

THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

November 20, 2008

There was a meeting of the Waste Management Committee held at the Community Centre on Thursday November 20, 2008. Present were Chair Don Eady, Bob Kingsbury, Robert A. Johnston, Jeff Schruder, Rose Curley and Mackie McLaren.

Absent were John Wilson and Rod Eady.

1. CALL TO ORDER

Chair Eady called the meeting to order at 8:35 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee.

3. MINUTES OF OCTOBER 16, 2008

The Committee Members reviewed the Meeting Minutes.

4. BUSINESS ARISING

Beaumen Waste Management

Chair Eady informed the Committee that he has had two meetings in the last month on the potential purchase by Area Municipalities of Beaumen. The plans are progressing but it will be a long process. There are eight municipalities within the group all with different arrangements for collection etc. His estimate would be if the deal was to be done it will not be done before 2010. Chair Eady informed the Committee that a Consultant has been hired, for which we are paying up to \$1000, to put together a plan on the formation of the Management Board.

Regrind Contract - Silent on Escape Clause

Chair Eady said he understood that the Township had a problem this summer getting the contractor for regrinding the waste in a timely manner. Councillor Kingsbury reviewed the situation and discussed the size of the reground material coming from the regrind machine which was larger than in past years.

Jeff Schruder informed the Committee that he visited several landfill sites where grinding is carried out by different contractors and he did not see any material that was ground finer than what we received this year. He suggested that now the wood products are separated which can be used for cover and that there are enough wood products for cover that the size should be sufficient. The other waste will be reground for the purpose of reducing its volume.

Chair Eady said it is important that the Contractors regrind mattresses.

Mayor Johnston noted that when he visited the Site this week, there are three separated piles of materials to be reground that have now been established.

Councillor Kingsbury said the contractor told him this summer that if the Committee wanted he would end the three year contract with just 2008 being fulfilled, if we were not happy with the product.

Chair Eady suggested that the Committee meet with Eddie Como (Fast Eddie) to see what changes to the Regrinding Machine that he may be making this Fall to see if we can get smaller grinding material. He asked Jeff to make contact with Mr Como.

The members discussed the possibility of a local contractor revamping a grinder that will take mattresses etc. Jeff Schruder is to arrange a trip to Mr Como's facility, so members of the Committee can attend.

5. BIO-DEGRADABLE BAGS

Chair Eady informed the Committee that when he was in a local Health Food store in Renfrew he noticed that they had biodegradable kitchen catcher garbage bags. He asked the owner to get

more information on these bags. He will ask John Wilson to investigate if this is something that the Township should be promoting for our ratepayers?

6. MONTH CALENDAR

Actual vs. Budget Review

The Committee reviewed the Budget to Actual Review for November 2008. Several items were pointed out by Committee Members.

Telephone is over double the budget amount. It was explained that the telephone number is used by Landfill Attendant is the official number on the invoice for all the other phones, and extra charges are applied to this phone. The Committee asked that these invoices be reviewed and divided among departments.

Holiday Pay and Employer Health Tax are over budget – the CAO/Clerk explained that the employer health tax contains the amount paid in March 2008 but was for 2007, as there is only one payment a year. The rest of the amount in that account is payroll deductions employers share. The amount paid last year will be removed from the account to bring it more in line by year end.

Chair Eady questioned if the Landfill Attendant made sufficient wages prior to becoming permanent to fall under the employment health deduction. The CAO/Clerk will check into this.

Public Works Property Maintenance Report

Jeff Schruder informed the Committee that everything is now ready for winter. Jeff Schruder informed the Committee that the Attendant complained that people take items from the E-Waste Depot which must be stopped. A sign is being prepared and the door will be locked and the material collected during the day will be set outside, and put inside the building at the end of the day by the attendant.

