

THE CORPORATION OF THE TOWNSHIP OF HORTON

REGULAR COUNCIL MEETING JANUARY 8TH, 2019

There was a Regular Meeting of Council held in the Township Council Chambers on Tuesday January 8th, 2019. Present were Mayor David Bennett, Deputy Mayor Glen Campbell, Councillor Lane Cleroux, Councillor Tom Webster and Councillor Doug Humphries. Staff present was CAO/Clerk Hope Dillabough, Treasurer Jennifer Barr, and Nathalie Moore, Deputy Clerk/Treasurer-Recording Secretary.

1. CALL TO ORDER

Mayor Bennett called the meeting to order at 4:01 p.m.

2. REQUEST TO TURN OFF ELECTRONIC DEVICES

Mayor Bennett asked Council, Staff and the Public to turn off all electronic devices.

3. DECLARATION OF PECUNIARY INTEREST

Mayor Bennett declared pecuniary interest on item 6.1.2 and 6.5

4. MINUTES

4.1 December 4th, 2018 Regular Council Meeting

Moved by Councillor Humphries

RESOLUTION NO. 2019-1

Seconded by Deputy Mayor Campbell

THAT Council approves the following Council Meeting Minutes;

- December 4th, 2018 Regular Council Meeting

Carried

5. BUSINESS ARISING FROM MINUTES

Item 19 in the minutes had an error in the resolution, this will be corrected before publishing.

6. TRANSPORTATION / ENVIRONMENTAL SERVICES

Present were Public Advisory Members Rick Lester, John Wilson and Murray Humphries.

Councillor Tom Webster, Chair of the Transportation/Environmental Services Committee, presented the following items for consideration and recommendation.

6.1 Staff Reports

6.1.1 Public Works – General Update

The CAO/Clerk, Hope Dillabough reviewed the Public Works General Update for Council. As of December 28th, the department has used approximately 2440 tons of winter sand and was compared to the final 2017 numbers. Although they are higher, it was reported that the surrounding Municipalities were contacted to compare their information for the same. The other Municipalities also saw an increase from the previous year. Hydro One notified the Township that they will be performing vegetation management along the tower line from Chenux toward Cloyne in 2019.

6.1.2 Award of RFT PW 2018-11 – Material Grinding

Mayor Bennett declared pecuniary interest and did not take part in the discussion. The RFT reflected four (4) grindings per year, for a 3-year period. Contract extensions may be considered, on a yearly basis, for up to 3 additional years. National Grinding was awarded the RFT in the amount of \$24,000 + HST.

6.1.3 Landfill 10 Year Capital Forecast

Council and Public Advisory Members reviewed the Landfill 10 Year Capital Forecast. There were no major changes from the last review. The weigh scales and soak pits have been removed. Funds were moved to the

replacement of the gates at the landfill. Public Advisory Member John Wilson inquired on the type of gates being installed. A new entrance is to be created and the existing is to be repaired. The ECA site plan shows these proposed entrances. Public Advisory Member Rick Lester asked about the monitoring well amount and if the Consultants monitor on our behalf. Treasurer Barr clarified that the ECA dictated these schedules.

6.1.4 Road 10 Year Capital

The Closure panels were assessed by JP2G and deemed ok, therefore, they've been pushed back, as well as the Exhaust until 2020. Mr. McDonald is waiting to hear back from the Ministry on confirmation of these findings. The amount allotted to the Streetlights is being funded from the AMO Main Street Revitalization grant. If funds remain upon completion, lights will also be considered at the boat launch and Community Centre. Bingham Road is going to be reviewed with Mr. McDonald, Chair Webster and Mrs. Barr, as to what has been spent to date on this road. Thompson Hill Streets will only proceed if OCIF funding is awarded. Public Advisory Member Murray Humphries asked if work would be done if the Township was unsuccessful in the grant. Mrs. Barr clarified that Gas Tax does not have to be spent on an annual basis, it can sit until allocated.

6.2 New Business – None

6.3 Outstanding Business – None

6.4 Correspondence – None

6.5 Questions on Reports and Recommendations

– Deputy Mayor Campbell.

Mayor Bennett declared pecuniary interest and handed over this portion to Deputy Mayor Campbell.

Moved by Councillor Webster

RESOLUTION NO. 2019-2

Seconded by Councillor Humphries

THAT Council accepts the Public Works Manager's report as information.

Carried

Moved by Councillor Webster

**RESOLUTION
NO. 2019-3**

Seconded by Councillor Humphries

THAT Council accepts the Public Works Manager's Report and awards Tender PW-2018-11 "Material Grinding" to National Grinding in the amount of \$24,000 plus HST, per year for a 3-year period.

Mayor Bennett declared pecuniary interest and did not vote.

Carried

7. PROTECTIVE SERVICES

Fire Chief Randy Corbin and Deputy Chief Allan Cole were present.

