 9, 2011 Planning Committee Meeting and informed Council that the Townships By-law Enforcement Officer Jim McBain has been invited to the next Planning Committee Meeting.

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 11 -382

Seconded by Councillor Margaret Whyte

That Council approves the minutes of the Planning Committee Meeting held on November 9, 2011.

CARRIED

RECOMMENDATIONS

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 11 -383

Seconded by Councillor Margaret Whyte

That Council, on recommendation of the Planning Committee agrees to receive the Zoning Amendment Application from 1694005 Ontario Ltd. (Peter Prince) to implement a 50m building setback from Highway 17 on property owned in Pt Lot 25 Con 4 Garden of Eden Road.

Further, Council supports the 5 severance applications subject to the following conditions:

- Consent Agreement
- Maintain 50 metre buffer adjacent to Highway 17 in its natural vegetative state
- Lot Development Charge of \$3122.00 for each application

CARRIED

6:50 HUMAN RESOURCES COMMITTEE

Chair Kingsbury reviewed the minutes briefly. Councillor Campbell commented that he is glad to see all the Policies being looked at and updated. Mayor Eady said there will be a draft policy book put together for Council to review.

Mayor Eady noted that Councillor Kingsbury has been appointed Safety Officer for the Township. This issue came up that one person has to be responsible to report to Council about any safety issues or concerns. Councillor Kingsbury will work with the Committees involved as needed.

Moved by Councillor Bob Kingsbury

RESOLUTION NO. 11 -384

Seconded by Councillor Glen Campbell

THAT Council approve the following Human Resources Committee Meeting minutes:

- Policy Review November 10, 2011
- Regular Committee Meeting November 16, 2011
- Policy Review November 21, 2011
- Policy Review November 28, 2011
- Policy Review December 5, 2011

CARRIED

RECOMMENDATIONS

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO. 11 -385

That Council on recommendation of the Human Resources Committee agrees to appoint Bob Kingsbury as Safety Officer for the Township.

CARRIED

Moved by Councillor Bob Kingsbury
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -386

That Council, on recommendation of the Human Resources Committee, approves a special onetime only pay out of 2 weeks unused vacation for the CAO/Clerk who is unable to take these holidays due to a leave of absence in November 2011.

CARRIED

HOME SUPPORT

Councillor Kingsbury reviewed the November 2011 Reports with Council members.

Moved by Councillor Glen Campbell
Seconded by Councillor Jamey Larone

RESOLUTION NO. 11 -387

That Council receive the November 2011 Renfrew Seniors Home Support Report.

CARRIED

COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)

Councillor Campbell gave a brief overview of the CPAC meeting held on November 21st 2011. He informed Council that the minutes were done by a Committee member from McNab/Braeside and they should be ready for review at the January 2012 Council Meeting.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Jamey Larone

RESOLUTION NO. 11 -388

That Council receive the Verbal CPAC report for November 2011.

CARRIED

BUILDING REPORT

Council reviewed the report for November 2011.

Moved by Councillor Bob Kingsbury
Seconded by Councillor Jamey Larone

RESOLUTION NO. 11 -389

That Council receive the November 2011 Building Permit Report.

CARRIED

RECOMMENDATIONS

There were no recommendations.

LIME STABILIZATION COMMITTEE

There were no reports for this committee.

EMERGENCY PLAN PREPAREDNESS COMMITTEE

There was no correspondence for Emergency Plan Preparedness Committee.

BUILDING INFRASTRUCTURE COMMITTEE

Councillor Larone gave a brief verbal report about construction at the Community Center and said he was very pleased with the work that was completed to prepare for the installation of the Chair Lift.

Moved by Councillor Margaret Whyte
Seconded by Councillor Bob Kingsbury

RESOLUTION NO. 11 -390

That Council receive the November 2011 Building Report.

CARRIED

CONFERENCE REPORTS

Council Members reviewed the report written by the Administrative Assistant Rose Curley on the WMC WDO Data Call seminar she attended on November 15, 2011.

