THE CORPORATION OF THE TOWNSHIP OF HORTON

BY-LAW NO 2020-36

BEING A BY-LAW TO ESTABLISH TARIFF OF FEES FOR THE TOWNSHIP OF HORTON FOR SERVICES.

WHEREAS Councils of local municipalities are empowered by Section 391 of the Municipal Act, R.S.O. 2001 to establish by-laws. Without limiting sections 9, 10 and 11, those sections authorize a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Section 69 of the Planning Act, R.S.O. 1990, as amended, provides that the Council of a Municipality may by by-law prescribe a tariff of fess for planning matters;

AND WHEREAS Section 35 of the Municipal Act, R.S.O. 2001 permits a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway;

AND WHEREAS the Corporation of the Township of Horton deems it necessary and desirable to regulate the construction and alteration of entranceways, private roads, or other facilities that permit access to Township Roads and to provide for the issuing of permit related thereto;

AND WHEREAS Part X, Section 100(4) of the Ontario Environmental Protection Act provides that a municipality designated by regulations has the right to compensation from the owner of a pollutant and the person having control of the pollutant for all reasonable cost and expense incurred in acting under subsection (1);

AND WHEREAS the Corporation of the Township of Horton deems it desirable to adopt a schedule of Fees for inspections and other services provided by the Fire Department of the Municipality;

NOW THEREFORE the Council of the Corporation of the Township of Horton deems it expedient to enact a by-law to establish a tariff of fees as follows:

1) The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Building and Septic Fees Schedule "A" Waste Site Fees Schedule "B" Schedule "C" Planning Fees Schedule "D" **Draft Agreement for Planning** Administration/Miscellaneous Fees Schedule "E" Recreation Fees Schedule "F" Schedule "G" Fire Department Fees Schedule "H" Transportation Fees

2) All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.

- In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 4) Council does hereby delegate to the CAO/Clerk and/or the Finance Manager of The Township of Horton, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
- 5) This By-law shall come into force and effective upon passing.

THAT upon recommendation of the Treasurer and approval of Council, all Fees and Charges established in this By-law may be adjusted annually on the 31st of December in each year commencing on the 31st of December 2019, in accordance with Statistics Canada Consumer Price Index and rounded up to the nearest dollar in Schedules A, B, C, D, E, F, G and H and/or cents in Schedule A;

BE IT FURTHER ENACTED, that all By-Laws or parts thereof, and all or any Resolutions of Council contrary thereto, or inconsistent herewith, be and the same are hereby repealed.

AND BE IT FURTHER ENACTED, that this by-law comes into effect September 2. 2020 unless otherwise stated.

AND BE IT FURTHER ENACTED, that by-law 2019-22 be repealed.

Read a First and Second Time this 1st day of September, 2020.

Read a Third Time and Passed this 1st day of September, 2020.

MAYOR David M. Bennett	CAO/Clerk Hope Dillabough

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "A" to By-Law 2020-36

BUILDING AND SEPTIC FEES

(All permits must be paid for and in the owner's possession within 30 days of being notified by the municipality or the permit may be revoked.)

<u>Type</u>	<u>Fee</u>
Minimum Fee	\$ 100.00
Residential Building	.55/sq.ft.
Farm Building	.20/sq. ft. min \$100.00
Decks	\$ 100.00
Accessory Bldg/Garages	.40/sq.ft.
Additions to Residential Buildings	.55/sq.ft.
Mobile Home	.25/sq. ft.
Alterations & Renovations	.55/sq. ft.
Swimming Pool	\$ 100.00
Commercial/Industrial Buildings/Additions	.40/sq.ft.
Demolition	\$ 100.00
Transmitter Tower – 30 feet and under and include Windmill	\$ 2,000.00
Transmitter Tower – over 30 feet and include Windmill	\$ 5,000.00
Solar Panel (With Council's Approval)	Per Property Class
Commencing Construction without a Permit	Twice Building Fee
Outdoor Wood Burning Appliance	\$ 100.00
Additional Inspection	\$ 100.00
Additional Inspection after 4 Years of Permit Is	sued \$ 400.00
Occupancy Permit or Final Inspection	\$ 100.00
Change of Use	Applicable Rate plus \$200.00
Plumbing & Repair	Included in fees above
Consent Application Fees (septic comments)	\$ 100.00/application
Revision or Renewal of Permit	\$ 100.00
Cancellation of Permit	80% Refund at application stage 60% Refund if Permit Issued
Compliance Letter	\$ 100.00
Class 2 (grey water)	\$ 300.00
Class 3 (cess pool)	\$ 300.00
Class 4 (leaching or filter bed)	\$ 400.00
Class 5 (holding tank)	\$ 350.00
Engineered System	\$ 350.00

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "B" to By-Law 2020-36

WASTE SITE FEES

(Vehicles are to be assessed by the Attendants at the Landfill Site, and tipping fees must be paid prior to dumping load.)

