

THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

December 14th, 2011

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Wednesday December 14th 2011. Present were Chair Jamey Larone, Mayor Don Eady and Member John Wilson. Staff present was Rod Eady, Public Works Superintendent, Jeff Schruder, Municipal Infrastructure Manager and Mackie McLaren CAO/Clerk.

1. CALL TO ORDER

Chair Larone called the Meeting to order at 1:10 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by members of the Committee.

3. MINUTES OF NOVEMBER 16, 2011

The Committee members reviewed the November 16, 2011 Committee meeting minutes.

It was noted under item 4 on page 2 that the Infrastructure Manager was to draft a letter for the Committees approval to be sent to Nad Core. After these minutes were complete Jeff Schruder had researched information with Nad Core and new information had come to light in regards to the invoicing. He discussed the issue with Mayor Eady and it was decided to hold off and see if a legal opinion was required before a letter was drafted.

Also on page 4, the Committee discussed the layout of construction blocks at the landfill site. Chair Larone discussed the purchase of 46 blocks from Fulton's and said there are some blocks remaining there that we could purchase. Jeff Schruder will contact Fulton's.

4. BUSINESS ARISING

LFS Cards, Free Bag Tags and Recycling Calendar

The CAO/Clerk presented a printers proof of the Landfill site cards, the free bag tags and the recycling calendar. There were some minor changes made to the recycling calendar and these will be made before the final job is printed.

Number Of Extra Bag Tags Sold In 2011

The CAO/Clerk presented data on the number of one dollar extra bag tags sold. 578 were sold to date in 2011. John Wilson questioned whether we should reduce the number of free bags for each household which currently is 6 or increase the cost of the tags to slowly encourage our ratepayers to recycle and throw away less waste. The CAO/Clerk noted that one person purchased a minimum of 100 tags in 2011. The Public Works staff were asked to visit this property during pick up time to see how many bags are out and if blue boxes are used. Chair Larone suggested this would reinforce the need for a clear bag policy.

Moved by John Wilson, Seconded by Jeff Schruder

That the Waste Management Committee recommends to Council that they garbage bag tag fee be raised from \$1.00 to \$1.50.

Mayor Eady noted that the fees and charges By-law would have to be changed before this would be in effect and that the By-law is being considered shortly by the Finance Committee and there will be a Public meeting called.

Mayor Eady noted that a 50 cent increase in tag cost would gain us 300 dollars. He suggested that we hold off until 2013 and charge two dollars a bag tag.

John Wilson said it is not the money that is the issue it is the garbage going into the landfill site. After further discussion the following amended motion was put forward.

Moved by John Wilson, Seconded by Jeff Schruder

That the Waste Management Committee removes the reference to a 50 cent increase on bag tags and ask Council to determine the fee for 2012.

The original motion as amended was then voted on and **Carried.**

Review Draft Recycling Letter to be handed out at Landfill Site

The Committee reviewed the two versions of the letter drafted by the Administrative Assistant and after discussion supported version 1. This letter will be printed and given to the landfill attendant to hand out to people using the landfill site to encourage them to use curb-side recycling.

Moved by Rod Eady, Seconded by Don Eady

That the Waste Management Committee approves a letter to be handed out to the people using the Horton Township Landfill Site to encourage curb-side recycling.

Carried.

Draft Ad or Flyer to kick start CIF grant

The Committee reviewed a draft ad prepared by the Administrative Assistant that will start the recycling grant this year. Cost of a quarter page color ad in the newspaper would be \$293. 63 plus HST and it could be run before the new year.

Moved by Jeff Schruder, Seconded by Rod Eady

That the Waste Management Committee authorize a color ad on recycling in the amount of \$293.63 plus HST be placed in the Renfrew Mercury before year end.

Carried.

Report on Nad Core Grinding Tender

The Committee reviewed the Infrastructure Manager's report on Nad Core grinding contract. Chair Larone asked when Nad Core ground the waste at Madawaska Valley. Jeff Schruder said just before they came to Horton. Chair Larone asked if they were required to grind the brush to 4 inch minus as well as what was in our tender. Jeff Schruder said that he had a copy of the Madawaska Valley tender and he will check that. He noted in the tender that they had provision for extra waste coming into the landfill site between tender award and grinding that had to be included in the contract. Chair Larone requested Jeff Schruder to copy their tender and put it into his file basket.

Jeff Schruder noted that since the report was drafted, Nad Core has called and requested the tender amount be paid now and discussion will follow later on the extras. John Wilson suggested that we send the contract amount and advise that this is all that we are paying due to the fact that the 4 inch minus was not met by the contractor. The Committee discussed various wording alternatives for this letter and Mayor Eady noted that we could have stopped the contract when we found that they were grinding larger than 4 inch on the brush but we let him complete the tender rather than haul in a new machine from their home site near Barrie to meet the contract. After discussion the following resolution was put forward:

Moved by John Wilson, Seconded by Jeff Schruder

Recognizing the fact that Nad Core did not honor the grinding contract fully, and through no fault of the Township the contractor had problems, we the Waste Management Committee authorize the treasurer to only pay Nad Core the contract amount of \$13,500.00 plus HST.

Carried.

5. DELEGATIONS

There were no delegations.

6. MONTHLY CALENDAR

Property Maintenance

Rod Eady reviewed the maintenance that was carried out recently and what remains before freeze up.

