

## Finance Committee Meeting

September 29, 2011

There was a Meeting of the Finance Committee held in the Municipal Council Chambers on Thursday September 29, 2011. Present were Co-Chairs Don Eady and Councillor Jamey Larone. Staff present was Jennifer Barr, Finance Manager and Mackie McLaren, CAO/Clerk.

1. CALL TO ORDER

Mayor Eady called the Meeting to Order at 8:45 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee or Staff present.

3. Fees and Charges Review

Jennifer Barr presented a spreadsheet listing the fees and charges for Horton Township and for the Townships of McNab-Braeside, Madawaska Valley and Admaston/Bromley. The Committee reviewed the spreadsheet and offered suggestions on changes to Horton's fees. Ms. Barr explained to the Committee that these fees will have to be approved by the appropriate Committee. Council is then required to hold a Public Meeting to review the new fees and charges before a by-law is passed.

The following are items for committees and staff to follow up on:

- Township's liability to permit outside caterers and refreshment booths to serve or sell food at the Community Centre.
- What are the Health Unit requirements for food preparation by outside caterers and refreshment vehicles?
- Staff to check with other municipalities for hall rental agreement information when used by an outside caterer.
- What are our requirements to have a caterer operate a canteen at our rink.
- Public Works Committee is requested to review the Transportation Fees and Charges.
- All Committees will receive the proposed fees for their own committee budget review.
- Waste Management Committee is asked to review propane tank and farm wagon/manure spreader loads of waste rates.
- Recreation Committee are requested to review security costs for hall rentals at Community Centre.
- Recreation Committee is asked to review boat launch fees.

4. NEXT MEETING

The Committee agreed to meet on Thursday October 6, 2011 at 8:30 to continue the review of fees and charges.

5. ADJOURNMENT

Mayor Eady declared the Meeting to adjourned at 11:10 a.m.