<u>Type</u>	<u>Fee</u>
Special Opening of Site	\$ 40.00
(Accompanied by an attendant – minimum 1-hour charge)	
Garbage Tags (sold at office)	\$ 2.00
Garbage Bags taken to Landfill Site Garbage Ta	\$ 2.00/bag or attach g purchased at office
Metal – White Goods (Freon must be removed and Fridge must be tagged)	No charge
Half-Ton Vehicle, or Half-Ton Trailer or Passenger Van	\$ 20.00
Half-Ton Vehicle or Passenger Van with Half-Ton Trailer	\$ 40.00
One-Ton Vehicle	\$ 40.00
Tandem Axle Dump Trucks	\$ 18.00/cubic meter
Tri-Axle Dump Trucks	\$ 18.00/cubic meter
Tractor Trailer Trucks	\$ 18.00/cubic meter
Roll-Off Bins	\$ 18.00/cubic meter
Garbage Packer Load – (half load or more)	\$ 300.00
Garbage Packer Load – (half load or less)	\$ 150.00
Soil Contaminated with Fuel Oil	\$ 65.00/cubic meter
Construction/Demolition/Fire Clean Up - Unsorted	\$ 300.00 per load plus \$20.00/cubic meter
Construction and Demolition - Separated	\$ 18.00/cubic meter
Construction and Demolition – Mechanically Ground	\$ 16.00/cubic meter
Passenger Tire up to 16"	Free or \$3.00 with attached rim
Tires 17" to 24.5"	Free or \$9.00 with attached rim
Tires Over 24.5"	Free or \$25.00 with attached rim
Over 6'	Free or \$25.00 with attached rim
Blue Box - Large	\$ 6.00
Restocking Fee (Purchases of more than 5 items)	15%
Economy Mulch	\$10.00/cubic meter \$20.00/single axle trailer \$40.00/double axle trailer \$120.00/tandem load \$140.00/tri-axle load

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "C" to By-Law 2020-36

PLANNING FEES

<u>Type</u>	<u>Fee</u>
Zoning Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Official Plan Amendment Application	\$ 200.00 plus County of Renfrew Application fee
Minor Variance Application	\$ 450.00
Site Plan Control Application	\$ 500.00
Site Plan Control Offences	\$ 1,000.00 per incident
Subdivision Development Application	\$1,000.00 with a \$5,000.00 deposit for Professional Cost Recovery (up to the agreement stage)
Planner – Hourly Rate	Cost Recovery
Lawyer – Hourly Rate	Cost Recovery
Engineer – Hourly Rate	Cost Recovery
Engineering Technician – Hourly Rate	Cost Recovery
Planning Technician – Hourly Rate	Cost Recovery
Secretary – Hourly Rate	Cost Recovery
Special Council Meeting	\$ 350.00
Zoning Compliance	\$ 60.00
Planning Comment – Hourly Rate	\$ 50.00
Subdivision Compliance Report	\$ 50.00
Zoning By-law Text and Schedules	\$ 50.00
Sale of Land	Appraisal plus costs.
Severance Application	\$ 200.00

Agreement for Draft Plan of Subdivision, Certain Severance Applications, Zoning By-law Amendments on Specific Questions or Concerns raised by the Owners is Schedule "D" to By-law 2020-36.

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "D" to By-Law 2020-36

AGREEMENT FOR DRAFT PLAN OF SUBDIVIDISION/CERTAIN SEVERANCE APPLICATIONS/ZONING BY-LAW AMENDMENTS/CERTAIN OMB HEARINGS AND ON SPECIFIC QUESTIONS OR CONCERNS RAISED BY THE OWNERS

