

THE CORPORATION OF THE TOWNSHIP OF HORTON

WASTE MANAGEMENT COMMITTEE

November 16th, 2011

There was a Meeting of the Waste Management Committee held in the Municipal Council Chambers on Wednesday November 16th 2011. Present were Chair Jamey Larone, Mayor Don Eady; Staff: Rod Eady, Road Superintendent, Jeff Schruder, Municipal Infrastructure Manager, and Rose Curley, Acting Clerk. Absent was Committee Member John Wilson.

1. CALL TO ORDER

Chair Jamey Larone called the Meeting to order at 1:10 p.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest by Members of the Committee or Staff.

3. MINUTES OF OCTOBER 18 AND 19 2011

Chair Larone briefly reviewed the Committee Meeting minutes of October 19th 2011 and the Public Meeting Minutes of October 18th 2011. There was discussion about the retaining blocks that are going to be purchased. Chair Larone said there are 46 available at Fulton's. There would be an additional charge of \$500.00 for delivery. He asked if we had any way of getting them to the site. Jeff Schruder said no, we do not have a trailer or anything to transport them.

Rod Eady informed the Committee that Lance Larkin, our representative from the Ministry of Environment was in to visit the Landfill Site on Tuesday and there were some requests that he made. Mr. Larkin requested the Hazardous Waste area be cleaned up – there were some paint cans to be taken away. Rod Eady noted that these items have already been done.

Chair Larone noted that the 2012 Recycling Calendar needs to be reviewed at the next Committee meeting.

Rose Curley noted that Kathleen Rogers will be taking care of this and will have a draft ready for review at the December 14, 2011 committee meeting. Once the final calendar is approved by the Committee it will be sent to Renfrew Printers for printing.

Mayor Eady asked if we contact Beaumen's on the changes to the calendar. Acting Clerk Rose Curley said yes, Beaumen's will have to send their calendar and any changes to the recycling section. Ms. Curley added that if they still plan to add community events then we would have to switch to legal size paper which will require more editing than normal. In her opinion we are at the max size already. The Committee agreed to leave the calendar as is on the letter sized paper with no community events.

Mayor Eady had asked permission at the last Committee meeting to research prices for Biodegradable bags and he did so. The big bags would cost 8.3 cents each and the small bags would cost 5.4 cents each.

Rose Curley noted that at a recent workshop on Best Practices that concerns were noted regarding privacy issues of residents, i.e. useage of Depends, diapers. Mayor Eady suggested that kitchen catcher bags could be put inside the big clear bags to camouflage these items.

Chair Larone asked where we would sell the bags. Mayor Eady said we should try and sell them at Horton Businesses.

4. BUSINESS ARISING

NadCore Regrinding Report

Jeff Schruder informed the Committee that another invoice came in so now there is a total of three invoices. The first invoice is for the tender amount shown in the contract. The issue with this first invoice is that they have charged HST on top of the original tender amount where HST was included. This may just be a clerical mistake. The second invoice is for extra work that was done. After reviewing the contract, this was not stated in the contract or tender. The third invoice was for damage that was done to the contractor's equipment while he was working.

The Committee believes they should only have to pay the contract tender amount that was originally stated. Also, the tender called for 4" minus and the product was not. Chair Larone said he does not believe that the work was carried out to the tender. Seeking legal advice would be an option here. After discussion the following resolution was put forward:

Moved by Jeff Schruder, seconded by Rod Eady

That the Waste Management Committee authorizes the Municipal Infrastructure Manager to draft a letter for Council approval to send to NadCor, the regrinding contractor at the Landfill Site, outlining the discrepancies in the billing charges and unauthorized work that was not included in the original tender.

Carried.

The Committee also discussed that Jeff Schruder would contact NadCore to ask for clarification on the invoice amounts before seeking legal advice.

Landfill Site Layout for Construction blocks/signage

Chair Larone handed out a draft drawing for the Landfill site. He said he would like to see Phase 1 started this fall. There was discussion on the layout. Mayor Eady passed around pictures at this time from the Landfill Site Tour in Barrie. The Committee reviewed.

Rod Eady said there are three steps to outline here. Step one being to build a road. Step two being gates, culverts and the entrance way and step three being the smaller blocks being placed.

To begin step one, Chair Larone, Rod Eady and Jeff Schruder are going to meet at the Landfill Site on Wednesday November 23rd to look at where the road will be. They will stake out the road entrance.

5. DELEGATIONS

There were no delegations.

6. MONTHLY CALENDAR

Budget vs. Actual

The Committee reviewed the budget to actual.

Maintenance

Order Landfill Cards and Garbage Tags

Kathleen Rogers will order 2012 Landfill Cards and the necessary garbage tags at the same time she orders the 2012 recycling calendars discussed above.

Chair Larone requested that the Finance Manager do a report for the next Committee meeting regarding the number of tags purchased in 2011 and the number of tags that Beaumen charged the Township for curbside pickup.

Tipping Fees Invoice Report

The Committee requested the Finance Manager to do an invoice report for tipping fees for the next Committee Meeting.

LFS Christmas Holiday Hours

The Committee discussed the hours for Christmas Holidays and agreed that the site will be closed Saturday December 24th and open all day on Tuesday December 27th 8:00 am – 4:00 pm.

Acting Clerk Rose Curley will place an ad in the local paper regarding these changes in LFS hours.

7. CORRESPONDENCE

LFS User Lists – Oct. 11 to Nov. 5 2011

Mayor Eady questioned if we still needed to have the user lists. Jeff Schruder said he believes it is a requirement of Certificate of Approval. Yes, we do need to keep them.

Draft Letter

Acting Clerk Rose Curley drafted up a letter to be sent to residents about recycling. Chair Larone said he likes the letter. There were a few changes to the letter. Mayor Eady said possibly we can have the Landfill site attendant hand out the letters at the LFS.

Rose Curley will make the changes to the letter and the Committee will review at the next Committee meeting.

Mayor Eady inquired as to whether any monies or promotion has been done with the Promotion and Education Grant received from the CIF fund.

Rose Curley reported that she had asked Mackie McLaren, CAO/Clerk about this and he said that to date nothing has been done but that we have 2 years to use these funds. Rose Curley noted that if we were to do an ad promoting Blue Box use or a flyer we would be able to include this in our WDO Datacall report. Committee members noted that if we went with the flyer we could include this in the LFS card/calendar mailout. Rose Curley asked if we could include notice of a draw in this flyer for a blue box and composter to encourage more participation in recycling. The Committee agreed with this.

Rose Curley was requested to have a draft ad or flyer for review at the next Committee meeting.

8. OTHER BUSINESS

The Committee reviewed the Budget.

9. NEXT MEETING

The next meeting of the Committee will be December 14th, 2011 at 1:00 p.m.

10. CONFIRMING RESOLUTION

Moved by Rod Eady, seconded by Jeff Schruder

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

11. ADJOURNMENT

Moved by Rod Eady, seconded by Don Eady

That this Committee Meeting be adjourned at 4:31 p.m.

Carried.

Chair

Acting Clerk