Chair Eady questioned if there was a need to have a second attendant as the Site is so spread out. The Committee discussed this briefly and Jeff Schruder was to investigate and make recommendation on alternatives. Reducing the Tuesday hours year round was a suggestion.

Calendar Cards and Landfill Cards

Rose Curley informed the Committee that she has ordered Landfill Cards to 2009. She is still working with Beaumen on collection dates and materials to be collected through recycling for the calendar.

Invoices/tipping Fees Paid in Month

The Committee reviewed the Invoice/Tipping Fees paid for the month in the amount of \$1,084.

Address Labels for LFS Cards for Mail Out

Rose Curley informed the Committee that these will be printed when the mail out is ready.

Schedule Change for Christmas/New Years Hours (if needed)

Members checked the calendar and noted that there will not be any need to change the LFS hours for this Christmas season.

7. REPORT FROM JOINT RECYCLING COMMITTEE ON PURCHASE OF BEAUMAN

Chair Eady noted that he had reported earlier, under business arising. There will be a meeting tomorrow hosted by Horton Township in the Community Centre. He advised Jeff Schruder that there is a need that the weights of all items recycled be collected for our reporting purposes i.e. tires, metal e-waste etc.

8. CORRESPONDENCE

AMO Review of Blue Box Program & Waste Diversion Act

The Committee reviewed this letter and discussed the e-waste costs. Costs for 2008 are \$8,712.86.

AMO Participation in Waste Diversion Act Review

The Committee reviewed this letter.

Stewardship Ontario LCBO Grant of \$931.11

The Committee discussed this grant which may be the last grant received on behalf of LCBO and discussed the data call and requested again that the Committee have an opportunity to review the data material prior to submission next Spring.

Sterling No Frills - 2607 coupons used for bags - \$651.75 Township Share

The Committee reviewed the invoice from Sterling No Frills for the coupons redeemed for recyclable grocery bags instead of using plastic bags. The Township's net cost \$651.75.

9. 2009 DRAFT WASTE MANAGEMENT BUDGET

The Committee reviewed draft 2009 Waste Management Budget which had been prepared at the previous meeting with the exception of payroll costs which have been inserted since. Chair Eady requested a simplified salaries and expenses accounting line. The CAO/Clerk said that this is a product of the Payroll Computer System which automatically divides up payroll costs based on percentage of salaries for each department for the Landfill Attendant and for the Public Works workers. He suggested that he carry out a quarterly journal entry review to bring the costs into the budget items that the Chair requested. The Committee also looked at the Report from the Landfill Attendant on the people entering the Site and requested that the form be redrafted to show another column for e-waste. Chair Eady also suggested that the lines be numbered so that we can instantly tell how many people entered on a certain day.

The Committee agreed to present this draft budget to the Finance Committee.

10. OTHER BUSINESS

Trespass Stopped by OPP

The CAO/Clerk reported that a ratepayer recorded a license number and vehicle description of someone who was in the Landfill Site after hours. The OPP spoke with the owner of the vehicle who grew up in Horton but now lives in Renfrew. The OPP believe that they have stopped this trespasser. Chair Eady said he would like the OPP to attend the next meeting as he wants absolute zero tolerance for trespass. OPP would charge everyone who would enter the Landfill Site outside the hours and also express concern with the amount of waste found dumped on side roads. The Committee agreed to a meeting with the OPP.

Jeff Schruder reported on an infrared outdoor camera available through hunting supply stores to be put up at various locations to take pictures of people who dump along side roads etc. Jeff was asked to research the cost of this camera.

11. NEXT MEETING

The Committee agreed to meet on Thursday December 18, 2008 at 8:30 am in the Community Centre.

12. CONFIRMING RESOLUTION

Moved by Bob Kingsbury, seconded by Robert A Johnston

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

13. ADJOURNMENT

Moved by Jeff Schruder, seconded by Rose Curley

That this Waste Management Committee Meeting be adjourned at 10:05 am.

Carried.

Chair

CAO/Clerk