THIS AGREEMENT MADE in duplicate this_	day of <u>_</u> ,	<u> 20 .</u>
BETWEEN:		
Hereinafter called t	the "OWNERS"	-
A N D:	OF THE FIRST PART	
THE CORPORATION OF THE 1	FOWNSHIP OF HORTON	I
Hereinafter called	the "CORPORATION"	
	OF THE SECOND PAR	T
WHEREAS the Owners are seeking to obtain	approval for a	
with the Corporation	on:	
AND WHEREAS in order to undertake such Corporation to employ the services of its Township personnel, and the Owners have a for the fees incurred for retaining such profes proposal is proceeded with.	Lawyer, Planner, Engi greed to reimburse the C	neer, and orporation
NOW THIS INDENTURE WITNESSETH that and the sum of ONE (\$1.00) DOLLAR now Owners, the Owners hereby covenant and notwithstanding whether the above noted proceeded with, the Owners shall pay to the Planning, Engineering and Legal Fees, a disbursements incurred by the Corporation for with regard to the proposal, for the preparation therewith and for the supervision of any parelates: and the Owners shall deposit with the prior to the signin	w paid by the Corporation agree with the Corporation an amount earnd all administrative or reviewing the proposal, on of any agreements in or of the site to which to	ion to the ration that val and is equal to all costs and for advice connection or proposal
such fees and disbursements. Copies of disbursement shall be delivered to the Own accounts from the Corporation's Planners, amount will be deducted from the deposit. The no interest paid on account of any deposit I agreement.	f the account of such ters forthwith upon receip Engineers and Solicito The Owners agree that the	fees and ot of such ors. Said ere will be
When the total professional fees and disburse the Township shall stop on the project until the to cover additional fees shall thereafter be increased in increments of decision is final or the work is completed as the to have on deposit upon registration of any F Dollars (\$5,000.00) to cover engineering, leaccrue after such registration.	e Owner deposits a furthe and disbursements. Th un ne case may be. The Owr Plan of Subdivision, Five	r ne deposit til the ner agrees Thousand

The Owners and/or the Corporation may stop work on the proposal at any time by notifying the Corporation and/or the Owners in writing to this effect. In the event that work is stopped by the Owners and/or the Corporation, the Owners are responsible for all fees and expenses incurred to the date at which written notice was given.

When the proposal has been reviewed and completed or rejected or stopped and all such accounts rendered, the Corporation shall refund to the Owners the remainder of the deposit.

THIS AGREEMENT shall ensure to the benefit of and be binding upon the Parties hereto and their respective successors and assigns.

THE AGREEMENT shall not derogate from any requirements, financial or otherwise, established by agreements pursuant to Section 41, 51 or 53 of the Planning Act, R.S.O. 1990, c.P. 13.

IN WITNESS WHEREOF, the Corporation has hereunto affixed its Corporate seal duly attested to by the hands of its proper signing officers duly authorize in that behalf. The Owners have hereunto affixed its Corporate seal duly attested to the hands of its proper signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED)
)) per:)
)) THE CORPORATION OF THE) TOWNSHIP OF HORTON)
)) MAYOR)
) CAO/CLERK

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "E" to By-Law 2020-36

ADMINISTRATION FEES

<u>Type</u>	<u>Fee</u>	<u>e</u>
Septic Search	\$	50.00
Photocopy	\$.25/copy
Tax Certificate	\$	35.00
Duplicate Tax Receipt or Tax Bill	\$	5.00
Map - County	\$	5.00 (plus HST)
Map - Township	\$	10.00 (plus HST)
Request for Information - Application	\$	5.00 (plus HST)
Request for Information – Search Time	\$ 15.00/1/4	hour (plus HST)
Request for Information – Record Preparation	\$ 15.00/1/4	hour (plus HST)
Integrity Commissioner Review (Staff No Charge)	•	grievance, 50%, f successful
Lottery License (Valley Heritage Radio fees waived in lieu of free		of prize value Advertising)
Facsimile - Transmit	\$	2.00 (plus HST)
Facsimile – Receive	\$	2.00 (plus HST)
Admin Fee under Line Fences Act	\$ 200.00 (p \$ 300.00 c	olus HST) plus a leposit
Returned Payment Charge	\$	25.00 (plus HST)
Township Flag	\$	45.00 (plus HST)
Township Golf Shirt	\$	25.00 (plus HST)
Township Coffee Mug	·	each of 2 for) (plus HST)
Tax Sale Tender Package	\$	25.00 (plus HST)
Tax Sale Process	\$ 150.00 (plus	HST) plus costs
CAO/Clerk	Cost Reco	overy (plus HST)
Treasurer/Tax Collector	Cost Reco	overy (plus HST)
Deputy Clerk	Cost Reco	overy (plus HST)
Clerk Receptionist	Cost Reco	overy (plus HST)
Custodial	Cost Reco	overy (plus HST)
Dog Licenses – Before March 31st		0.00 first dog 5.00 second dog
Dog Licenses – After March 31st		5.00 first dog 0.00 second dog
Replacement Tag	\$	5.00
Kennell License	\$ \$5.	60.00 plus 00 tag per dog
Civic Address Number Fee	\$	75.00

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "F" to By-Law 2020-36 RECREATION FEES

