

THE CORPORATION OF THE TOWNSHIP OF HORTON  
**REGULAR COUNCIL MEETING**  
November 01, 2011

There was a Meeting of the Council of the Township of Horton held in the Municipal Council Chambers on Tuesday November 01, 2011. Present were Mayor Don Eady, Councillor Glen Campbell, Councillor Robert Kingsbury, Councillor Jamey Larone and Councillor Margaret Whyte. Staff present was Rose Curley, Administrative Assistant/ Acting Clerk.

1. **CALL TO ORDER**

Mayor Eady called the meeting to order at 4:00 p.m.

2. **DECLARATION OF PECUNIARY INTEREST**

Councillor Kingsbury declared conflict of interest on the By-law Enforcement Officer Interviews.

3. **MINUTES OF:**

Council reviewed the minutes of:

- Regular Council Meeting – October 03, 2011
- Public Meeting – October 04, 2011 (Harris/Horizon Homes)
- Special Council Meeting – October 12, 2011

Councillor Larone noted that he didn't attend the October 12, 2011 and asked that this be changed in the minutes.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 11-334**

Seconded by Councillor Jamey Larone

That Council approves the following minutes:

- Regular Council Meeting – October 03, 2011
- Public Meeting – October 04, 2011 (Harris/Horizon Homes)
- Special Council Meeting – October 12, 2011

**CARRIED.**

4. **BUSINESS ARISING FROM MINUTES**

Councillor Larone referred to the Public Meeting minutes of October 4<sup>th</sup> 2011 and questioned if the timing was accurate when it comes to the Township assuming the subdivision prior to issuing building permits in order to ensure proper maintenance of streets and sidewalks. Councillor Kingsbury said he wasn't sure if there would even be sidewalks in the subdivision. Mayor Eady noted that this would all be set out in the Subdivision Agreement and negotiated closer to the end of the procedure. At this time Councillor Campbell mentioned that it would be a good idea to go over the Assumption Policy at a later date.

5. **ITEMS TO BE ADDED TO THE AGENDA AND APPROVE AGENDA**

There were two items to be added to the Agenda.

- (1) Change the regular Council meeting date from January 3<sup>rd</sup> 2011 to January 10<sup>th</sup> 2011.
- (2) Recreation Committee – Authorize the construction work required to accommodate the wheel chair lift at the Community Centre.

Moved by Councillor Margaret Whyte

**RESOLUTION NO. 11- 335**

Seconded by Councillor Robert Kingsbury

That Council add the following items to the Agenda and approve the Agenda for November 1, 2011. (1) Change the regular Council meeting date from January 3<sup>rd</sup> 2011 to January 10<sup>th</sup> 2011. (2) Recreation Committee – Authorize the construction work required to accommodate the wheel chair lift at the Community Centre.

**CARRIED**

## 6. COMMITTEE REPORTS

### 4:30 PUBLIC WORKS COMMITTEE

Councillor Campbell, Chair of Public Works Committee, briefly reviewed the October 14<sup>th</sup> 2011 Committee meeting minutes. Councillor Kingsbury referred to the intersection of Humphries Road extension at Castleford Road and asked if the owner was made aware of these conditions in the original agreement between the Township and the owner. Councillor Campbell said the safety conditions were not made clear in the original agreement but he believes they should have been. Councillor Campbell said there is a safety issue that is not being enforced. It went to the County level and the OPS Standards are there but they are not enforcing it. It is up to the Township to deem what is necessary. There was brief discussion with all members of Council. Councillor Robert Kingsbury said he could not support something being injected to the original agreement.

Councillor Larone referred to the Municipal Infrastructure Managers Report on the section where it said he met with a contractor on Pucker Street who was requested to hook up a sump line into the existing storm. Councillor Larone asked if this is something we normally do. Chair Campbell said yes, that this is an underlying problem from 1984/85. The storm drains are now backing up and causing water to be put out onto street.

Councillor Whyte noted that Rod Eady was to report to Committee about grading the beach access road.

After further discussion, Council members agreed to meet on Thursday November 3<sup>rd</sup> 2011 at noon to go and tour the beach site property.

Mayor Don Eady talked about speed limits on Township roads and said the Township should try to establish a set speed limit for all gravel roads. He said the speed limits differ from road to road and there is no consistency with signs. Chair Campbell said that if we don't standardize the speed limit then more problems will arise. He informed Council that a request has been sent to the OPP to attend the next Public Works Committee meeting on November 16<sup>th</sup> 2011.