Councillor Cleroux, Chair of Protective Services Committee, presented the following items for consideration and recommendation.

7.1 Staff Reports

7.1.1 Fire Report – December 2018

Chief Randy Corbin reviewed his report for Council. He stated that there were 5 calls in December. 2018 had a total of 33 fire permits, where 2017 had 64. Chief Corbin explained that there were changes to the MTO Billing procedures and what information he has available to him to submit these claims. He has been working on them since the summer. Mayor Bennett suggested that Deputy Mayor Campbell arrange a meeting with OPP

Inspector Slight and staff involved to discuss the ease of gathering the required information for invoicing purposes.

7.1.2 Fire Working Budget

Deputy Chief Allan Cole reviewed the fire budget. Mrs. Barr suggested reducing the fleet by \$1000 to help trim the overall budget. Deputy Chief Cole agreed with reducing fleet as well as increasing Fire Equipment Maintenance from \$17,000 to \$18,000. Mayor Bennett suggested that if new equipment was going to need extra training, then the Department should consider taking \$10,000 from Reserves to treat the increase as a one time increase to accommodate the training.

7.2 New Business

7.3 Outstanding Business – None

7.4 Correspondence – None

7.5 Questions on Reports and Recommendations – Mayor Bennett

There were no additional questions on the reports

Moved by Councillor Webster

RESOLUTION NO. 2019-4

Seconded by Councillor Humphries

THAT Council accept the Fire Chief's Report as presented for January 9th, 2019.

AND THAT Council accept the following new hires for the Fire Department to fulfill the Department's prescribed compliment:

- Chris Curley
- Cody Gibson
- Matt Harper
- Phil Lambert
- Shawn Johnson

Carried

8. SUPPER BREAK – 5:50 p.m. RECONVENED –6:05 p.m.

9. DELEGATION &/or PUBLIC MEETING

10. RECREATION

Community Liaison Officer, Shane Lambert was present. Public Advisory Members present were Tina Hunt, Barb Dickson, Ralph Miller, Sharon Bennett.

Councillor Humphries, Chair of the Recreation Committee presented the following items for consideration and recommendation.

10.1 Staff Reports

10.1.1 Committee Updates – Recreation

Community Liaison Officer Shane Lambert reviewed his report. The Christmas Craft Sale was a huge success with 30 vendors attending. The outdoor rink is nearing completion and ready to be opened to the public. A schedule was circulated with the proposed programming on a weekly basis. Winter Carnival preparation is underway; the committee has picked the date of February 23rd. A survey was circulated among Country Dance attendees in late 2018. From the returned surveys, it was determined that they would like to see fewer free tickets distributed as well as fewer door prizes. Mr. Lambert and Public Advisory Member Tina Hunt have applied for a Celebrate Ontario Grant in hopes to get funds for 2019 Horton Hoedown. An amended Business Plan is to be presented at Council for Council's consideration. Public Advisory Member Ralph Miller inquired about hiring the casual rink attendant. Mr. Lambert is in the process of filling the position. Mayor Bennett pointed out that there was a list of volunteers who are interested in working

at the Community Centre and the Rink. The CAO/Clerk mentioned that any and all volunteers will be required to complete an OPP Records Check, due to the interaction with minors. Additionally, she will be following the process of hiring a Rink Attendant unless otherwise directed by Council as a whole.

10.1.2 Outdoor Rink Sponsor Program Proposal

Mr. Lambert reviewed his report to Council. He has proposed the idea of each Council Member sponsoring an ice time to host a family skate. Mayor Bennett requested that the monies collected in Community Sponsorship go into programming rather than maintenance costs.

10.1.3 2019 Horton Hoedown Proposal

Mr. Lambert reviewed the report on the 2019 Hoedown Proposal. With the Celebrate Ontario Grant the maximum funds that Horton could potentially receive would be \$14,046, which is a percentage of last year's costs. Councillor Cleroux inquired if the Committee plans to proceed if they are not successful in receiving grant monies. The Committee pointed out that this grant was not the only grant that they planned to explore, however, the application period has not started for these yet. Deputy Mayor Campbell expressed concern of the cost implications if it isn't a successful even and adding to the deficit. Mayor Bennett explained that the Recreation Committee is prepared to repay the total debt from the Hoedown and will be returned to the Township by the end of 2019. Councillor Webster questioned if there was a Plan B in terms of weather issues, poor turn out etc. There was consensus to allow the Committee to provide Council with more information. A Special Council Meeting was scheduled for January 16th at 7:00 pm for Horton Hoedown 2019 Proposal Review.