7. CORRESPONDENCE SUMMARY

INFORMATION CORRESPONDENCE

- A. County of Renfrew Warden Message – November 2011
- B. Champlain LHIN – Board Meeting Highlights –Nov. 23, 2011
- C. ROMA/OGRA Conference Information
- D. Message from the Hon. Bob Chiarelli – Ministry of Infrastructure/MTO
- E. Ottawa Valley Business – November 2011
- F. AMO:
 - AMO AGM/Conference – Ottawa – Aug. 19 –Aug. 22, 2012
 - AMO Communicate – Ontario Throne Speech
 - AMO Communicate – Prov. Govt. Delivers 2011 Fall Economic Statement
 - AMO Communicate – AMO Report to Members on Sept. 2011 Board Meeting
 - AMO Communicate – AMO Report to Members on Nov. 2011 Board Meeting
- G. Renfrew County Legal Clinic

Moved by Councillor Glen Campbell
Seconded by Councillor Margaret Whyte

RESOLUTION NO. 11 -391

The Council receive the December 6, 2011 Information Correspondence Summary.

CARRIED

ACTION CORRESPONDENCE:

- A Corporation of the County of Huron – support for their resolution that requests the Minister of Finance and the Minister of Municipal Affairs and Housing to conduct an immediate review and include the losses sustained by woodlot owners in the applications for eligible assistance under the Ontario Disaster Relief Assistance Program (ODAP) and further that the eligible assistance under ODRAP, be made retroactive to the August 21st, 2011 tornado disaster that struck Goderich and area.

Moved by Councillor Jamey Larone
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -392

That the Council of the Township of Horton support a resolution of the County of Huron that requests the Minister of Finance and Municipal Affairs & Housing conduct an immediate review of the Ontario Disaster Relief Assistance Program (ODRAP) to include the losses sustained by woodlot owners.

CARRIED

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8. OTHER BUSINESS

9. DELEGATIONS
There were none.

10. RESOLUTIONS

11. BY-LAWS
2011-33 – Renfrew Recreation User Fees Agreement
2011-37 – Entrance Permit By-law
2011-38 – Conveyance of Road Allowance
2011-39 – Execute Municipal By-law Officer Contract
2011-40 – Jackson Toyota Dry Hydrant Agreement

Moved by Councillor Glen Campbell

RESOLUTION NO. 11 -393

Seconded by Councillor Margaret Whyte

That Council enact the following By-laws:

- 2011-33 – Renfrew Recreation User Fees Agreement
- 2011-37 – Entrance Permit By-law
- 2011-38 – Conveyance of Road Allowance
- 2011-40 – Jackson Toyota Dry Hydrant Agreement

CARRIED

Councillor Kingsbury declared pecuniary interest on By-law 2011-39

Moved by Councillor Jamey Larone

RESOLUTION NO. 11 -394

Seconded by Councillor Margaret Whyte

That Council enact the following By-laws:

- 2011-39 – Execute Municipal By-law Officer Contract

CARRIED

Councillor Kingsbury did not vote.

12. ADDITIONS TO AGENDA

13. COUNCIL MEMBERS CONCERNS
There were no concerns made by Council Members.

14. REQUEST FOR RECONSIDERATION
There was no request for reconsideration.

15. CLOSED MEETING

Moved by Councillor Glen Campbell

RESOLUTION NO. 11 -395

Seconded by Councillor Margaret Whyte

That Council proceed into a Closed Meeting pursuant to Section (8) (b) (ii) of By-law 98-08 as amended (Procedural By-law).

CARRIED.

Council proceeded into a Closed Meeting at 8:55 p.m.

Council resumed the Regular Council Meeting at 9:40 p.m. Mayor Eady reported that in the Closed Meeting Council members discussed a personnel concern with a Manager. The CAO/Clerk was directed to draft a report with recommendations to improve the concerns of Council Members.

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16. CONFIRMING RESOLUTION

Moved by Councillor Margaret Whyte
Seconded by Councillor Glen Campbell

RESOLUTION NO. 11 -396

That Council pass this confirming resolution to cover any actions or directions given during the open portion of this Council meeting which are minor in nature and which were not set out in By-law or Resolution.

CARRIED.

17. ADJOURNMENT

Moved by Councillor Bob Kingsbury
Seconded by Councillor Jamey Larone

RESOLUTION NO. 11 -397

That Council adjourn this Regular Council Meeting at 9:55 p.m.

CARRIED.

MAYOR

CAO/CLERK