Councillor Kingsbury said he would like the Public Works Committee to look at putting in a stop sign at the Horton School Road. Travellers are speeding around that corner too fast. Councillor Campbell said he will take this back to the Public Works Committee.

Councillor Kingsbury said in his opinion, it is premature to deem the tractor as surplus due to the spreading of Septage. We would have to purchase another tractor to do the spreading. Councillor Larone questioned if we could contract it out. Councillor Kingsbury said yes possibly with the host farmer. Councillor Campbell said the worst part of a Case tractor that could go is the power shifter and this has already happened.

Moved by Councillor Glen Campbell

**RESOLUTION NO. 11 -336**

Seconded by Councillor Jamey Larone

That Council approves the minutes of Public Works Committee meeting of October 14<sup>th</sup> 2011.

**CARRIED**

## RECOMMENDATIONS:

Moved by Councillor Margaret Whyte  
Seconded by Councillor Glen Campbell

### RESOLUTION NO. 11 -337

That Council on recommendation of the Public Works Committee deems the following equipment as surplus:

- Tractor
- Brush hog
- Gravel pro
- Steamer(not in working condition)

Further, the advertisement should indicate that the highest or any bid not necessarily received.

**CARRIED on Division.**

**Opposed: Councillor Robert Kingsbury**

**Abstained: Councillor Jamey Larone**

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

### RESOLUTION NO. 11 -338

That Council, on recommendation of the Public Works Committee, requires a 15 metre radius as the standard for the Humphries Road extension onto Castleford Road.

**CARRIED on Division.**

**Opposed: Councillor Robert Kingsbury**

## 5:05 WASTE MANAGEMENT COMMITTEE

Councillor Larone briefly reviewed the October 19<sup>th</sup> 2011 Committee meeting minutes. He also reviewed the report on the Landfill Site Tours in Barrie that he attended with Mayor Eady and Committee Member John Wilson.

Councillor Larone briefly reviewed the Waste Recycling Strategy Public Meeting minutes from October 18<sup>th</sup> 2011. He said there was not a big turn out from the public but the meeting was still valuable.

Councillor Larone said that there will be some changes to the layout of our LFS. These will be similar to the layout of the Landfill Sites in Barrie. He has proposed that the Township purchase concrete retaining blocks to create a layout with smaller segregations for specific needs. Councillor Kingsbury asked if the Certificate of Approval would need to be amended and Chair Larone said no.

Moved by Councillor Jamey Larone  
Seconded by Councillor Margaret Whyte

### RESOLUTION NO. 11 -339

That Council approves the minutes of the Waste Management Committee Meeting on October 19, 2011 and Public Meeting of October 18, 2011.

**CARRIED**

## RECOMMENDATIONS

Moved by Councillor Margaret Whyte  
Seconded by Councillor Bob Kingsbury

### RESOLUTION NO. 11 -340

That Council accept the conference report submitted by Mayor Don Eady, Councillor Jamey Larone and WMC Committee Member John Wilson regarding the conference and Landfill Site visits in Barrie on October 4 to October 5 2011.

**CARRIED**

Moved by Councillor Jamey Larone  
Seconded by Councillor Margaret Whyte

### RESOLUTION NO. 11 -341

That Council, on recommendation of the Waste Management Committee authorizes the purchase of up to 100 large concrete retaining blocks from the local supplier with the lowest quote. Total expenditure not to exceed \$5,000.00

**CARRIED**

## FIRE COMMITTEE

There were no meetings or reports for October 2011.

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## **5:25 FINANCE COMMITTEE**

Finance Manager Jennifer Barr was present at this time and reviewed the Financial Statements and Accounts Payable Listing with Council. She also reviewed the Tax Arrears Report and informed Council that there are still monthly payments being received.

Moved by Councillor Bob Kingsbury

### **RESOLUTION NO. 11 -342**

Seconded by Councillor Jamey Larone

That Council approves the minutes of the October 6, 2011 Finance Committee Meeting.

**CARRIED**

### **ACCOUNTS PAYABLE LISTING – OCTOBER 2011**

Ms. Barr and Council Members reviewed the Accounts Payable listing for October 2011.

Moved by Councillor Margaret Whyte

### **RESOLUTION NO. 11- 343**

Seconded by Councillor Glen Campbell

That Council accepts the October 2011 Accounts Payable report in the amount of \$123,488.71.

**CARRIED**

### **TAX ARREARS REPORT – OCTOBER 2011**

Ms. Barr and Council Members reviewed the Tax Arrears Report for October 2011.

Moved by Councillor Margaret Whyte

### **RESOLUTION NO. 11 -344**

Seconded by Councillor Glen Campbell

That Council receive the October 2011 Tax Arrears Report and the October 2011 Financial Reports.

