

THE CORPORATION OF THE TOWNSHIP OF HORTON

Waste Management Committee

January 20, 2011

There was a meeting of the Waste Management Committee held in the Municipal Council Chamber on Thursday January 20, 2011. Present were Chair Jamey Larone, Mayor Don Eady and John Wilson. Staff present were Jeff Schruder, Municipal Infrastructure Manager and Mackie McLaren, CAO/Clerk

1. CALL TO ORDER

Chair Larone called the Meeting to Order at 8:30 a.m.

2. DECLARATION OF PECUNIARY INTEREST

There was no declaration of pecuniary interest.

3. MINUTES OF DECEMBER 16, 2010 MEETING

Chair Larone reviewed the meeting minutes.

The Committee agreed to walk the landfill site property in the spring to locate the property boundaries, monitoring wells etc.

The Committee agreed that better signage was required at the recycling depot which would list recyclable products by picture. Ads will be drafted to put into our weekly ad in the Renfrew Mercury as well as drafting a radio ad. Pamphlets will be drafted listing recycling products and handed out by the landfill site attendant. Jeff Schruder was authorized to draft a new sign board and newspaper ads.

The CAO/Clerk was requested to contact McNab/Braeside to organize a joint meeting to discuss the CIF grant application with them.

4. BUSINESS ARISING

Ask Canadian Tire Store to take the fluorescent bulbs at the landfill site

Jeff Schruder informed the Committee that he spoke with an employee (owner was away) of the Renfrew Canadian Tire Store who said they wouldn't take our bulbs which are stored at the landfill site waiting to be shipped to a recycling plant. Chair Larone agreed to check with Councillor Campbell who may have a contact from doing retrofits.

5. DELEGATIONS:

There were no delegations.

6. CALENDAR

Budget vs. Actual

The Committee reviewed the December report. Mayor Eady asked for a check of the Beaumen costs for collection as it was high. He asked if the \$12,617 showing against the reserve expenditure could be posted against another line, so that all the \$25,000 budgeted can go into the reserve account. John Wilson suggested that there be a convention budget line in the 2011 department budget as his convention costs were shown under meetings and that line is now over budget. The Committee agreed to consider.

#### Public Works maintenance of property and equipment

Jeff Schruder reported that the clutch is going on the compaction truck. Mayor Eady suggested that \$1,500 should be put in the budget for this repair.

#### Review tipping fees

The CAO/Clerk informed the Committee that the previous Committee carried out a review of tipping fees in early 2010 and they were increased. The goal was to be in the middle of fees charged by the municipalities surrounding us.

Chair Larone asked if the landfill attendant staff come to a meeting to provide input on the operation of the site. Mayor Eady said yes they attended a meeting each year. The Committee agreed to invite Bill Yantha and Brian Dedo to the March Meeting.

#### Information on tax bill inserts

The CAO/Clerk presented a copy of the 2010 Interim Tax Bill insert which has information on activities of all departments. The Committee Members reviewed and recommended wording for the 2011 insert.

#### Tipping fees, revenue and receivables

The Committee reviewed the current report on revenue generated from the landfill site. It was noted that letters have been mailed to the three outstanding accounts requesting payment.

#### Hold back to Beaumen's

The CAO/Clerk was requested to check with the Acting Treasurer to ensure the holdback has been paid.

#### Bear Wise application preparations

Mayor Eady reviewed the program details. He suggested we apply to upgrade our compactor truck. The CAO/Clerk was asked to find out if maintenance and upgrades on equipment was covered. The truck saves the Ministry of Natural Resources huge dollars under their Bear Wise program as the bears are not attracted to our site because the waste is left in the compactor truck before it is land filled and an electric fence around the landfill site under the program is not required.

#### Other Concerns

The CAO/Clerk was requested to forward a copy of our yearly calendar to Chair Larone for his review.

Chair Larone suggested that an emergency plan be developed for the landfill site to fight fires etc. Jeff Schruder and Fire Chief Randy Corbin were asked to draft the plan for review. Steve Osipenko of the Emergency Management Department should also be involved.

## 7. CORRESPONDENCE

The Committee Members reviewed the following correspondence:

- OES November e-waste collections

Mayor Eady suggested their summer seminar would be more effective to attend.

- OES Special August collection report
- OES December 23 newsletter
- Willms & Shier December newsletter
- OWMA March 2 2011 annual Meeting & Dinner
- OWMA Public Sector outreach project announcement
- Stewardship Ontario 3<sup>rd</sup> quarter blue box grant \$5858.59
- Beaumen December recycling tonnages report

Mayor Eady requested a spreadsheet of the 2010 recycling tonnage report.

8. CONTINUOUS IMPROVEMENT FUND – Suggestion to meeting with other municipalities again

The Committee reviewed information supplied from Joe Hall of Earth's Edge on a new CIF funding program for 2011. He asked if the group of municipalities that discussed the possibility of purchasing the Beaumen facility wanted to meet again to discuss opportunities. The Committee Members agreed that they would join in a meeting.

- new grant program details

Mayor Eady said there is a need for a building which will include several sections for e-waste, tires, other waste etc. Jeff Schruder had drawings prepared. This could be covered under the "Collection Depot Upgrades & Compaction Bins" section of the new grant program.

John Wilson asked about the possibility of a joint meeting with McNab-Braeside and Admaston/Bromley Townships. After discussion the Committee requested that Joe Hall be contacted to for availability to meet in the first week of February along with the other two municipalities.

9. JANAURY 4 TO 15 2011 LIST OF PERSONS BRINGING WASTE TO THE SITE

The committee reviewed the list of people dropping off waste at the site. A cottage user who lives in another municipality was noted in the report. The attendant is to watch for this again.

10. OTHER BUSINESS

Regrind Tender

The three year tender expires April 30 2011. The contract can be extended for 12 month blocks of time. The Committee Members discussed whether they should recommend a new tender or extend the tender.

Mayor Eady said if the tender is reissued we need to make sure the equipment is suitable for what we want to be ground. There may be the need for a tub grinder as well. After discussion the Committee directed Jeff Schruder to contact Fast Eddie, the current contractor to ask if he would entertain an extension and at what price, and suggest the possibility of him meeting with the Committee.

11. NEXT MEETING

The Committee agreed to meet on February 17, 2011 at 8:30 a.m. It was also agreed that March meeting would be March 24 due to pre booked vacation.

12. CONFIRMING RESOLUTION

Moved by John Wilson, seconded by Don Eady

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

**Carried.**

12. ADJOURNMENT

Moved by Jeff Schruder, seconded by John Wilson

That this Committee Meeting be adjourned at 11:10 a.m.

**Carried.**

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Chair

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CAO/Clerk