RECREATION FEES			
<u>Community Hall Rental</u> Hourly Rental	<u>Fee</u> \$ 25.00 (plus HST)		
Half Day (2 to 4 hours; ends by 5 pm)	\$ 100.00 (plus HST)		
Half Day Conference Room (2 to 4 hours; en	ds by 5 pm) \$ 75.00 (plus HST)		
Full Day (5 to 8 hours; ends by 5 pm)	\$ 150.00 (plus HST)		
Full Day Conference Room (5 to 8 hours; en	ds by 5 pm) \$ 125.00 (plus HST)		
Funeral Reception	\$ 100.00 (plus HST)		
Fundraising - Township	No Charge		
Evening (after 6 pm)	\$ 225.00 (plus HST)		
Castleford/Balsam Hill/Lochwinnoch Women	· ·		
Township of Horton Church Group	One free rental per year		
Decoration Rental (evening prior to rental, bo			
Community Hall Fees Use of Kitchen (Includes Stove but Not Dish	<u>Fee</u>		
Dish Rental	\$ 2.50 per place setting (plus HST)		
Corkage Fee	\$ 4.00/bottle (plus HST)		
Alcohol – (Beer/Liquor per unit)	\$ 4.50 (includes HST)		
Alcohol – (Cooler/Wine/Craft Beef per unit)	\$ 5.50 (includes HST)		
Alcohol – (Other Specialty Drinks)	\$ 6.00 (includes HST)		
Pop/Water (per unit)	\$ 1.00 (includes HST)		
Damage/Cleaning Deposit (returned if hall is			
Event Advertising – Community Board	\$ 25.00 (plus HST)		
Ice Rental	Fee		
Adult Shinny Season Pass or Season Pass	\$ 25.00/person (plus HST)		
Shinny Hockey	\$ 2.00/person (includes HST)		
Hourly Ice Rental	\$ 65.00 (plus HST)		
Family Skate/Public Skating	Donation		
Broomball	\$ 35.00/person (plus HST)		
Recreational Ice Hockey (per person/per sea	son) \$100.00 Adult is plus HST		
Rink Board Advertising (sign owner provides	\$500.00 setup (plus HST) \$250.00 annual after (plus HST)		
Other Recreation Fees	<u>Fee</u> \$ 45.00 Non Resident		
Boat Launch (Season Pass) (Residents are allowed two free launches per sea	•		
to launch and pick up at beginning and end of sea			
Boat Launch (Day Pass)	\$ 8.00		
(All boat launch passes will be plus HST of Boat Launch – Fine If No Pass	effective January 1, 2019) \$ 30.00		
Euchre (per person/per evening)	\$ 4.00 (includes HST)		
Dance Admission	\$ 10.00 (includes HST)		
Volleyball (per person)	\$ 30.00 (plus HST)		
, , ,	dual Sports (per person/class) \$ 5.00 (plus HST)		
	, " , " , "		
	\$20.00/Season (Punch Card System) (plus HST)		
Flag Football	\$ 30.00		
Advertising in Horton Corner (Private Events			
Dance Lessons	Rate as per annual agreement		
Soccer Registration	\$60.00/person		
Catering Fees	Established by Committee - Varied (plus HST)		
•	stablished by Committee – Varied (meals plus HST)		
Horton Hoedown	Established by Committee (plus HST)		

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "G" to By-Law 2020-36 FIRE DEPARTMENT FEES