Measure Space Used

The CAO/Clerk reported that the site will be measured by the engineering company before the week's end. This is used to calculate the amount of waste delivered to the site in 2011.

2012 Calendar and Card sample

This had been discussed earlier.

2012 Waste Management Committee Calendar

This had been discussed earlier.

Invoice, Tipping fee and Receivable Report

The Committee reviewed the Tipping Fee Report for November 2011.

Budget vs. Actual

The Committee briefly reviewed the 2011 Budget Vs Actual to date.

Tire Rebate submitted by Dec 31

The CAO/Clerk reported that this is on the Treasurers desk and will be done by December 31st 2011 deadline.

7. CORRESPONDENCE

The Committee reviewed the following correspondence summary:

- News Article – Hazardous Waste Funding Shortfall
- Certificate of Approval changes (Brought back from next meeting)
It was noted that the City of Ottawa have approved the Plasco garbage contract. Horton Township should send a congratulatory letter to Plasco and hoping that in the future they will have open space for neighboring Municipalities.
- Renfrew County Farm News (Renfrew Recycling Centre (Beauman) to collect bale wrap.
The Committee agreed that we should deny access now for any hay bale wrap as Beauman will now accept it and they suggested that Dan Menard of Beauman's be invited to the next Committee meeting.
- OWMA and AMO
Newsletters
- Lance Larkin - MOE
The Committee reviewed Mr. Larkin's inspection report and noted that some administrative procedures were required to be set up. The Infrastructure Manager was requested to review and make these changes. The requirement deadline is January 20th 2012. Mr. Larkin is to be advised when these are in place.

8. LANDFILL SITE CHANGES

Costs for Signs

Jeff Schruder reported that there are additional signs needed for the new Certificate of Approval as well as for the new cells that are being constructed with the large concrete blocks. John Wilson suggested that we need the signs as soon as possible for the recycling roll-off area. Jeff Schruder was requested to get prices and to order from the lowest supplier. Mayor Eady asked if it was possible for photograph to be taken of all the signs so the Committee can refer to specific signs when discussing changes.

Layout Sketch

Chair Larone reviewed a layout of the cells and asked if we are moving forward with this. Rod Eady reported that all brush has been moved. Some work will be carried out next week. Pit run is required but we cannot haul it now that the trucks are set for winter. Four truck loads will be required for the cells and the access road will require more. Jeff Schruder noted that some of the berm will be removed for access and this will be spread on the road.

After discussion the Committee agreed to proceed to haul in 4 to 6 loads as required at approximate cost of \$140.00 per load. This is to be carried out as soon as possible.

Moved by John Wilson, Seconded by Rod Eady

That a local contractor be authorized to be hauled 4 to 6 loads of pit run granular to be placed over the cell area as soon as possible before winter freeze up providing they stay under the total \$5000 budget that is established for the cells. **Carried.**

The Committee reviewed the layout of the large concrete blocks and how they would be arranged. Chair Larone suggested taking the pictures taken from the landfill tour in Barrie and putting them onto a DVD for a presentation. Rod Eady and Jeff Schruder discussed the need for a new landfill attendant shack that is properly insulated. Mayor Eady said it would need lots of windows to view the property.

9. WASTE RECYCLING STRATEGY

The CAO/Clerk briefly reviewed the waste recycling strategy that was completed with McNab/Braeside. There are recommendations in the Policy that should be adopted.

Moved by Rod Eady, Seconded by John Wilson

That the Waste Management Committee recommends to Council that they approve the Township McNab/Braeside and the Township of Horton's Waste Recycling Strategy.

Carried.

The CAO/Clerk was authorized to bring the report back to a future Committee meeting to implement.

10. OTHER BUSINESS

Mayor Eady said he is still working on clear bio-degradable bags, he did contact the company that supplied the bio-degradable bags earlier for our study and has follow up to do.

John Wilson asked for Committee binders to put out like the recycling study into. The Committee agreed.

Propane Tanks

Chair Larone said the Finance Committee has questioned if there is an opportunity to gain revenue when the propane tanks are picked up. After discussion it was agreed that there would be cost incurred by the Township to

make them ready for the company to pick them up if we were to receive funds and it would be revenue neutral.

2012 Budget

Mayor Eady informed the Committee that there are many outside pressures and costs that the Township is required to pay that are outside of our control in the draft overall budget. The first review of the Waste Management Budget indicated 18.2% increase or \$34,490 dollars. The Committee needs to reconsider this increase. Mayor Eady discussed the reserve that had been set up. To assist in the budget we may put in less reserves. We do have an option, the reserves will be used for the final \$15,000 payment for the Timer Rights in 2012 but there is a potential that we could manage the forest and harvest some of the trees. He would support using the reserve for items like the soak pit, creation of the cells etcetera. However we cannot ask the tax payer for more funding. The Committee agreed to review the budget.

11. NEXT MEETING

The next meeting of the Committee will be January 11th 2012 at 1:00 p.m. At this meeting they will discuss future meeting arrangements.

12. CONFIRMING RESOLUTION

Moved by Rod Eady, seconded by Jeff Schruder

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

13. ADJOURNMENT

Moved by John Wilson, seconded by Rod Eady

That this Committee Meeting be adjourned at 4:20 p.m.

Carried.

Chair

CAO/Clerk