10.2 New Business

10.3 Outstanding Business – None

10.4 Correspondence – None

10.5 Questions on Reports and Recommendations – Mayor Bennett There were no additional questions on the reports

Moved by Councillor Humphries
Seconded by Councillor Webster

RESOLUTION NO. 2019-5

THAT the Council accept the Recreation Committee Updates Report as information, as submitted by Community Liaison Officer Shane Lambert

Carried

Moved by Councillor Webster
Seconded by Councillor Cleroux

RESOLUTION NO. 2019-6

THAT the Council accept the following volunteers as part of the Horton Recreation Volunteer Base, upon receipt of favourable Vulnerable Sector Checks:

- Harry St. Michael
- William St. Michael
- Jason Rees
- Matthew Utronki
- Ashley Bennett
- Darren Harrie

Carried

Moved by Councillor Webster
Seconded by Councillor Humphries

RESOLUTION NO. 2019-7

THAT the Council accept the 2019 Outdoor Rink Sponsor Program Proposal as submitted by the Community Liaison Officer;

AND THAT if there are any surplus funds from this endeavour, they will go towards a Horton Children's sponsor event.

Carried

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-8

Seconded by Councillor Webster

THAT the Council agree to table Agenda Item 10.1.3; 2019 Hoedown Proposal;

AND THAT this item be brought forward at a Special Council Meeting scheduled for January 16th, 2019 at 7:00 p.m.

Carried

11. COUNCIL CORRESPONDENCE SUMMARY

Council reviewed and discussed the following correspondence:

11.1 Information Correspondence

11.1.1 CAO/Clerk Information Memo

Discussion went around the table with information previously distributed. Cannabis was the main concern for most members and its effects on the OPP costs. Mayor Bennett suggested that Council accept and attend the CNL & Garrison invitations.

Moved by Councillor Webster

RESOLUTION NO. 2019-9

Seconded by Councillor Cleroux

THAT Council accept the Information Correspondence list as per the CAO/Clerk's Information Memo for January 8th, 2019.

Carried

11.2 Action Correspondence

12. OUTSTANDING COMMITTEE ISSUES

12.1 Cannabis Retail – Opt-in or Opt-out

The CAO/Clerk, Ms. Dillabough, reviewed her report and pointed out the time sensitivity of this item. Discussion followed. Ms. Dillabough listed the Renfrew County Municipalities that have opted in as of January 8th, 2019. The Township of McNab/Braeside, Admaston/Bromley, Greater Madawaska, Whitewater Region and Bonnechere Valley were all among the list.

Moved by Councillor Humphries

RESOLUTION NO. 2019-10

Seconded by Councillor Cleroux

THAT Council of the Township of Horton agree to Opt-In to allow for Cannabis Retail to occur within the municipality;

AND THAT a Certified True Copy of this Resolution be sent to the Alcohol and Gaming Commission of Ontario.

Carried on Division

Deputy Mayor Campbell & Councillor Webster opposed

13. BYLAWS

- 13.1 2019-01 Borrowing By-Law
- 13.2 2019-02 Interim Taxes 2019
- 13.3 2019-03 Appoint Auditor
- 13.4 2019-04 Appoint Committee of Adjustment
- 13.5 2019-05 Livestock Valuer
- 13.6 2019-06 Appoint Fence Viewers

Moved by Councillor Humphries

RESOLUTION NO. 2019-11

Seconded by Councillor Cleroux

THAT Council enact the following By-Laws:

- 2019-01 Borrowing By-Law
- 2019-02 Interim Taxes 2019
- 2019-03 Appoint Auditor
- 2019-04 Appoint Committee of Adjustment
- 2019-05 Livestock Valuer

- 2019-06 Appoint Fence Viewers

Carried**14. NOTICE TO FILE MOTION FOR NEXT COUNCIL MEETING**

Councillor Cleroux provided a notice to file a motion regarding having Council Meetings recorded for public transparency.

15. COUNCIL MEMBERS CONCERNS**16. MOTION FOR RECONSIDERATION****17. IN CAMERA (Closed) SESSION**

17.1 Pursuant to Section 239(2) (b) of the *Municipal Act*,

(b) Personal matters about an identifiable individual, including municipal employees – CAO/Clerk Performance Appraisal

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-12

Seconded by Councillor Humphries

THAT Council went into a Closed Session Meeting at 7:35 p.m. to discuss the following items pursuant to Section 239(2) (b) of the Municipal Act;

- Personal matters about an identifiable individual, including municipal employees
 - Staffing

Carried

Council came out of closed session at 8:06 p.m.

18. NEXT MEETING

18.1 Special Council Meeting – Wednesday January 16th, 2019 at 7:00 pm
Council Meeting Date – Tuesday January 22nd, 2019 at 4:00 pm

19. CONFIRMING BYLAW

Moved by Deputy Mayor Campbell

RESOLUTION NO. 2019-13

Seconded by Councillor Cleroux

THAT Council enact By-Law 2019-07 – Confirming By-Law

Carried**20. ADJOURNMENT**

Mayor Bennett declared the meeting adjourned at 8:08 p.m.

 MAYOR David Bennett

 CAO/CLERK Hope Dillabough