

THE CORPORATION OF THE TOWNSHIP OF HORTON
Waste Management Committee
April 13, 2011 - 2:00 p.m.

There was a meeting of the Waste Management Committee held in the Municipal Council Chambers on Wednesday, April 13, 2011. Present were Chair Jamey Larone, Mayor Don Eady and Committee Member John Wilson. Staff present was Municipal Infrastructure Manager Jeff Schruder, CAO/Clerk Mackie McLaren and Rose Curley, Administrative Assistant.

1. Call to Order

Chair Larone called the meeting to order at 2:00 p.m.

2. Declaration of Pecuniary Interest

None.

3. Minutes of March 25, 2011 Waste Management Committee Meeting

The Committee reviewed the minutes of the March 25, 2011 Waste Management Committee Meeting.

John Wilson referred to Item 9 – Purchase of Timber rights and asked if we had heard from Mr. Barr. Mackie McLaren replied that he hasn't been in contact with him as of yet.

Mayor Eady referred to Item #6 – Extend Regrind Contract – he wanted to clarify that the current contract requires twice per year regrinding or quarterly if requested. We did not request twice per year, therefore we did not break our contract. Chair Larone noted that Council didn't accept the Committee recommendation to renew and that this item was on the agenda later in the meeting.

Jeff Schruder referred to Item #7 – Maintenance of Property and Equipment – and noted that the truck now needs immediate repair of the clutch. He will ensure that these repairs are carried out.

Mayor Eady reported that he attended a presentation held in Renfrew by Try Recycling. The company said that they would be interested in hosting another presentation for municipalities that didn't attend this one. He asked if our Committee was interested in hosting this. This item was deferred to consider at a future meeting.

4. Business Arising:

- fluorescent bulbs

Jeff Schruder reported that these bulbs were put into bundles of ten. He will make arrangements to take them to Home Depot in Pembroke.

-Stantec – Joint Recycling Study

This item is on the agenda further in the meeting.

-E-waste collected from outside Township

Jeff Schruder reported that he had contacted Lance Larkin, our MOE representative regarding e-waste collected from outside the Township. Mr. Larkin said that legally we should only receive e-waste from Horton Township. However, if our Landfill Site could handle the volume he feels we could accept e-waste as it is still being diverted as landfill waste. If there is a collection depot/day off the Landfill property this is deemed as acceptable. Mayor Eady asked if we should hold another e-waste day this year, similar to the one held last year at the Municipal Garage. The Committee agreed to wait and see if we get

the P & E grant and then we could contact schools and other institutions regarding this event.

-Landfill site map

Jeff Schruder, Municipal Infrastructure Manager reported that he has now completed a map of the Landfill Site as per Committee recommendations.

5. Delegations: none
6. Regrind tender recommendation returned by Council

The Committee reviewed the Regrind Tender that will be sent to Council for review and recommendation at their May 03, 2011 meeting. Each item was reviewed and discussed. The Committee agreed that Council will open the tenders on the closing date of June 07, 2011 during their Regular Council Meeting that follows. The Waste Management Committee will review these tenders and Council's recommendation at their June 08, 2011 Committee meeting. The Committee also agreed that they will send out tenders to companies they are aware of. Mackie McLaren, CAO/Clerk will check with Stantec regarding other companies that do this type of work. They suggested placing an ad in Municipal World and/or the Daily Commercial News. The Committee also discussed the need to increase the insurance liability amount from \$1 million to \$3 million.

Moved by John Wilson, Seconded by Don Eady

That the Waste Management Committee recommends that Council open Tender 2011-14 – Regrind Tender at their June 07, 2011 Regular Council Meeting.

Carried.

Moved by Don Eady, Seconded by John Wilson

That the Waste Management Committee recommends to Council that they add a clause to Procurement by-law 2005-08 that require all bidders to supply evidence of liability insurance in the amount of \$3 million.

Carried.

7. Draft 2011 Department Budget

The Committee reviewed the draft 2011 Waste Management budget. Mackie McLaren noted that the monitoring costs could be more than what is projected. The Ministry has set additional requirements and parameters for monitoring. Kris Marentette of Golders Associates will report back with a new estimate of these costs.

8. Monthly Calendar

The Committee reviewed the calendar for April 2011.

Actual vs. budget report

property maintenance report

- Jeff Schruder noted that we will be hiring students again this year to assist with the clean-up of wind strewn garbage.

times to rework previous year's garbage

schedule cleanup of site & surrounding properties

staffing arranged for free days

review 2010 engineer's Annual Report

- The Committee agreed to table the review of the 2010 Engineer's Annual Report until May 11, 2011 meeting.

monthly revenue

9. Correspondence

The Committee reviewed the following correspondence:

McNab-Braeside – email to Stantec on start of study
OTS News – issue 10 newsletter
Carton Council of Canada – information

10. Report on recent meetings re Beaumen

Mackie McLaren handed out information regarding the recent meeting re Beaumen and possible sale of assets to contracting Municipalities.

11. Landfill expansion approved – new C of A received

Chair Larone reported that our new Certificate of Approval for the Landfill expansion has been received.

12. Promotion & Education Questionnaire for Blue Box grant application

The Committee reviewed the above application that has already been submitted.

13. Other business

None.

14. Next Meeting Wednesday May 11 2011 at 2 pm

The next meeting of the Waste Management Committee will begin at 2:00 p.m. at the Municipal Council Chambers. The Committee will meet before that at 1:00 p.m. at the Horton Landfill Site for a site visit.

15. Confirming Resolution

Moved by Don Eady, seconded by Jeff Schruder

That the Committee pass this confirming resolution to cover any actions or directions given during the open portion of this Committee Meeting which are minor in nature and which were not set out in By-law or Resolution.

Carried.

16. ADJOURNMENT

Moved by John Wilson, Seconded by Jeff Schruder

That this Committee Meeting be adjourned at 3:58 p.m.

Carried.

CHAIR

SECRETARY