**CARRIED**

## **5:55 RECREATION COMMITTEE**

Chair Whyte reviewed the minutes of the October 12 2011 Committee Meeting.

Councillor Whyte noted that the Committee has recommended that the Canada Day and Winter Carnival funds be moved under the Fundraising Budget rather than General revenue from hall.

Moved by Councillor Whyte

That Council on recommendation of the Recreation Committee moves the Canada Day and the Winter Carnival Budget from the General Hall Revenue to the Fundraising Budget.

### **DISCUSSION:**

Councillor Whyte said that the funds from the Canada Day celebration and the Winter Carnival are supposed to be put towards paying down the debt for the rink roof but have been going to General Revenues.. Councillor Kingsbury said that was not true. There is no past history with the monies from those events going towards the rink roof debt. He said he could attend the Recreation meeting to talk to the Committee members if he was requested to. Chair Whyte said she is not aware of what happened in the past. She commented that the Recreation Committee is working very hard to get the debt paid down. Mayor Eady asked if there were any records of this information. Councillor Kingsbury said there should be some information in minutes. Jennifer Barr, Finance Manager recommended to leave it as is based on the past history.

Chair Whyte will take this recommendation back to the Committee level for reconsideration.

### **THERE WAS NO SECONDER FOR THIS MOTION**

Councillor Kingsbury referred to the section in the Recreation minutes that asked for a load of soil to be dumped behind the back stairway to the community centre. Councillor Larone spoke to Jeff about this. He said he never received the request but this item should be completed.

Councillor Larone at this time in the meeting had referred to a proposal form from Garnet Headrick on the status of the construction work for the chairlift. Councillor Larone briefly reviewed the form with all Council members. Councillor Larone said if Council approves the costs and so forth, he will meet with Mr. Headrick and go over the scheduling and time frame. Councillor Larone said he will bring reports to Council as progress takes place.

Moved by Councillor Margaret Whyte

**RESOLUTION NO. 11 -345**

Seconded by Councillor Robert Kingsbury

That Council approves the minutes of the Recreation Committee of October 12<sup>th</sup> 2011.

**CARRIED**

**RECOMMENDATIONS:**

Moved by Councillor Margaret Whyte

**RESOLUTION NO. 11 -346**

Seconded by Councillor Jamey Larone

That Council, on recommendation of the Recreation Committee, authorizes the Recreation Program Manager to obtain three quotes for aerobic mats.

Further, Council authorizes the Recreation Program Manager to purchase 10 mats from the company with the lowest quote.

**CARRIED**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 11 -348**

Seconded by Councillor Margaret Whyte

That Council authorizes Garnet Headrick Construction, to commence construction work at the Community Centre to prepare for the installation of the chair lift, at his quoted price of \$11,082.65 plus HST.

Further, Deposit of \$5,000.00 due upon signing proposal. Balance of \$7523.39 to be paid on completion of Phase 1 and 2. Completion of Phase 1 and 2 is six weeks from starting. Any delays beyond his control could result in additional costs.

Further, if additional costs are incurred that they be paid from the Lot Development Fund.

**CARRIED**

**6:30 PLANNING COMMITTEE**

Chair Kingsbury briefly reviewed the minutes of the October 12<sup>th</sup> 2011 meeting.

Moved by: Councillor Bob Kingsbury

**RESOLUTION NO. 11 -349**

Seconded by: Councillor Margaret Whyte

That Council approves the minutes of the Planning Committee Meeting on October 12<sup>th</sup> 2011.

**CARRIED**

**RECOMMENDATIONS**

There were none.

**6:50 HUMAN RESOURCES COMMITTEE**

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Chair Kingsbury briefly reviewed the minutes of the meetings held in October 2011. He informed Council that all the information has been gathered from the HR Job Study and staff will be meeting with Bruce Beakley, Human Resources Director for County of Renfrew and once that is complete, there will be recommendations made. Mayor Eady asked Chair Kingsbury how he feels about the process as a whole and Chair Kingsbury said he feels good about it all and Mr. Beakley is very focused. The next step is to hear from Mr. Beakley.

