

THE CORPORATION OF THE TOWNSHIP OF HORTON

## Fire Committee Meeting

September 22, 2010

There was a meeting of the Fire Committee held in the Municipal Council Chambers on Wednesday September 22, 2010. Present were Chair Dave Bennett, Mayor Robert A. Johnston and Councillor Bob Kingsbury. Staff present was Fire Chief Randy Corbin, Deputy Fire Chief Allan Cole, and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER  
Chair Bennett called the meeting to order at 7:00 p.m.
2. DECLARATION OF PECUNIARY INTEREST  
There was no declaration of pecuniary interest by Members of the Committee.
3. MINUTES OF JULY 21<sup>ST</sup>, 2010 COMMITTEE MEETING  
Chair Bennett reviewed the Meeting Minutes briefly, which had already been approved by council.
4. BUSINESS ARISING FROM MINUTES  
Councillor Kingsbury asked if the tanker leak had been fixed.  
Chief Corbin said yes.  
Councillor Kingsbury asked if Chief Corbin had spoken with the former Deputy Chief about funding for Hwy. #17 fires from last year if anything more was to be expected and Chief Corbin said he did and nothing more is coming.
  - By-law to establish Fire Department  
CAO/Clerk presented a revised draft of the regulating by-law that Deputy Chief Cole has updated. This by-law will now be presented to Council on the October 5<sup>th</sup> meeting. Authority was granted at the last fire meeting.
5. DELEGATIONS:  
There were no delegations that appeared before the committee.
6. FIRE CHIEF'S REPORT  
Chief Corbin reported that there were two accidents on the hill near the Portage Bridge on Cheneaux Road after a paving job had been completed.  
The two trucks are soon due for the Safety Checks and arrangements are being made.  
A fire axe has been purchased and safety gear for the new Fire Fighters has been ordered.  
There is one new Fire Fighter – Crystal McGregor to add to our roster, which will require a resolution of the Committee to Council.  
Chief Corbin reported that all Fire Fighters have been fit tested for SCBA's; new filters are ordered to meet the Ministry guidelines.  
Councillor Kingsbury asked what it cost for a complete bunker gear now and Chief Corbin said approximately \$2500.00.  
Chief Corbin reported that the four new Fire Fighter recruits have been through a Flash over Course in conjunction with The Ontario Fire Marshall's Office.

7. COMMUNICATIONS – QUOTE FOR PROPER BASE RADIO

Deputy Chief Cole said that, radios have been received and some fine tuning is required. A base radio was supplied that was asked for but it's not the one that we need. Currently the signal comes in from outside on UHF and goes out through the base station to the pagers on VHF. The base radio ordered would only supply one of those, so we could only send out and we could not receive. A quote of: \$2997.00 has been received from TAS Communications, which was the lowest quote for the communications equipment and who supplied the initial order. By adding \$ 2997.00 to the quote TAS Communications is still lower than the other two companies that quoted originally.

There are some housekeeping requirements: change some frequencies of neighboring fire departments that we have asked to be added to the system. They want to order head phones and wireless communication for the pump operator and the CAO/Clerk asked for a radio with of the three department's frequencies for the Municipal Office. Deputy Chief Cole said this could come from the current base radio in the fire hall; but insulation would be required. Chair Bennett asked how many radios they still have available for the Public Works Department. Chief Corbin said they have given the department four radios and Chair Bennett suggested they may need two more. Chief Corbin said they have three radios remaining.

Moved by Robert A. Johnston, Seconded by Randy Corbin

The Fire Committee recommends to Council that they purchase the proper base radio at a price of \$2997.00 and provide installation for the used base radio to be installed in the Municipal Office.

**Carried.**

8. BUDGET VS. ACTUAL AS OF SEPT 22, 2010

There was a review of the Fire Budget and what is remaining. It was noted that Capital Items are being charged to Material & Supply Account. The CAO/Clerk said that he will adjust these to show them in the proper account. Chief Corbin agreed that in the future when he approves an invoice he will mark the G.L. Account # on the invoice if the CAO/Clerk can provide him with a list.

9. OTHER BUSINESS

Valley Heritage Radio – Fire Prevention week ad

Valley Heritage Radio has offer a program for Fire Chiefs to Tape Public Safety Announcements for Fire Prevention Week in October. Chief Corbin will check out to see if he can still provide a public announcement.

Road Signage – suggested wording

CAO/Clerk reported that Fire Fighter David McMaster has discussed need for larger 911 signs in several locations in the Township. Chief Corbin said this has been discussed at the department level and would need County input for approval. A report on the need was reviewed by the Committee. Councillor Kingsbury suggested the Fire Chief review this need with the staff and report back what is needed with the Committee. The Committee agreed.

Appoint New Fire Fighter

Moved by Bob Kingsbury, Seconded by Allan Cole

The Fire Committee recommends to Council that they appoint Crystal McGregor as a Volunteer Fire Fighter.

**Carried.**

10. NEXT MEETING

The Committee agreed the next meeting will be November 18, 2010 at 7:00 p.m. if required as this would be a few days before the end of the term of Council.

11. CONFIRMING RESOLUTION

Moved by Bob Kingsbury, Seconded by Randy Corbin

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

12. ADJOURNMENT

Moved By Robert A. Johnston, Seconded by Allan Cole

That this committee meeting be adjourned at 7:45 p.m.

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Chair

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CAO/Clerk