	Column 1	Column 2	Column 3
Item	Short Form Wording	Provision creating or defining offence	Set fine
1	Set, Maintain or allow an Open Air Fire during Fire Season	2.1 (a)	\$450.00
2	Set, Maintain or allow an Open Air Fire without a Permit	2.1 (b)	\$450.00
3	Burn Prohibited Materials	2.1 (c)	\$250.00
4	Impede visibility public thoroughfare	2.1 (d)	\$250.00
5	Set or maintain Open Air Fire R1 Zone	2.1 (e) (i)	\$250.00
6	Set or maintain Open Air Fire MHP Zone	2.1 (e) (i)	\$250.00
7	Set or maintain Open Air Fire LSR Zone	2.1 (e) (i)	\$250.00
8	Set or maintain an oversize Open Air Fire	2.1 (e) (ii)	\$250.00
9	Set or maintain an Open Air Fire within 10 meters of a building or wooded area	2.1 (e)(iii)	\$250.00
10	Set or maintain an Open Air Fire within 5 meters of flammable material	2.1 (e)(iv)	\$250.00
11	Burn restricted materials, no special permission	2.1 (f)	\$450.00
12	Burn grass or leaf litter	2.2	\$250.00
13	Burn Household Waste or Prohibited Materials in a Burn Barrel or Incinerator	2.3	\$250.00
14	Burn materials in a Burn Barrel or Incinerator in Fire Season	2.3 (a)	\$250.00
15	Burn Household Waste or Prohibited Materials in an Outdoor Furnace	2.4 (a)	\$450.00
16	Set or maintain Open Air Fire underage supervision	3.1 (a)	\$250.00
17	Set or maintain Open Air Fire no fire control measures on site	3.1 (b)	\$250.00
18	Set or maintain Open Air Fire non approved times	3.1 (c)	\$250.00
19	Set or maintain Open Air Fire adverse burning conditions	3.1 (d)	\$250.00
20	Campfire not set or maintained in an Approved Pit	3.2	\$250.00
21	Set or maintain an Open Air Fire during a level 1 (yellow rating) fire ban	4.2	\$450.00
22	Set or maintain an Open Air Fire during a level 2 (red rating) fire ban	4.3 (a)	\$450.00
23	Set, maintain or allow any Campfires during a level 2 (red rating) fire ban	4.3 (b)	\$450.00
24	Set, maintain or allow any fire in any Burn Barrel or Incinerator during a level 2 (red rating) fire ban.	4.3 (c)	\$450.00
		1	

Schedule of Fees

- 1. Fees to respond to and investigate a complaint in regard to a possible violation under Section 2.0 about Open Air Fire/Bonfire
 - Fee of \$75.00 per response payable by the permit holder or person setting, maintaining or allowing such fire to be lit if the complaint is substantiated
 - b. Fee of \$75.00 per response payable by the complainant if the complaint is not substantiated
 - (i) Fee may be waived at the discretion of the investigator if in their opinion the complaint was reasonable and made in good faith but investigation showed no violation under any section of this by-law had occurred.

2. Cost Recovery Fees:

- a. Dispatch of Fire-fighters (to be calculated at \$25 per hour for a minimum of 2 hours per fire fighter responding to the scene and calculated on one half hour increments thereafter).
- b. Dispatch of Fire Response vehicles actively involved in an emergency response. First hour (or part thereof) \$450.00 per vehicle, each additional half hour \$225.00 per vehicle.
- c. Actual costs incurred by the Township for additional firefighting support from other outside agencies.
- d. Actual costs incurred by the Township to replace consumables.
- e. A 15% Administration charge shall be added to the Cost Recovery Fees calculated in clauses 2 a., 2 b., 2 c. and 2 d. set out above.

CORPORATION OF THE TOWNSHIP OF HORTON Schedule "H" to By-Law 2020-36

TRANSPORTATION FEES

All operator and cost recovery rates are subject to the following:

- "Regular Hours of Work" "Regular Hours of Work" shall mean Monday to Friday 7:00 am to 3:30 pm excluding Statutory Holidays as stated in Township Policy. Summer hours may apply.
- 2. "Outside Regular Hours" "Outside Regular Hours" of work shall mean any hours worked beyond those hours defined as Regular Hours of Work. Regular Hours of Works rate is one and half times the regular rate.
- 3. "Emergency Rate" "Emergency" means a serious, unexpected, or unforeseen combination of circumstances and often dangerous situation requiring immediate action, need for assistance or relief. Emergency rate is three times the regular rate.

Note: All cost recovery rates below are deemed to be at the regular hours of work rate unless outside regular hours or emergency rates apply.

<u>Type</u> <u>Fee</u>

Entrance Permits (One Time Inspection) \$ 150.00 (Security Deposit of \$350, Increase to \$750.00 If a Culvert is Required, Deposit Returned After Final Inspection)

Additional Inspections for Entrance Permits \$ 100.00

Tile Drain and Utility Road Crossing Permit \$500.00 deposit plus

Fees to Recover

Reasonable Costs of the Municipality for works.

Sale of Used Culverts/Work Requests etc. Cost Recovery

Private Road & Driveway Grading As Per Policy T-01

Note: All municipal equipment shall be operated by municipal employees at the unit rate plus cost recovery rates stated below.

Excavator	\$ 82.00/hr plus operator
Grader	\$ 87.00/hr plus operator
Half Ton	\$ 28.00/hr plus operator
Loader/Backhoe	\$ 50.00/hr plus operator
Tandem Axle Dump Truck	\$ 80.00/hr plus operator
Water Truck	\$ 80.00/hr plus operator
Public Works Manager	Cost Recovery
Public Works Superintendent	Cost Recovery
Machine Operator	Cost Recovery
Labourer	Cost Recovery
Chipper Rental	\$ 45.50/hr plus operator