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Jamey Larone  
That Council accepts the minutes of

**RESOLUTION NO. 11 -350**

October 04, 2011 – Joint HR and PW – Truck Driver Interviews  
-October 05, 2011 - HR Committee Meeting  
-October 17, 2011 – HR Policy Review Meeting  
-October 18, 2011 – By-law Officer Interviews  
-October 18, 2011 – HR Committee Meeting  
-October 19, 2011 – HR Committee Meeting  
-October 24, 2011 - HR Job Evaluation Committee  
-October 27, 2011 – HR Policy Review Meeting  
-October 27, 2011 – HR Job Evaluation Committee

**CARRIED**

**RECOMMENDATIONS:**

Moved by Councillor Glen Campbell  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 11 -351**

That Council on recommendation of the Human Resources Committee, enters into an agreement with Mr. Jim McBain and Municipal Law Enforcement Services for the contract casual position of Municipal By-law Enforcement Officer.

**CARRIED.**

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Glen Campbell

**RESOLUTION NO. 11 -352**

That Council on recommendation of the Human Resources Committee and Staff, further to the website presentations made on October 17, 2011 at the HR Committee meeting, by Blue North Studios and Tubman Marketing accepts the Request for Proposal from Blue North Studios at their quoted price.

**CARRIED**

**HOME SUPPORT**

Councillor Kingsbury reviewed the October 2011 Reports with Council members.

Moved by Councillor Glen Campbell  
Seconded by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -353**

That Council receive the October 2011 Renfrew Seniors Home Support Report.

**CARRIED**

**COMMUNITY POLICING ADVISORY COMMITTEE (CPAC)**

Councillor Campbell informed Council that the next CPAC Meeting is November 21<sup>st</sup> 2011.

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 11 -354**

That Council receive the CPAC Committee Report for October 2011.

**CARRIED**

**BUILDING REPORT**

Council reviewed the report for October 2011.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -355**

Seconded by Councillor Margaret Whyte

That Council receive the October 2011 Building Permit Report.

**CARRIED**

**RECOMMENDATIONS**

There were no recommendations.

**LIME STABILIZATION COMMITTEE**

There were no reports for this committee.

**EMERGENCY PLAN PREPAREDNESS COMMITTEE**

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -356**

Seconded by Councillor Margaret Whyte

That Council accepts the report on the Emergency Measures – County Mock Disaster – held on October 25, 2011, submitted by Steve Osipenko, CEMC.

**CARRIED**

**BUILDING INFRASTRUCTURE COMMITTEE**

There were no reports for this Committee.

**CONFERENCE REPORTS**

The conference report for the Barrie Landfill Site Tours had been reviewed earlier in the meeting.

**7. CORRESPONDENCE SUMMARY**

- A. AECL – Information Bulletin October 06, 2011
- B. Memo from Mackie McLaren, CAO/Clerk – Insurance Publication
- C. County of Renfrew - Manor Banner – 2011 Summer in Review
- D. Renfrew and Area Chamber of Commerce – E-News October 07, 2011
- E. Ontario's Highlands Tourism Organization – 1<sup>st</sup> Annual Tourism Conference
- F. OWMA – Ontario Waste Management Association – McGuinty Cabinet Shuffle
- G. ROMA – Rural Ontario Municipal Association - A Voice for Rural and Northern Ontario

Moved by Councillor Glen Campbell

**RESOLUTION NO. 11 -357**

Seconded by Councillor Margaret Whyte

The Council receive the November 01, 2011 Information Correspondence Summary.

**CARRIED**

**ACTION CORRESPONDENCE:**

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- A. The Township of Greater Madawaska - support for their resolution endorsing the concept that the Denbigh Ambulance Station operated by the County of Lennox and Addington remain in operation as a 24 hour/7day a week service provider and strongly urges the County of Lennox and Addington to investigate all potential community and Upper Tier relationships or partnerships which will continue to operate the Denbigh Ambulance Station on a 24/7 basis for the safety and benefit of the community it presently serves in the four counties.
- B. The County of Brant – support for their resolution that supports the requests from the Ontario Agri Business Association and the Grain Farmers of Ontario to the Minister of Agriculture, Food and Rural Affairs that Ontario Regulation 282/98 (Section 6(2), Paragraph 4 of the Municipal Tax Act) be amended to reflect that “*elevators used to receive, store, clean, treat or transfer feed for livestock or grain*” are removed from the Industrial property class and included in the Commercial property class.

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -358**

Seconded by Councillor Margaret Whyte

That the Township of Horton supports the resolution of the Township of Greater Madawaska that endorses the concept that the Denbigh Ambulance Station operated by the County of Lennox and Addington remain in operation as a 24 hour/7 day a week service provider and strongly urges the County of Lennox and Addington to investigate all potential community and Upper Tier relationships or partnerships which will continue to operate the Denbigh Ambulance Station on a 24/7 basis for the safety and benefit of the community it presently serves in the four Counties.

Further, that the Township of Horton forward this resolution to our local MPP, MP, the County of Renfrew and the County the County of Lennox and Addington.

