

THE CORPORATION OF THE TOWNSHIP OF HORTON

FIRE COMMITTEE

October 23, 2009

There was a meeting of the Fire Committee held in the Municipal Council Chambers on Friday October 23, 2009. Present were Chair David Bennett, Mayor Robert A. Johnson, Councillor Bob Kingsbury, Fire Chief Randy Corbin, Deputy Chief Rick Rougier and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Bennett called the meeting to order at 1:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee.

3. MINUTES OF SEPTEMBER 18, 2009 COMMITTEE MEETING

Chair Bennett briefly reviewed the September 18, 2009 Meeting Minutes, which had already been approved by Council.

4. BUSINESS ARISING

Fire Department On Scene Policy

Chief Corbin presented a draft Standard Operating Procedure which would require the Fire Department to immediately set up “do not cross” tape perimeter, as soon as possible when arriving at a major structural fire, to keep onlookers and owners back from the fire scene. After review by the Committee the following resolution was put forward:

Moved by Bob Kingsbury, seconded by Bob Johnston

That the Fire Committee accepts the Standard Operating Procedure for On-Scene Policy
Carried.

JEPP Grant for EOC Communication System

The CAO/Clerk informed the Committee Members that the Emergency Operation Committee has successfully applied for a JEPP grant for an emergency communication system of base radio, portable radios and antennae. He noted that the Fire Department is also proposing to update their communication system and he suggested that the two systems be joined into one quotation to see if a better price can be received, when they are tendered together.

The Committee supported this idea, authorising that prices be received from Glentel, Spectrum and Christie Walther. Noted on the quotation forms would be a statement that “service experience will be considered as part of the award of the quotation”. The Committee authorized the Fire Chief and the CAO/Clerk to prepare quotation documents.

Quotes to Replace Existing Fire Dept Communications System

The Fire Chief, in continuing the discussion of the previous item, noted that he had two quotations from Glentel, one for Motorola equipment at \$20,500 and one with Kenwood equipment for \$15,700 approximately. He is recommending the Motorola equipment, which although more expensive is a better system and it comes with a number of built in channels, that can be activated by programming at no cost, while the Kenwood Unit would have to have crystals installed if we ever wanted to add channels.

5. OTHER BUSINESS

Hydro One Emergency Services Contact

The Fire Department received correspondence from Hydro One with an emergency contact number.

Replacement Procedure for Deputy Fire Chief

Chair Bennett expressed regret that Rick Rougier had submitted his resignation as of November 30, 2009. He thanked Rick for his valuable work with the Department. Mayor Johnston and Councillor Kingsbury echoed these comments.

Rick Rougier requested permission to assist the Department with fund raising and community activities in the future, which would necessitate keeping his station uniform to use for these activities. The Committee agreed.

Chair Bennett asked for suggestions for a procedure to find a replacement for the Deputy Fire Chief position. Chief Corbin noted that a firefighter has already approached him expressing interest in the position. Chair Bennett then suggested that we set an internal posting with a deadline first.

Councillor Kingsbury asked if Mr Rougier had a name of a person who would be interested and qualified? Rick Rougier said he would assist the replacement with whatever training was necessary but he would not be part of a recommendation.

Chief Corbin said he would assume the reporting requirements that the Deputy has carried out, when he leaves and before a replacement is found.

After further discussion the Committee members agreed that an internal posting be posted at the Fire Hall with a closing date of November 16, 2009 by 8:00 p.m. Applications to be received by Chief Corbin.

Chair Bennett suggested that one Fire Committee representative plus Chief Corbin and Deputy Chief Rougier be the Recommendation Committee to Council to fill the vacant position.

Rick Rougier also volunteered to make up a list of duties which he has carried out so that interested people would know what the job entails.

Fire By-law

Councillor Kingsbury asked if there were any more complaints about smoke from burning horse manure and bedding on a property on Castleford Road?

Chief Corbin said he has spoken with the compliant who says the incidents have been cut back.

911 Signs

Chief Corbin noted that the extension of Humphries Road needs a Humphries Road sign with numbers on that section of road on that sign. The CAO/Clerk will look after this.

Rick Rougier reported a concern that he encountered where a property owned by Mr Fish has a neighbour cross his driveway to access a camping trailer and there is no 911 sign. Mr Rougier did not know exactly where this was and agreed to check it out and report back to staff.

6. NEXT MEETING

The Committee agreed that the next meeting would be Wednesday November 18, 2009 at 7:00 p.m. in the Horton Council Chamber.

7. CONFIRMING RESOLUTION

Moved by Rick Rougier, seconded by Bob Kingsbury

That the Committee pass this confirming resolution to validate any actions or directions given during the open portion of this Committee Meeting which are minor in nature and where were not set out in By-law or Resolution.

Carried.

8. ADJOURNMENT

Moved by Robert A. Johnston, seconded by Randy Corbin

That this Committee Meeting be adjourned at 1:38 p.m.

Carried.

Chair

CAO/Clerk