

THE CORPORATION OF THE TOWNSHIP OF HORTON  
WASTE MANAGEMENT COMMITTEE MEETING  
December 16, 2010

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Thursday December 16, 2010. Present were Chair Jamey Larone, Mayor Don Eady, John Wilson, Jeff Schruder Municipal Infrastructure Manager, Rod Eady Public Works Superintendent and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Larone called the meeting to order at 8:32 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee.

3. MINUTES OF NOVEMBER 18, 2010 MEETING

Chair Larone reviewed the November 18<sup>th</sup> Meeting Minutes which had been approved by Council.

4. BUSINESS ARISING

Co-op Student

John Wilson informed the Committee that he spoke with Todd Stewart, coordinator of the co-op program at RCI in Renfrew who reposted the position as a possible paying position but no student has expressed interest yet.

Contamination in Recycling Bin

Chair Larone discussed the contamination in the roll out recycling bin. Jeff Schruder said he received a call from Dan Menard of Beaumen requesting he go into the plant to see the contamination when they dumped the roll off container. He said that education is required to show people what products cannot be recycled.

John Wilson suggested that any new student or employee should tour the Beaumen Plant to see their operation which will help the employee learn their recycling process.

Mayor Eady informed the Committee that he has a proposal to increase the Township's advertising space which would help with education.

Chair Larone asked if we should be advertising now for a student. Mayor Eady suggested we wait until the budget is drafted.

Findlay Barr – timber rights

The CAO/Clerk reported that he spoke with Mr. Barr recently and he will drop in when he is in the area. He expects to be here this winter as he has a contractor hired to do work on a building on his farm. He has not expressed any concerns with our offer to purchase back the timber rights from him.

Asbestos included in Expansion Application

The CAO/Clerk reported that during the last Committee meeting he was asked to contact the MOE to determine if our expansion application includes acceptance of asbestos, and it does. The draft site plan sets out an area to receive properly processed and wrapped asbestos material.

Grinding of Waste

Mayor Eady asked if the grinding machine collects the nails from the pallets when they are ground. Jeff Schruder will check with the contractor to see if they have a magnet. Nails are not such an issue if the clear wood waste is kept on site after it is ground i.e. not put on a trail. Clear wood should be ground with a tub grinder rather than the grinder used previously.

John Wilson asked if the township has a wood chipper. Rod Eady said yes and we have discussed doing the chipping but it would take two employees and take a long time. John asked about weekly chipping with more wood piles around the site, suggesting that this is something to cost out. Mayor Eady said that would be part of a tender requirement.

5. DELEGATIONS

There were no delegations that appeared before the Committee.

6. MONTHLY CALENDAR

Budget Preparation for 2011

Mayor Eady reviewed how he would like to prepare the budget this year starting with he and CAO/Clerk providing an initial review on a line by line basis and then report to the Committee.

Public Works Maintenance

Jeff Schruder said that the gravel has not been spread on the tire area due to the onset of winter. All the tires were cleaned up in the fall and they will put down gravel in the early spring.

Engineer to Measure space used

Jeff Schruder said the engineer did survey the landfill area last week. He asked him to reestablish the corners of the current site and the expansion area.

Calendar & cards for next year

The CAO/Clerk reported that the calendar and landfill user cards have been printed and are being stuffed for mailing at this time. He noted that the printer failed to put the year on the free bag tags and staff have used a date stamp to put the 2011 year on the tags.

Changes to waste management guide for next year

Mayor Eady said that this guide sets out the issues that come up at the landfill site over the year and is a management tool. He asked if they have an emergency plan for the landfill site. When there is a fire what steps do we take? Rod Eady outlined how they put out previous fires, which in most cases the fire is smothered by sand. The Committee Members discussed the construction of the "soak pit" that is noted on the expansion site plan.

Invoices, revenue and receivables

The CAO/Clerk reviewed the receivable report noting that there are two outstanding accounts. Jeff Schruder reported that Bonnechere Valley Township has a policy that certain companies are "cash" only for tipping fees and we should consider such a policy for companies that have outstanding invoices. The Committee Members agreed and requested information on how other municipalities handle this. Rod Eady suggested the companies should receive a letter to deny access until paid. Mayor Eady suggested an upfront deposit. The CAO/Clerk was requested to write to the company with that is outstanding the longest.

Ad – Christmas and New Year hours in paper

The CAO/Clerk reported that the ad is in the two newspapers printed over the Christmas Season.

Actual vs. Budget review

The Committee reviewed the report for November 2010.

7. CORRESPONDENCE

The Committee Members reviewed the following correspondence:

OWMA Assoc. – news on new “thermal municipal solid waste” facility for Durham and York Regions of Ontario.

Beaumen – contamination in roll off bin. This report caused concern with the members. Mayor Eady suggested we approach Beaumen for contribution towards an education program. The Committee suggested that our recycling calendar emphasize what is not recyclable. Jeff Schruder noted that Canadian Tire collects fluorescent tubes. The Committee Members suggested that the local owner be contacted to see if we could bring in our tubes that we have been storing at the landfill site.

Stantec – info on soak pit design

OTS – newsletter

8. ADDITIONAL COST TO RESPOND TO QUESTIONS FROM REVIEW OF OUR EXPANSION APPLICATION

The CAO/Clerk reported that we had received a quotation of \$2,500.00 from Stantec to provide information to MOE on a second round of questions and there was a need to respond quickly. He contacted Chair Larone for authorization to proceed which he did.

9. OTHER BUSINESS

Chair Eady informed the Committee that he phoned Allan Jamieson about his dog chasing the garbage contractors. He was asked to tie up his dog on garbage day.

The CAO/Clerk presented a list of people bringing waste and recycling to the landfill site in November. He also presented the Recycling Tonnage Report from Beaumen for November.

10. NEXT MEETING

The Members agreed that the next Committee Meeting will be Thursday January 20, 2010 at 8:30 a.m.

11. CONFIRMING RESOLUTION

Moved by John Wilson, seconded by Rod Eady

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

12. ADJOURNMENT

Moved by Jeff Schruder, seconded by Rod Eady

That this Committee Meeting be adjourned at 10:28 a.m.

**Carried.**

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Chair

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CAO/Clerk