**CARRIED.**

Moved by Councillor Jamey Larone

**RESOLUTION NO. 11 -359**

Seconded by Councillor Glen Campbell

That the Township of Horton supports the resolution from the County of Brant that supports the request from the Ontario Agri Business Association and the Grain Farmers of Ontario to the Minister of Agriculture, Food and Rual Affairs that Ontario Regulation 282/98 (Section 6(2), Paragraph 4 of the Municipal Tax Act) be amended to reflect that “*elevators used to receive, store, clean, treat or transfer feed for livestock or grain*” are removed from the Industrial property class and included in the Commercial property class.

**CARRIED on Division**

**Opposed: Councillor Bob Kingsbury**

8. OTHER BUSINESS

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -360**

Seconded by Councillor Jamey Larone

That Council changes the January 03, 2012 Regular Council Meeting to January 10, 2012 and authorizes the CAO/Clerk to advertise this meeting change in the local newspaper.

**CARRIED.**

9. DELEGATIONS

There were no delegations.

10. RESOLUTIONS

11. BY-LAWS

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-By-law 2011-36 – Harris Zoning Amendment By-law

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Jamey Larone

**RESOLUTION NO. 11 -361**

That the Council of the Township of Horton agrees to enact the following By-law:

- By-law 2011 – 36 - Harris Zoning Amendment

**CARRIED on Division.**

**Opposed: Councillor Margaret Whyte**

12. ADDITIONS TO AGENDA  
Were referred to under Recreation and Other Business.
13. COUNCIL MEMBERS CONCERNS  
There were no concerns made by Council Members.
14. REQUEST FOR RECONSIDERATION  
There was no request for reconsideration.
15. CLOSED MEETING  
Minutes of: HR Closed Meeting October 27, 2011

Moved by Councillor Glen Campbell,  
Seconded by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -362**

That Council proceed into a Closed Meeting pursuant to Section (8) (b) (ii) of By-law 98 – 08, Procedural By-law to discuss personnel matters of identifiable individuals.

**CARRIED**

Council proceeded into Closed Meeting at 7:55 p.m.

Council resumed the Regular session at 8:10 p.m.

Moved by Councillor Jamey Larone  
Seconded by Councillor Margaret Whyte

**RESOLUTION NO. 11 -363**

That Council accepts the minutes of the Closed HR Committee Meeting of October 27, 2011.

**CARRIED.**

Moved by Councillor Bob Kingsbury  
Seconded by Councillor Margaret Whyte

**RESOLUTION NO. 11 -364**

That Council on recommendation of the Human Resources Committee recommends to Council that they amend their October 3, 2011 resolution on responsibility during the CAO/Clerk's leave of absence so that the Finance Manager be appointed acting CAO, the Administration Assistant be appointed acting Clerk and that the acting pay policy be invoked.

Thereby, Council on recommendation of the Human Resources Committee authorizes the following administration changes during the leave of absence of the CAO/Clerk in November 2011 and the Administrative Assistant in December 2011:

November 2011

Finance Manager to act as Acting CAO  
Administrative Assistant to act as Acting Clerk

December 2011

Receptionist/clerk to act as Acting Administrative Assistant

Pursuant to the Acting Pay HR Policy B-10 the acting pay will be:

Acting CAO from Grid 8E (33.88) to 5% increase (35.58)

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Acting Clerk from Grid 5E (23.30) to Grid 9A (32.29)

Acting Administrative Assistant from Grid 4A (16.14) to Grid 5A (19.57)

**CARRIED.**

Moved by Councillor Bob Kingsbury

**RESOLUTION NO. 11 -365**

Seconded by Councillor Jamey Larone

That Council authorizes an employee to move the restricted portion of the Township Registered Savings Plan from the current financial institution to another financial institution to obtain better investment rates on the condition that the employee provides written proof from this financial institution that these funds are locked in until he retires.

**CARRIED.**

16. CONFIRMING RESOLUTION

Moved by Councillor Glen Campbell

**RESOLUTION NO. 11 -366**

Seconded by Councillor Robert Kingsbury

That Council pass this confirming resolution to cover any actions or directions given during the open portion of this Council meeting which are minor in nature and which were not set out in By-law or Resolution.

**CARRIED.**

17. ADJOURNMENT

Moved by Councillor Margaret Whyte

**RESOLUTION NO. 11 -367**

Seconded by Councillor Jamey Larone

That Council adjourn this Regular Council Meeting at 8:14 p.m.

**CARRIED.**

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MAYOR

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ACTING CLERK