



THE CORPORATION OF THE TOWNSHIP OF HORTON  
**PROTECTIVE SERVICES COMMITTEE**

March 11<sup>th</sup>, 2021  
5:00 p.m.

1. Call to Order
2. Declaration of Pecuniary Interest
3. Minutes from Previous Meeting
  - i. February 11<sup>th</sup>, 2021
4. Fire Chiefs Report and Update
5. Staff/Committee Members Concerns
6. Next Meeting Date
  - i. April 8<sup>th</sup>, 2021 – 5 p.m.
7. Adjournment

**PG.2**

**PG.4**

**RETURN TO AGENDA**

## THE CORPORATION OF THE TOWNSHIP OF HORTON

**Protective Services Committee Meeting**February 11<sup>th</sup>, 2021

5:00 p.m.

There was a Meeting of the Protective Services Committee electronically via Zoom on Thursday February 11<sup>th</sup>, 2021. Present was Chair Lane Cleroux, Deputy Mayor Campbell, and Mayor Bennett. Public Advisory Members present were Spencer Hopping and John Purdon. Staff present was Fire Chief Allan Cole, CAO/Clerk Hope Dillabough, and Admin/Planning Assistant Nichole Dubeau – Recording Secretary.

**1. CALL TO ORDER**

Chair Cleroux called the meeting to order at 5:02 p.m. and performed roll call.

	<b>Present</b>	<b>Absent</b>
Chair Cleroux	X	
Deputy Mayor Campbell	X	
Mayor Bennett	X	
Fire Chief Cole	X	
Public Advisory Member John Purdon	X	
Public Advisory Member Spencer Hopping	X	

**2. DECLARATION OF PECUNIARY INTEREST**

There was no declaration of pecuniary interest expressed by Members of the Committee.

**3. MINUTES FROM PREVIOUS MEETING**

i) February 13<sup>th</sup>, 2020

Moved by John Purdon

Seconded by Spencer Hopping

**THAT** the Protective Services Committee accept the Minutes of February 13<sup>th</sup>, 2020.

	<b>Yea</b>	<b>Nay</b>
Chair Cleroux	X	
Deputy Mayor Campbell	X	
Public Advisory Member John Purdon	X	
Public Advisory Member Spencer Hopping	X	

**Carried**

**4. FIRE CHIEF'S REPORT AND UPDATE - VERBAL**

Fire Chief Allan Cole reviewed his report for the Committee. He stated that there were over 40 responses in 2020. He added that the Horton Fire Department was a recipient of the Jenny's Heroes Canada Fire Services Equipment Grant in which the department received \$15,548.00 to purchase new Personal Protective Equipment. In addition to the PPE purchase, the department also purchased two disinfecting machines that have been put to good use. He added that things have been going well since moving to the online burn permit process.

**5. ONTARIO FIRE COLLEGE - CLOSURE**

Fire Chief Allan Cole reviewed the report. He stated that the Ontario Fire College will be closing effective March 31, 2021 and the training will change to a blended model, including the use of Regional Training Centres, online courses, and live fire training through the use of mobile props. Mayor Bennett questioned if there would be any additional costs to the Township

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and ratepayers since the service will not be available to the department anymore. Fire Chief Cole stated that the OAFCC should lobby the Province to subsidize any extra costs that would be incurred. He added that he is attending a Renfrew County Fire Chiefs meeting to discuss the affects on the municipalities and how they will be moving forward as a whole and will bring back the information to the next Committee meeting.

#### 6. DEPUTY FIRE CHIEF POSITION

CAO/Clerk Hope Dillabough reviewed the report. She stated that the deadline to apply would be March 5, 2021. Fire Chief Cole stated that he would like to replace the required experience in the job description that would better fit the position and the fire department.

Moved by John Purdon

Seconded by Spencer Hopping

**THAT** the Committee direct Staff to move ahead with an internal posting of the Deputy Fire Chief Position;

**AND THAT** the Deputy Fire Chiefs job description be amended before release.

	Yea	Nay
Chair Cleroux	X	
Deputy Mayor Campbell	X	
Public Advisory Member John Purdon	X	
Public Advisory Member Spencer Hopping	X	

**Carried**

#### 7. NEXT MEETING DATE

The next meeting will be held March 11<sup>th</sup>, 2021 at 5:00 p.m.

#### 8. ADJOURNMENT

Chair Cleroux declared the meeting adjourned at 5:44 p.m.

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CHAIR Lane Cleroux

\_\_\_\_\_  
CAO/CLERK Hope Dillabough



## Township of Horton COUNCIL / COMMITTEE REPORT

<b>Title:</b>  Monthly Fire Report	<b>Date:</b> March 11, 2021
	<b>Council/Committee:</b> Protective Services
	<b>Author:</b> Allan Cole, Fire Chief
	<b>Department:</b> Fire

### CALL OUTS/RESPONSES:

Responses for the time period January 01, 2021 to March 08, 2021

- Tree on Hydro Line (One)
- Brush Burning Complaint (Two)
- Mutual Aid Request-Tanker (One)
- Structure Fire (Two)
- Single Vehicle MVC (Two)
- Flue Fire (One)
- Assist with OFM Fire Cause Determination Investigation (One)

### MEETINGS:

1. Renfrew County Chief's Association Meeting March 03, 2021.
2. Renfrew County Area being considered as a Regional Training Facility by the Ontario Fire College.

### TRAINING/WORKSHOPS: N/A

### CORRESPONDENCE: N/A

### FIRE PREVENTION/INSPECTION: N/A

### OUTSTANDING ISSUES/NEW BUSINESS:

Horton Firefighters have been short listed for the que for receipt of the COVID-19 Vaccine as First Responders. We have received notification from RCDHU that all members of HFD qualify for the first run out of the vaccination program.

Currently any Horton Firefighters wishing to receive the vaccine are booking their appointments with RCDHU.

The competition for the Deputy Chief position closed on Friday March 05.

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Hope and I will be working together to come up with a suite of interview questions once time frames for interviews have been established.

Request to TES asking for the use of the two (currently not being used) septage tanks to be converted to water storage tanks.


This would basically allow a year-round access to water in the amount of 20,000 gallons. (each tank is estimated to be 10,000 gal capacity) for firefighting purposes.

The proposed plan would allow for minimal impact on the existing infrastructure allowing for a reconversion back to septage use should the Lime Stabilization Program be brought back into service.

**Author:** J. Allan Cole Fire Chief  
signature

**Other:** \_\_\_\_\_  
signature

**Treasurer:** \_\_\_\_\_  
signature

**C.A.O.**   
signature