

THE CORPORATION OF THE TOWNSHIP OF HORTON

FIRE COMMITTEE

SEPTEMBER 20, 2011

There was a Meeting of the Fire Committee held in the Municipal Council Chambers on Tuesday September 20, 2011. Present were Chair Margaret Whyte and Mayor Don Eady. Staff present were Randy Corbin Fire Chief, Allan Cole Deputy Fire Chief and Mackie J. McLaren, CAO/Clerk.

1. CALL TO ORDER

Chair Whyte called the meeting to order at 6:35 p.m. At the start of the meeting the Chief and Deputy Chief demonstrated the new thermal imaging camera for the Committee members. Chief Corbin said a training session will be held shortly with the firefighters.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest expressed by the members or the staff.

3. MINUTES OF JULY 20 2011 COMMITTEE MEETINGS

Chair Whyte reviewed the July 20th meeting minutes which had been approved by council.

4. BUSINESS ARISING

Hot Stick Ordered?

Chief Corbin explained that the hot stick is a tool that reads if down hydro wire are still live. Deputy Chief Cole presented specifications on a hot stick that he can order, noting that it shows live wires up to 21 meters away on a 7.2 KV line which is a common line in Horton Township. Mayor Eady asked if the price would be cheaper if we had bought several. Chief Corbin said we should have two hot sticks. One for each fire truck as they have been called out in the storm situations to different locations. Mayor Eady suggested one for the public works department who are sometimes called to clean up trees that have fallen across wires. Deputy Chief Cole will research prices.

George Jackson Toyota – Water Supply

Deputy Chief Cole reported that two people were pumping out the pond into the Township ditch earlier today. They are going to re-dig their pond bigger. They are going to fence it to keep children out. Also, they are going to install a dry well and a hydrant when they are completed, for their use and Township use.

Annual Compliance Report to Fire Marshall's Office

Deputy Chief Cole said the report is due October 15th and it is being worked on. He noted that it is being worked on. He noted that one of the forms will need the Mayor's signature when completed.

Chair Whyte asked about our Smoke Alarm Policy. Chief Corbin said that during Fire Prevention Week there will be public service announcements. They have a three year graduated program of which we are in year two. Year three will be door to door checks. Chair Whyte suggested that information on smoke alarms could be included on Heritage Radio's "Horton Corner" or in the Horton Corner in the Renfrew Mercury. Chief Corbin said that they have information that they could post in these Medias from the Fire Marshalls office. He added that they have made arrangements to give five smoke detectors away through Heritage Radio during Fire Prevention Week, the first week of October.

Mayor Eady asked if there is any opportunity to sell smoke detectors to the public by having volume purchasing.

Generator Hook-up at Community Center

Chair Whyte reported that the Infrastructure Committee is in the process of calling quotes to change the start up procedures of the generator. Once this is done, she asked the Fire Department to check the operation of the two generators monthly. Deputy Chief Cole said they have already started doing this.

Mayor Eady discussed dry hydrants noting the last minutes talked about four quadrants of the Township. He asked if one would be Toyota. Deputy Chief Cole said yes.

Chief Corbin reported that he has been approached by a representative of McNab/Braeside Fire Department. They have a diesel powered back up pump that is from a factory in Arnprior that has been given to them. They were asking if we would be partners with them to install it at the Bonnechere River boat launch for shared access as a water supply. The pump can pump 1500 gallons a minute. There would need to be a small building over it and electrical hook up. Mayor Eady suggested that a business plan be prepared and Chair Whyte looked to the Department to come up with that plan. The Committee supported the idea in general and requested more information.

5. AUGUST 31, 2011 EXPENDITURE & REVENUE REPORT

The Committee reviewed the Expenditure and Revenue Report as of August 31st 2011.

6. 2012 DRAFT FIRE DEPARTMENT BUDGET

Mayor Eady, co-chair of the Finance Committee reviewed the memo from the Finance Manager and the Finance Committee. The Fire Committee discussed the process to draft the budget. It was agreed that Chair Whyte would sit down with the Chief and Deputy Chief to draft budget numbers for presentation at the next Committee meeting.

Mayor Eady also informed the Committee that the Finance Committee is looking for the department to review equipment and to present a list of items that would be surplus that could be sold.

Chair Whyte noted that we have to have this budget meeting before the October 21st deadline the Finance Committee has established for budget. The Committee agreed to meet in mid October for budget review.

Mayor Eady also requested that the Finance Manager red flag any line item on the budget to actual reviews to bring to our attention any item that appears to be over budget or under budget.

7. FIRE CHIEF'S REPORT

Chief Corbin verbally reported that one firefighter is resigning due to his work and family commitments.

He reported that he carried out an fire code inspection of the Protyre property at the request of their finance company and there is an order issued for installation of sprinklers in their warehouse.

He reported that they had four fire calls in August and three fire calls to date in September.

8. CORRESPONDENCE

There was no correspondence for the Committee to review,

9. MNR FIRE AGREEMENT

Mapping from County

Chief Corbin said that the maps have been supplied and that he will have to sit down with our Emergency Planning Committee as there are questions for them as well as there are questions for the CAO/Clerk to respond to.

10. OTHER BUSINESS

Chair Whyte noted that there is a recreation Golf Tournament on plan for September 30th and would hope that the Fire Fighters would put in a team.

Deputy Chief Cole reported that during Fire Prevention Week on Saturday October 8th they will have an open house at the Fire Hall 11:00 a.m.-1:00 p.m. with hotdogs for the kids.

11. NEXT MEETING

The Committee agreed that the next meeting will be November 16, 2011 at 6:30 p.m. With a special budget meeting next week – date to be determined.

12. CONFIRMING RESOLUTION

Moved by Don Eady , Seconded by Randy Corbin

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

19. ADJOURNMENT

Moved by Allan Cole, Seconded by Randy Corbin

That this Committee Meeting be adjourned at 7:54 p.m.

Carried.

Chair

CAO/Clerk